

**Public Works Committee Meeting**  
**March 20, 2025**  
**Minutes**

**Called to Order:** @ 4:30 pm

**Present:** Chairman - Chairman - Trustee Steve Nero, Trustee Bruce Barker, Trustee Linda Liddle, Trustee Marie Guzzo, Mayor Ron Gunter, Trustee Harold Barry, Trustee Matt Scales, Village Manager Steve May, Assistant Village Manager Spencer Parker, Village Clerk Amanda Szymiski, Public Works Director Amy Ries, Police Chief Gunther, Fleet Supervisor Virgil Viscuso, Forestry Supervisor Jon Yeater, Water Supervisor Brian Beusse.

**Pledge of Allegiance**

**Approval of Minutes:** Minutes from December 5, 2024 were approved by Trustee Barker, second by Trustee Liddle.

**Unfinished Business:**

- A. IGA - Fleet Services - Discussed the IGA with Oak Brook for Fleet Services. Oak Brook rejected the initial contract due to liability limitations. Clarendon Hills is interested in an IGA with us for Fleet Services. Currently drafting an IGA for fuel.
- B. Civic Organization Signage - A draft policy and application for civic organization signage in packets for members to review. Locations for the sign were discussed, it will be a central location, most likely by the RR tracks. Size of medallion on the sign, as well as the signs size and group possibilities were also discussed. It was suggested that a pre-application process be used to see how many organizations are interested.

**New Business:**

- A. Employee of the Year - Mike Bueser
- B. Service Award - Frank Kulas, 25 years of service
- C. 2024 Public Works Department Annual Report - The Department has completed it's restructuring into five divisions: Fleet/Facilities, Forestry, Streets, Underground & Water, each division contains a staff of 7-10 personnel. Staff participated in 2,200 hours of safety training, and 750 hours dedicated to making special events a success.  
Capital Improvement Projects: 2024 MFT, Residential Alley 12N, Residential Alley 5S. 2025 projects - Residential alley 10N, Quincy Streetscape Ph. 2, residential

Alley 10N, Washington & Traube watermain & reconstruction, Dark Sky:  
Farmingdale, ComEd relocation for 1 N. Cass project.

**Reports:**

**A. Chairperson**

**B. Village Manager**

1) Involuntary Annexations - An update was given by Manager May noting concerns from property owners on 59th Street.

**C. Department Director**

**D. Fleet/Facilities Division**

- 1) 2024 Projects completed - lighting upgrade at Village Hall, floor at PD/FD was redone with an epoxy coating, PD Record's room remodel.
- 2) Vehicles - Two new electric vehicles were purchased, engines on two 5-ton dump trucks were rebuilt, new scale system for loaders. Fuel cost is down \$25,000 from 2023.
- 3) Auction - 11 items were sold via GovDeals, \$67,000 gained.

**E. Forestry & Grounds Division**

- 1) 2024 Projects - Pocket Parks: Toon lot, lot next to Westmont Tile, new decorations for Holly Days.
- 2) Detention basin - Naturalization of basin at 531 N. Park St.

**F. Street Division**

Safe Step removed 400 trip hazards, 10,460' of road was resurfaced, we had a total of 16" of snow and used 500 gallons of liquid de-icer and 4,500 lbs of salt.

**G. Underground**

207' of storm sewer was added, 158' of culverts were replaced, 97 water repairs, 3,900 JULIEs. Sewer jetting is now entirely in-house resulting in a considerable savings to the Village.

**H. Water Division**

IDNR Water Audit - lowered non-revenue water by 1% and a cumulative reduction of 8.7% since 2022. Reduction was attributed to watermain improvement projects, leak detection, and the AMI meter reading system. New water rates were implemented in February. Projects include: North Water Tower construction,

Water Plant rehabilitation, maintenance at South Tower, North Warwick  
Watermain replacement.

Meeting motioned to adjourn at 5:59 pm by Trustee Liddle, seconded by Trustee Barker.  
All in favor.

