



Village of Westmont

ADMINISTRATION

Village Clerk

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Clerk's Office Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, May 29, 2025.**

Mayor Nero called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Nero P Clerk A. Szymiski P

TRUSTEES: Barker P Parrilli P
Guzzo P Plowman P
Liddle P Scales P

STAFF:

May <u>P</u> (Village Manager)	Parker <u>P</u> (Assistant Manager)	Hennerfeind <u>P</u> (CDD Director)
Brainerd <u>P</u> (H.R. Director)	McIntyre <u>P</u> (Communications)	Liljeberg <u>A</u> (I.T.)
Gunther <u>P</u> (Administration)	D.C. Gruen <u>P</u> (Police Department)	Altic <u>A</u> (Finance Director)
Chief Riley <u>P</u> (Fire Dept.)	D.C. Frank <u>P</u> (Fire Department)	Mielcarski <u>P</u> (Gov't Services)
Richards <u>A</u> (Deputy Village Clerk)	D.C. Thompson <u>P</u> (Deputy Police Chief)	Ries <u>P</u> (Public Works Director)

ATTORNEY: Zemenak P Lampariello A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting.

OPEN FORUM:

- Duane Newton - 10 W Traube: Thanked everyone for their work and is happy with the progress of construction.
- Ron Gunter - 209 E Dallas: Acknowledged Village Manager May and his length of service of 40 years. As a resident he wanted to say he is proud of Manager May's accomplishments. Congratulated Manager May on his retirement.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE PARRILLI	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE PLOWMAN	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCALES	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

	<u>9</u>	<u>10</u>	<u>11</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE PARRILLI	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE PLOWMAN	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCALES	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Nero

- Starting the ADA improvements at Village Hall. This is for the front and rear entrances and the project is expected to be completed this summer. Please be safe and patient during construction.
- Thanked and acknowledged everyone who participated in the Memorial Day parade. Special thanks to the Westmont American Legion and the Park District for the coordination of the event and all of the Village staff who worked together to make it happen.
- The State of the Village Address is on the website and social media. It was an excellent experience and we had great attendance. Gave a special thanks to the Chamber for putting the event together and a thanks to the staff for the information that was presented.
- More than a dozen people participated in yesterday's Public Information Committee meeting. This is an internal meeting in which Village staff meet with representatives of community organizations to share information regarding upcoming events. Look for an event recap to be published soon.

Clerk Szymski

- Village offices will be closed on Thursday, June 19th as well as Friday, July 4th.

Trustee Guzzo

- Our next Fire Public Safety Committee meeting will be August 7th and November 6th.
- Gave an update on the new fire facility. The Village will soon publish a new webpage which will be dedicated to providing information regarding progress on the new Fire Facility. The webpage will have links to the new facility presentation from last month. As the Village moves forward on this project, information and updates will be added to this new webpage.

Trustee Scales

- The Community Development Committee has meeting dates scheduled for July 24th and October 16th.
- There will be a public hearing at the normally scheduled meeting of the Planning and Zoning Commission on June 11, at 6pm at the Village Hall to further discuss zoning ordinance updates. The public is welcome to attend. Visit the Community Development Department Zoning Updates page on the website for more info and Agenda Center.

Trustee Parrilli

- The meeting dates for the Public Works Committee are as follows: June 12, Sept. 18, Dec. 4.
- The Public Works had an Open House Event. Asked Public Works Director Amy Ries to talk about the event.
 - Director Ries talked about the Open House Event and everyone who came enjoyed their time. Thanks to everyone who came out.
- Work has begun on the Washington & Traube Infrastructure Improvements project. Major work items include watermain, storm sewer, curb and gutter, sidewalk and roadway resurfacing. Please use caution when driving in the area and seek alternate routes if possible to avoid delays. Please check the website for periodic updates on the project.

Trustee Plowman

- The next Police Public Safety Committee meeting will be June 26, 4:30pm at Village Hall.
- Recapped the Spring Fling Festival. The weather was very nice and thanked all of the volunteers for their hard work. Thanks to the Rotary who helped with the carnival.
 - Brian Krajewski presented the Lions with a \$30,000 grant.
- Gave an update for Race to the Flag. It was a rainy morning and it was a nice event.
- The Police Dept. has created a safety video that targets current violations that have been occurring near Cass and Richmond. We invite the public to check out the video on the Police Facebook page. More info will be posted on the Village website.

Trustee Liddle

- The next Administration / Finance Committee meeting will be July 10th at Village Hall, 4:30pm.
- Westmont Cruisin' Nights will start next week. Every Thursday night in downtown Westmont on Cass Avenue from 5 to 9pm. This is coordinated and hosted by the Westmont Special Events not-for-profit organization. Please come out for the car shows.

- Taste of Westmont will be held July 10 - 13th and information has been posted on the Westmont Special Events website - westmontevents.com
- The Village has a Summer Window Mural Program and sign up is open for the Summer window mural program. Businesses can sign up at WestmontEvents.com.
- Citizens can come to the Village Hall and exchange last year's stickers for the current stickers. This opportunity will continue through July 18. More info is on the Village Website.