# **Village of Westmont Public Works Committee**



**March 20, 2025**

# Tonight's Agenda

1. Fleet IGA- Village of Oak Brook
2. Civic Organization Signage
3. 2024 PW Employee of the Year
4. Service Award
5. 2024 Annual Report
6. Capital Improvement Project Update
7. Division Reports

# Civic Organization Signs- Discussion Points

- Central location on Burlington adjacent to the railroad is proposed - Village Board approval would be required for additional locations.
- Set number of signs (10) that can be accommodated is proposed.
- Draft application requires a description of volunteer and/or service activities in the community.
- Draft application requires an annual application and small fee to ensure the organization is still active.
- Letter confirming organization's non-profit status as provided by the IRS or State Treasurer required.
- Policy does not obligate Village to continue to provide a sign structure if it is destroyed or removed for any reason.
- Sign applications are subject to approval by the Director of Public Works or designee. A civic organization may appeal decisions made by the Director of Public Works or designee to the Village Board for review. The Village Board may approve or deny the application for civic organization signage at their discretion.

# Congratulations!

**Public Works  
Employee  
of the Year**

**Michael Bueser  
Water Operator**



2024

*Congratulations!*



## **Employee Recognition**

Frank Kulas, Jr.  
25 years of service

# **Village of Westmont Public Works Department**

WESTMONT PUBLIC WORKS

## **2024 Annual Report**



# Public Works Department Organizational Update

Completed restructuring into five (5) operational divisions:

- Fleet/Facilities
- Forestry & Grounds
- Streets
- Underground
- Water

Each division has a supervisor and foreman for succession planning, continuity of operations and redundancy.

Divisions are structured to provide a span of control of 7-10 personnel.



# Welcome New Employees!

Fabian Ramirez- Maintenance Worker,  
Underground

Genaro Guzman- Maintenance Worker,  
Underground

Ryan Prokaski- Water Operator, Water

Merisa Kleszyk- Administrative Assistant



### **20+ Years of Service**

1983 - Tim Harmer, Street Maintenance  
1989 - Kirk Nix, Water Operator  
1990 - Mike Kwasek, Streets Foreman  
1998 - Rose Gross, Administrative Assistant II

2002 - Jon Yeater, Forestry/Grounds Supervisor  
2000 - Frank Kulas Jr, Underground Foreman  
2000 - Jeff Bonk, Underground Supervisor  
2000 - George Harrison, Water Maintenance Worker  
2001 - Josh Krogull, Senior Maintenance- Streets  
2002 - Melissa Brendle, Streets Supervisor  
2002- Jon Yeater, Forestry & Grounds Supervisor  
2003 - Brian Beusse, Water Supervisor

### **15 - 19 Years of Service**

2006 - Randy Tuchow, Facilities Foreman  
2008 - Virgil Viscuso, Fleet/Facilities Supervisor

### **10 - 14 Years of Service**

2011 - Dan Chorney, Water Foreman  
2012 - Andy Peterson, Senior Maintenance- Streets  
2013 - Dave DeCicco, Forestry & Grounds Foreman  
2013 - John Dispensa, Maintenance- Underground

### **5 - 9 Years of Service**

2015 - Zach Chorney, Maintenance- Streets  
2015 - Lukasz Michalski, Fleet Foreman  
2016 - Patrick Vath, Senior Maintenance- Underground  
2016 - Jayne Agner, Utility Billing Clerk  
2018 - Kyle Buschman, Maintenance- Forestry & Grounds  
2018 - Michael Bueser, Water Operator  
2019 - Matthew Macey, Maintenance- Streets

### **0 - 4 Years of Service**

2021 - Robert Gula, Fleet Mechanic  
2021 - TJ Riley, Maintenance- Streets  
2021 - Greg Pietrzak, Maintenance- Streets  
2021 - Nicholas Vrdoljak, Fleet Mechanic  
2022 - Matt Reif, Senior Maintenance- Streets  
2022 - Amy Ries, Director of Public Works  
2022 - Jesse Raap, Senior Maintenance- Horticulture  
2023 - Javier Chavez, Maintenance- Facilities

# 2024 Training

- Aerial Lift Training
- Bloodborne Pathogens
- BNSF Contractor Safety
- Brush/Chipper/Mower
- CPR
- Electrical Safety
- Fire Extinguisher training
- Flagger
- Forklift training
- Hazcom/Right to Know
- Hearing Conservation
- Ladder safety
- NFPA 70E
- OSHA 10 Hour
- OSHA 30 Hour
- OSHA #2264 Confined Space Competent Person
- OSHA #3015 Trenching & Excavation
- OSHA #3115 Fall Protection
- OSHA #7115 Lockout Tagout
- Personal Protective Equipment (PPE)
- Powered Industrial Truck
- Silica
- Snow Plow Driving
- Tree Risk Assessment
- Qualification Recertification
- Weekly Tailgate Talks about various safety topics
- Monthly Safety Meetings



When in doubt, honk it out!



PW staff has completed over 2200 hours of safety training!

# 2024 Community Events

Public Works participated in the following events:

- Electronics Recycling
- Memorial Day Parade
- Race to the Flag
- Spring Fling
- Independence Day fireworks
- Cruisin' Nights  
(weekly from Memorial Day to Labor Day)
- Taste of Westmont
- Homecoming Parade
- Fire Department Open House
- Wicked West Fest
- Holly Days

Public Works contributed over 1750 hours working to make these events a success!



# Capital Improvement Project Update

## 2024 Construction Projects Completed

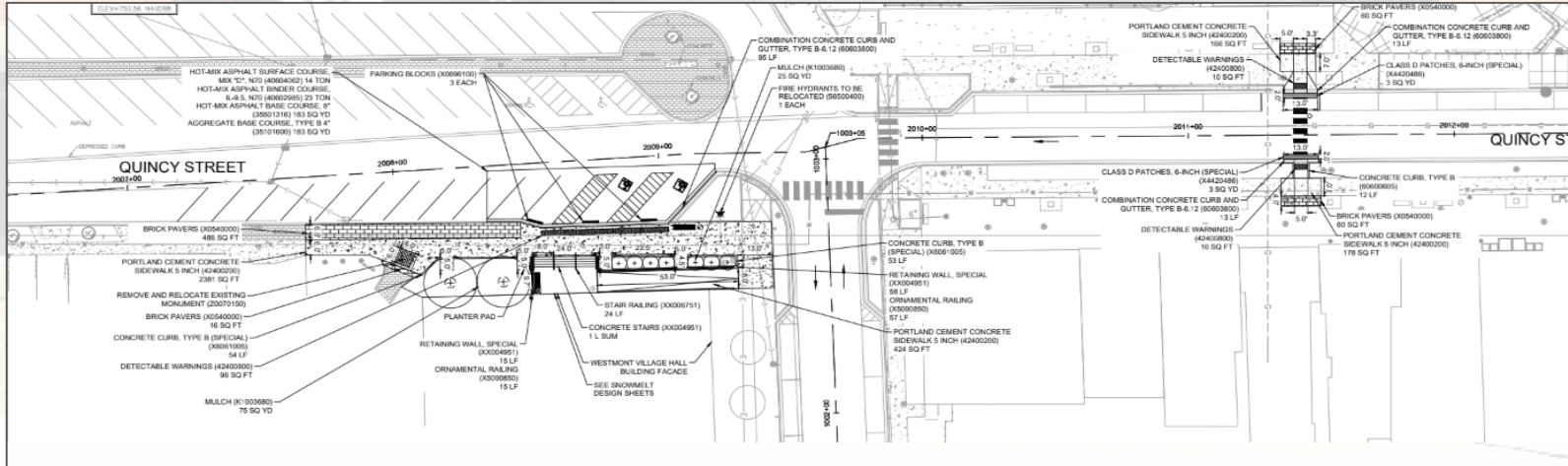
- 2024 MFT Resurfacing Project
- Residential Alley 12N
- Residential Alley 5S
- Warwick Ave Watermain Improvements
- 2024 Sidewalk Removal and Replacement Program

## 2025 Construction Projects Scheduled

- 2025 MFT Resurfacing Project
- Quincy Streetscape Phase 2
- Residential Alley 10N
- North Water Tower (2025-2026)
- Lincoln & 41st Watermain
- Washington & Traube Improvements
- ComEd Relocation 1 N. Cass
- Wilmette Sidewalk- Dallas to Quincy
- Dark Sky - Farmingdale, CBD
- Oakwood Sidewalk Improvements

# Quincy Streetscape Phase 2

- Plan was scaled down to the area directly in front of Village Hall
- Improvements to Village Hall access including ADA accessibility
- ADA parking in front of Village Hall to address customer requests
- Includes a mid-block crossing in the Phase 1 limits



# **Division Reports**

**Chairperson**

**Public Works Director**

**Fleet/Facilities Division**

**Forestry & Grounds Division**

**Street Division**

**Underground Division**

**Water Division**

# Fleet/Facilities Division

Facilities division has worked on **179 tickets** this year from January to December

Mailbox replacement this year was down 5 from the year before.