Trustee Barker

- The Environmental Improvement Committee will meet June 2nd at the Westmont Library.
 - There will be a guest speaker who will talk about solar power. This will be at 5:30pm.
- We have a tree planting incentive program through Westmont Public Works, which encourages residents to plant trees on their private properties. Sign up via the village website.
- The Village will coordinate a New Village Art Fair event. The Village is working on the development and coordination of a new Art Fair event, which has been scheduled for Sept. 13 & 14 at Veterans Memorial Park. We are looking to showcase the arts.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

- One item will be removed from the consent agenda for the proclamation to be read separately.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) VILLAGE BOARD MINUTES

Board Meeting Minutes

- Board to consider approving the Village Board Meeting held on **May 15, 2025**.

(B) FINANCE ORDINANCE

Finance Ordinance # 11

\$ 1,958,530.36

(C) PURCHASE ORDERS:

Zoll Medical	\$ 63,834.42
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(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE # 11: \$ 2,022,364.78

(E) APRIL 2025 MONTHLY BOARD TREASURER'S REPORT

Board to approve the monthly treasurer's report for the four (4) month period ending April 30, 2025.

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

UNFINISHED BUSINESS

NEW BUSINESS

(2) PROCLAMATION - NATIONAL GUN VIOLENCE AWARENESS DAY

Village Manager May addressed the Village Board on this item.

Motion by **Trustee Plowman** to approve a proclamation declaring June 6, 2025 as National Gun Violence Awareness Day.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(3) SPECIAL USE PERMIT AND VARIANCE REQUESTS - SALT CREEK BALLET AT 98 EAST NAPERVILLE ROAD

Community Development Director Hennerfiend and Carl Newman addressed the Village Board on this item.

Motion by **Trustee Scales** to consider an ordinance approving requests from Salt Creek Ballet Company (Petitioner), and P & C Holdings, LLC (Owner), at 98 East Naperville Road, Westmont, Illinois, 60559 for the following:

1. Special Use Permit to operate a performing arts studio in the B-2 General Business District.
2. Zoning Ordinance Variance to the special condition that requires 100 foot distance separation between a performing arts studio and a residence district.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

**(4) VARIANCE AND SITE PLAN REQUEST - PRIMROSE SCHOOLS AT 98 EAST
NAPERVILLE ROAD**

Community Development Director Hennerfiend and C.J. Bak from Kidvest addressed the Village Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving requests from KidVest, LLC, d/b/a Primrose School of Westmont (Petitioner), and P & C Holdings, LLC (Owner), at 98 East Naperville Road, Westmont, Illinois, 60559 for the following:

1. Zoning Ordinance Variance to allow for playground and equipment to encroach into the required supplemental setback line to Naperville Road and within a required front yard setback in the B-2 General Business District.
2. Site and Landscape Plan approval.
3. Parking Stall Waiver Request

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

**(5) DOWNTOWN INCENTIVE PROGRAM GRANT (DIP) REQUEST - 98 EAST NAPERVILLE
ROAD**

Community Development Director Hennerfiend and C.J. Bak addressed the Village Board on this item.

Motion by **Trustee Liddle** to consider an ordinance awarding a Downtown Incentive Program (DIP) Tier 3 grant to Kidvest LLC, and NVS Properties 44 LLC, for interior and exterior rehabilitation of 98 East Naperville Road.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(6) AWARD OF BID PROPOSAL - 2025 MFT RESURFACING PROJECT

Public Works Director Ries addressed the Village Board on this item.

Motion by **Trustee Liddle** to consider an ordinance awarding the bid proposal from Schroeder Asphalt Services, Inc. for the Village's 2025 MFT Resurfacing Project (MFT# 25-00115-00-RS) and authorizing a contract consistent with the bid documents.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(7) ENGINEERING AGREEMENT - 2025 MFT RESURFACING PROJECT

Public Works Director Ries addressed the Village Board on this item.

Motion by **Trustee Scales** to consider an ordinance authorizing an engineering agreement with Primera Engineers, Ltd for Phase 3 construction engineering services for the 2025 MFT Resurfacing Project.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(8) ADMINISTRATIVE CODE HEARING SYSTEM

Attorney Zemenak addressed the Village Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving amendments to Chapter 1, Article II of the Westmont Code of Ordinances regarding Administrative Code Hearing System.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(9) AMENDMENTS TO ADMINISTRATIVE TOW HEARING PROCEDURES

Attorney Zemenak addressed the Village Board on this item.

Motion by **Trustee Barker** to consider an ordinance approving amendments to Chapter 78, Article XII, Division 1 of the Westmont Code of Ordinances regarding Administrative Hearings for Vehicle Seizure and Impoundment.

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(10) ADMINISTRATIVE ADJUDICATION OF PARKING VIOLATIONS

Attorney Zemenak addressed the Village Board on this item.

Motion by **Trustee Scales** to consider an ordinance amending Chapter 78, Article XII of the Westmont Code of Ordinances to create a new Division 3 for the administrative adjudication of parking, standing, and vehicle condition violations.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

MISCELLANEOUS

- Village Manager May talked about his experience in Westmont. He has had a long career at the Village. He is proud of the organization and the team that we have here. We have a great relationship with our neighboring communities.
- Mayor Nero is also proud of the team that Manager May has built over the years. He presented Village Manager May a plaque for all of his dedicated service.
- Trustee Barker commented on Manager May's work.
- Trustee Liddle agrees with Trustee Barker's comments.

(11) ADJOURNMENT

Motion by **Trustee Liddle** to adjourn the regular meeting.

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

MEETING ADJOURNED AT 7:30 P.M.

ATTEST:

APPROVED:

Amanda Szymiski, Village Clerk

Steven T. Nero, Mayor

Dated this 12th day of June, 2025