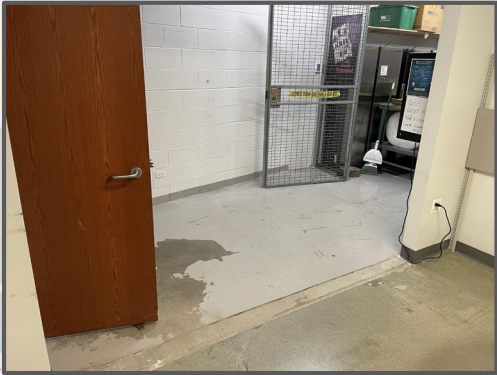
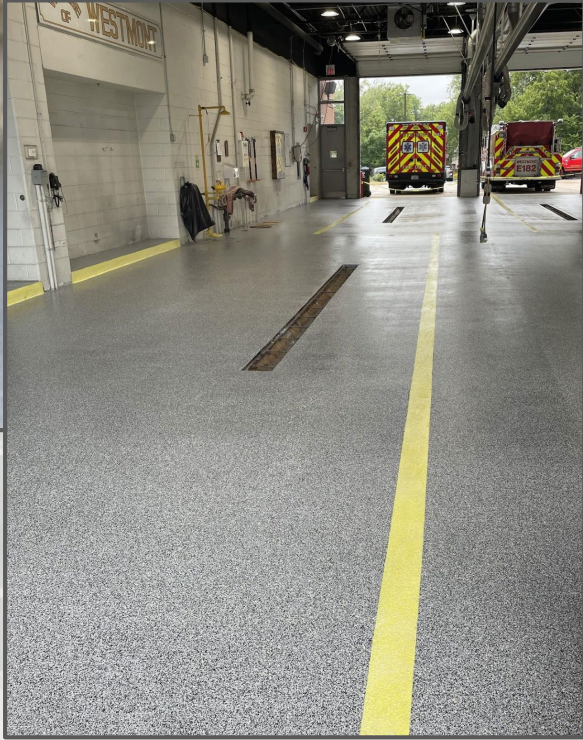
(22 mailboxes this year)



# Upgraded the lighting at Village Hall



# Fixed the Flooring at PD/FD



# Village Hall Room Build Out (In House)



# PD Remodel



# Fleet/Facilities Division

- This year Fleet has worked on 613 work orders. We are up 10% this past year from the year before.
- We have added two new EV's to the fleet.
- Fleet has rebuilt two 5 ton engines this year.  
(Broken bell housings and cracked heads)
- We installed a new scale system for the loader and trained everyone how to use it. Now we can weigh all the salt and watch the numbers for storm totals.

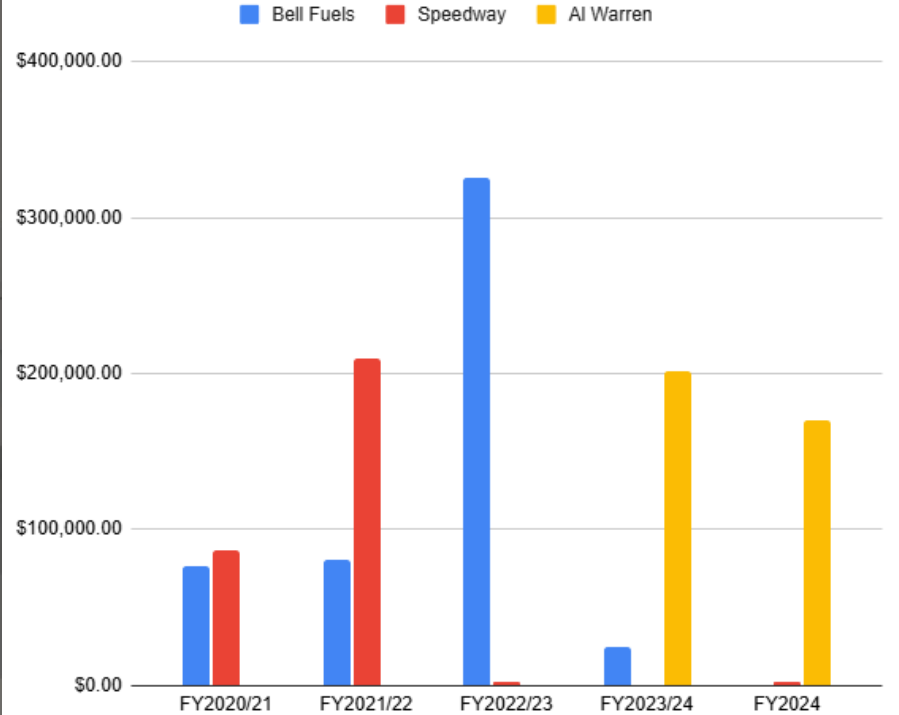
## FUEL COSTS

We have moved to AI Warren for all of our fuel needs. We are about \$25k down from the year before. We are working on getting the fuel contract renewed for this next year.

## AUCTION SALES

We are working with GovDeals Auction Services this year. We sold 11 items this past year for a total of \$67K.

Bell Fuels , Speedway and AI Warren



Status	# Items	\$ Value
Sold on Auction	11	\$67,313.00
Total	11	\$67,313.00

# Forestry & Grounds Division

- Pocket Park Updates
- Holly Days Decorations  
Feedback
- Winter Streetscape  
Operations
- Stormwater Detention  
Naturalizations
- Water Quality Grant  
Awards



# Pocket Parks



# New Decorations For WESTMONT HOLLY DAYS



# Winter Operations West Quincy Streetscape



# Stormwater Detention Naturalizations



# Water Quality Grant Awards



# Street Division

- Contractual Sidewalk Grinding removing 400 plus trip hazards
- 1100 miles of streets cleaned
- 10,460 feet of road resurfaced
- 59,500 feet of pavement markings
- 168 inquiries processed
- 267 traffic/street signs replaced
- 6,000 square feet of roadway patching/driveway replacement
- 4,500 square feet of sidewalk removal and replacement throughout the Village
- 2,600 feet of curb removal and replacement throughout the Village
- 16 inches of snow/ice handled - 9 total events. Estimated 500 tons of salt
- 500 gallons of deicing material used, and 4,500 lbs of bag salt



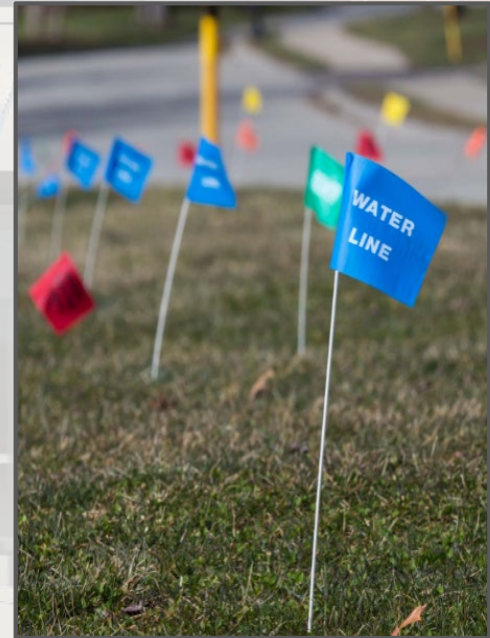
# Underground Division

- 207 feet of storm sewer added
- 158 feet of culverts replaced to assist with drainage
- 1,854 feet of ditches graded, shaped & landscaped



# Underground Division

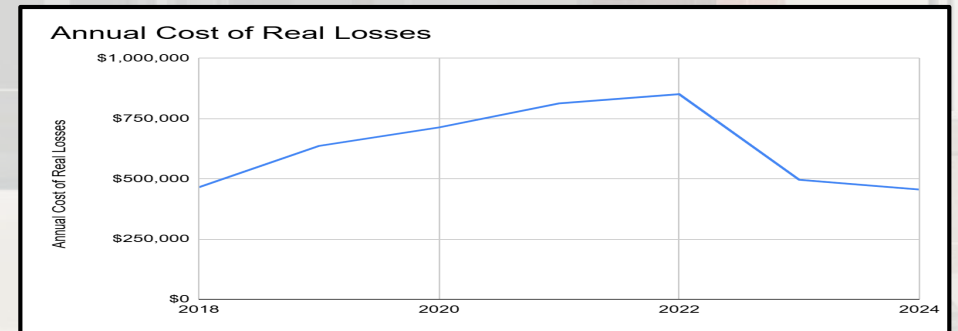
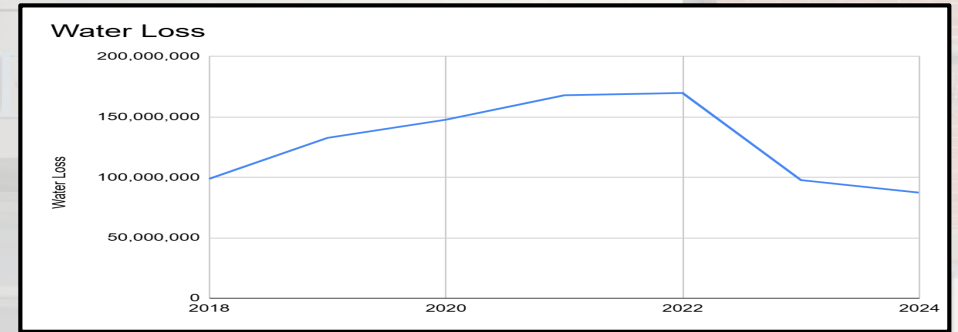
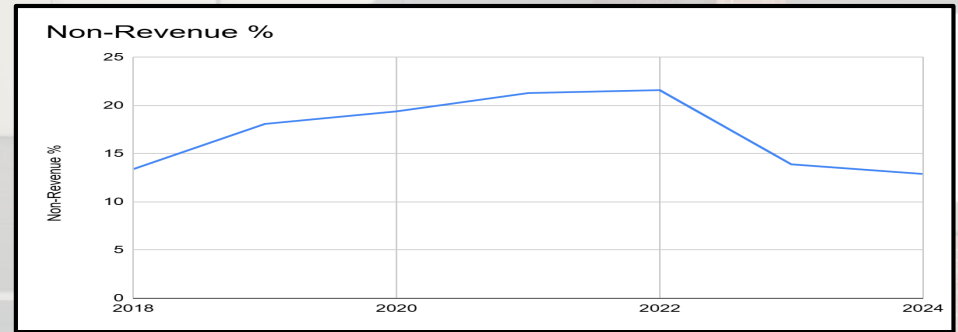
- 97 water distribution repairs
- 202 storm structures cleaned and 6,514 feet of storm sewers cleaned
- 3,900 J.U.L.I.E. locates completed



# Water Division

## IDNR Water Audit

- Non Revenue water reduced from 13.9% to 12.9% YoY
- 1% reduction equates to ~10 Million Gallons
- 8.7% reduction since 2022
- Since 2022, ~\$400,000 yearly reduction in water loss



# Water Rate Study

Water Rate Study completed and implemented on February 2025 bills

Will provide the necessary revenue for major water system improvements

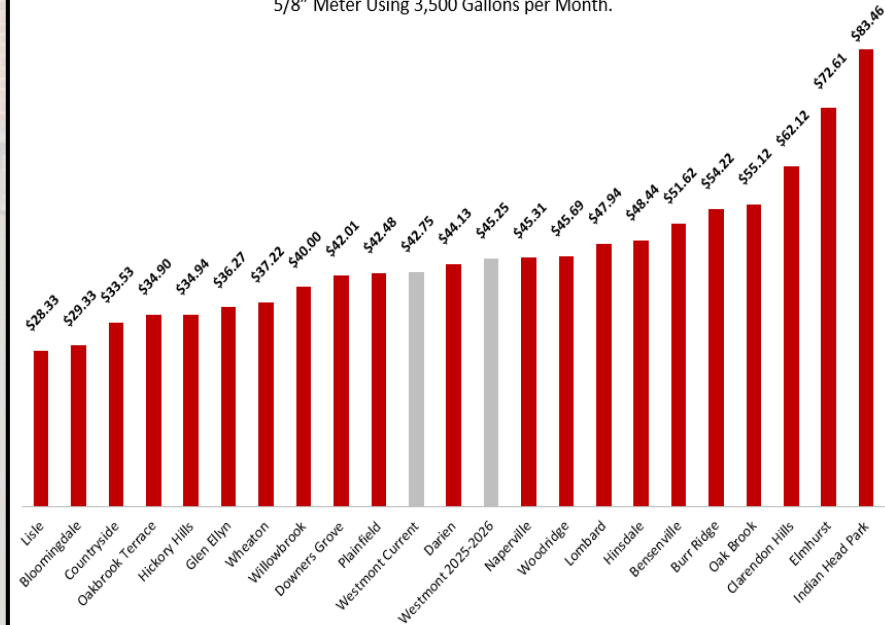
- New North Water Tower
- Water Plant Rehabilitation
- Maintenance of South Water Tower
- Replacement of Central Water Tower
- 1% watermain replacement goal every year



# Water Rates

## Monthly Cost for a Residential Customer

5/8" Meter Using 3,500 Gallons per Month.



## Westmont Water Rates

Updated - 2025-03-19

### BI-MONTHLY RESIDENTIAL FIXED CHARGE - Per meter size

Fixed charges remain the same each billing period regardless of usage

METER SIZES	May 2024 - February 2025	Starting February 2025	Starting January 2026	Starting January 2027	Starting January 2028
5/8"	\$5.00	\$10.00	\$15.00	\$20.00	\$25.00
3/4"	\$5.00	\$10.00	\$15.00	\$20.00	\$25.00
1"	\$5.00	\$10.00	\$15.00	\$20.00	\$25.00
1 1/2"	\$5.00	\$50.00	\$75.00	\$100.00	\$125.00
2"	\$5.00	\$80.00	\$120.00	\$160.00	\$200.00
3"	\$5.00	\$160.00	\$240.00	\$320.00	\$400.00
4"	\$5.00	\$250.00	\$370.00	\$500.00	\$625.00

### RESIDENTIAL VOLUMETRIC CHARGES - Per 1000 Gallons

TIER STRUCTURE	May 2024 - February 2025	Starting February 2025	Starting January 2026	Starting January 2027	Starting January 2028
Tier 1	\$11.50	\$11.50	\$12.05	\$12.95	\$14.00
Tier 2	\$11.50	\$18.00	\$21.09	\$22.67	\$24.50

### MONTHLY COMMERCIAL FIXED CHARGE - Per meter size

Fixed charges remain the same each billing period regardless of usage

METER SIZES	May 2024 - February 2025	Starting February 2025	Starting January 2026	Starting January 2027	Starting January 2028
5/8"	\$5.00	\$6.00	\$9.00	\$11.50	\$14.00
3/4"	\$5.00	\$6.00	\$9.00	\$11.50	\$14.00
1"	\$5.00	\$6.00	\$9.00	\$11.50	\$14.00
1 1/2"	\$5.00	\$30.00	\$45.00	\$57.50	\$70.00
2"	\$5.00	\$48.00	\$72.00	\$92.00	\$112.00
3"	\$5.00	\$96.00	\$144.00	\$184.00	\$224.00
4"	\$5.00	\$150.00	\$225.00	\$287.50	\$350.00
6"	\$5.00	\$300.00	\$450.00	\$575.00	\$700.00

### COMMERCIAL VOLUMETRIC CHARGES - Per 1000 Gallons

TIER STRUCTURE	May 2024 - February 2025	Starting February 2025	Starting January 2026	Starting January 2027	Starting January 2028
All Water Use	\$12.50	\$12.65	\$13.26	\$14.25	\$15.40

# North Water Tower

- Mobilization and site layout began 3/3/25
- Currently pouring the concrete footings and base



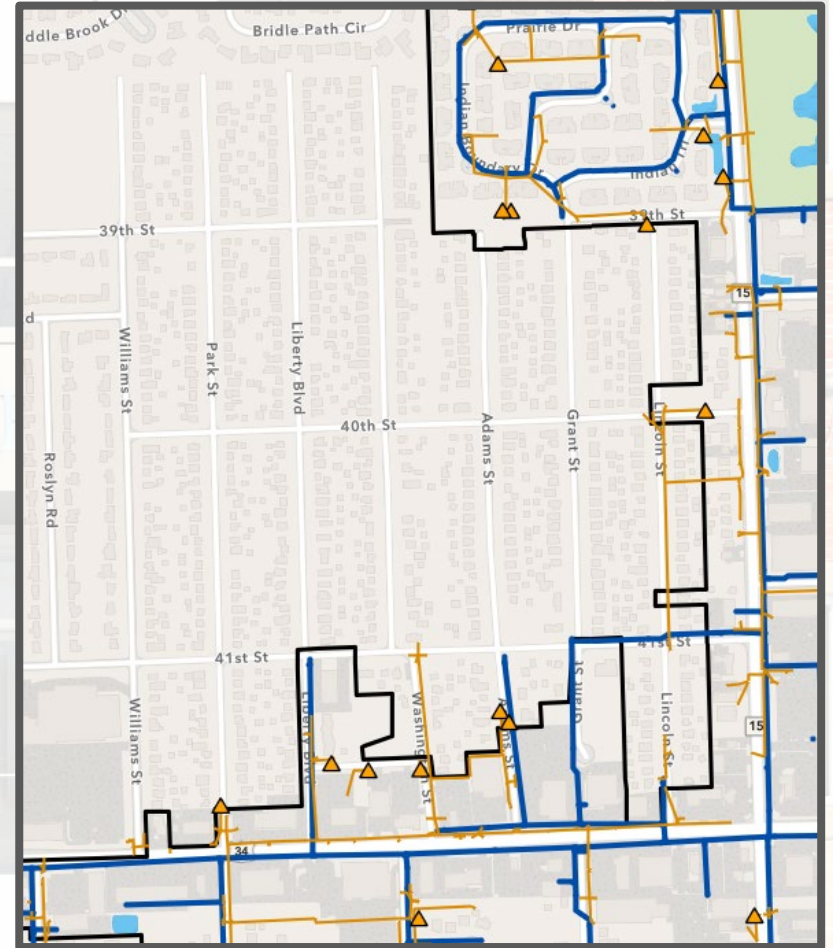
# Water Plant Rehabilitation

Goal is to add redundancy, promote safety and improve efficiency

- Remove all obsolete equipment
- Replace broken or outdated valves, meters and gauges
- Switch from gaseous chlorine feed to a more stable sodium hypochlorite disinfection feed system
- Install a backup generator for the high service pumps
- Install high efficiency, properly sized Variable Frequency Drive pumps
- Install new SCADA system with actively supported PLC's
- Install new motor control centers and Automatic Transfer Switch

# Liberty Park Update- Lincoln & 41st Watermain Extension

- IGA with DuPage County for \$700,000 in ARPA funds
- Construction to begin March 24th
- Annexation and recapture considerations

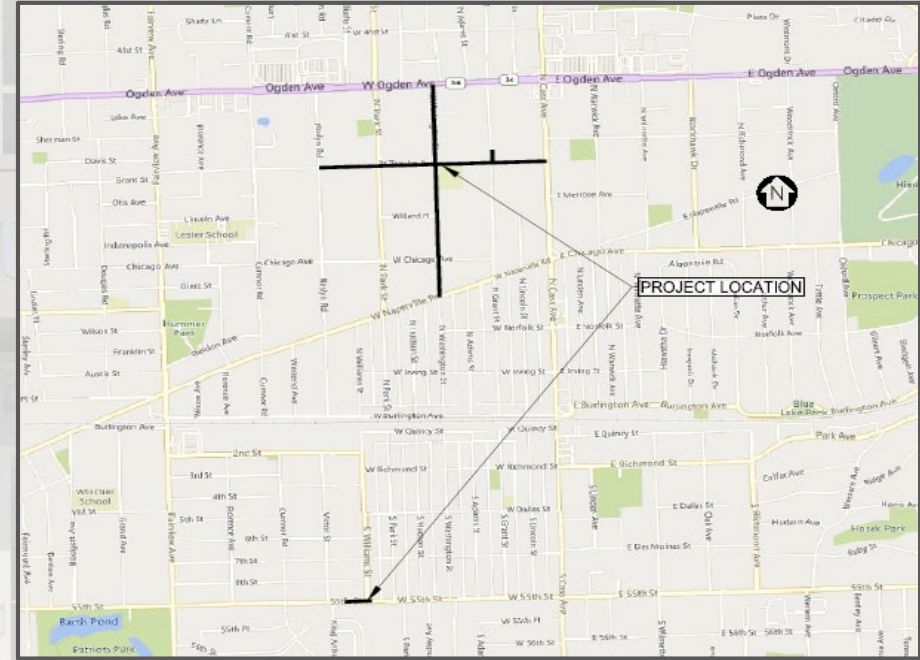


# N. Washington and Traube Capital Improvement Project

Bid will be awarded at tonight's meeting to Performance Construction and Engineering, LLC

## Watermain

- Project limits
  - N. Washington from Naperville Rd to Ogden Ave
  - W. Traube from Miller Elementary to Roslyn Rd
  - 55th Extension from Williams to 300' west of Williams
- Install ~5,500' of 8" PVC watermain
- Install ~3100' of storm sewer



# Questions?



**Thank you for attending!**