



Village of Westmont

VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

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Village Board Meeting May 15, 2025 6:00 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **OPEN FORUM**

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. **REPORTS**

a. **Board Reports**

- i. Mayor
- ii. Clerk
- iii. Trustees

6. **ITEMS TO BE REMOVED FROM CONSENT AGENDA**

7. **CONSENT AGENDA (OMNIBUS VOTE)**

a. **Village Board Minutes**

i. **Board Meeting Minutes**

Board to consider approving the minutes of the Village Board meeting held May 1, 2025.

Background of Subject Matter

Required Parliamentary Procedure

Type Motion

b. **Finance Ordinance(s)**

c. **Purchase Order(s)**

i. **Tyler Technologies, Inc. \$32,202.00**

Client Services eReviews - licensing fees and implementation services

Type Budget Amendment

Budgeted

- ii. **MES I Aquisition Inc./MES Service Company LLC \$35,662.69**
Fire Turnout Gear

Type Motion

Budgeted Yes

- iii. **Westmont Park District \$40,000.00**
Annual payment for mowing services agreement.

Type Motion

Budgeted Yes

- iv. **Monroe Truck Equipment Inc. \$133,246.00**
Buildout of truck chasie, 2026 Freightliner (replacing unit #106)

Type Motion

Budgeted Yes

- v. **Total of Purchase Orders - \$241,110.69**

Type Consent Item

Budgeted

d. Total of Purchase Order(s) and Finance Ordinance(s)

e. Proclamation - EMS Week

- i. Board to consider proclamation declaring the week of May 19-25, 2025, as Emergency Medical Services Week in the Village of Westmont.

Type Proclamation

Budgeted

f. Proclamation - Public Works Week

- i. Board to consider a proclamation declaring the week of May 19th as Public Works Week in the Village of Westmont.

Type Proclamation

Budgeted

8. UNFINISHED BUSINESS

a. License Agreement with Norcomm

Board to consider an ordinance approving an Exclusive License Agreement with Norcomm Public Safety Communications, Inc. for fire and police alarm

monitoring services.

Background of Subject Matter

The Village and Norcomm originally entered into an agreement for fire and police alarm monitoring services in Year 2011. That agreement was renewed by the parties from time to time and recently expired. The Village desires to enter into a new agreement for these services. The term of the agreement is 3 years, with automatic 1-year renewals, and with options to terminate. For public safety reasons, Norcomm is given an exclusive license to provide these services within the Village.

Additional Background

Norcomm charges equipment fees and monthly subscriber fees to subscribers who are required to utilize the Norcomm alarm monitoring service. Norcomm will pay a monthly license fee to the Village of \$24 per subscriber. Norcomm will provide necessary equipment to the Village at no charge.

Recommendation

Approve

Type Ordinance

Budgeted

9. NEW BUSINESS

a. B-1 Development Permit Request - 8 West Burlington Avenue

Board to consider an ordinance approving a B-1 Development Permit request from Dalita L. Moondragon d/b/a Escritorio Publico Inc. at 8 West Burlington Avenue for a Business Services Office.

Background of Subject Matter

The office will provide services including personal and business tax preparation, business registration, bookkeeping, and notary services. It will have four employees and operate Monday through Friday from 11:30 AM to 5:30 PM, and Saturday from 12:00 PM to 4:00 PM.

Additional Background

The business owners also operate Treasures of the Universe Inc. at 6 West Burlington Avenue and have operated Escritorio Publico Inc. out of Chicago for 36 years.

Type Ordinance

Budgeted

b. Purchase of Real Estate

Board to consider an ordinance approving a real estate agreement for the purchase of 20 North Linden Avenue, Westmont, for use by the Village.

Type Ordinance

Budgeted

c. **Exercise of Option for Year 2 - Downtown Annual Flower Watering Program**

Board to consider an ordinance authorizing the Village to exercise the second option year of the contract with Ken's Landscaping & Supply, Inc. for the Downtown Annual Flower Watering Program.

Background of Subject Matter

On June 1, 2023, the Village Board awarded a contract to Ken's Landscaping & Supply, Inc. for the Downtown Annual Flower Watering Program. This program includes watering of approximately 264 hanging baskets and 53 containerized planters in the Central Business District for 26 weeks.

Additional Background

The original contract was for the 2023 watering season with three 1-year options to extend; and the first option was extended for the 2024 watering season.

Recommendation

Staff recommends exercising the 2nd - year option for the 2025 watering season for an amount not to exceed \$160,000.00.

Type Ordinance

Budgeted Yes

d. **Engineering Services Agreement - 2026 MFT Des Moines Street Reconstruction Project**

Board to consider an ordinance approving an engineering agreement with Thomas Engineering Group for Phase 2 design engineering services for the 2026 MFT Des Moines Street Reconstruction Project.

Background of Subject Matter

Request to approve the sum of \$159,570.00 for Phase 2 design engineering for the 2026 MFT Des Moines Street Reconstruction Project.

Additional Background

This agreement will include surveying, soil boring, detailed engineering design, preparation of contract documents, cost estimates and bidding assistance for the 2026 MFT Des Moines Street Reconstruction Project. The project limits are from Cass Ave to Richmond Ave, and will include a partial reconstruction with curb and gutter from Warwick to Richmond, with spot repairs to the existing curb from Cass to Warwick. The entire project length will also be resurfaced.

Recommendation

Approve

Type Ordinance

Budgeted Yes

e. **IPWMAN- Mutual Aid Agreement**

Board to consider an ordinance approving a revised Mutual Aid Agreement for the Illinois Public Works Mutual Aid Network.

Background of Subject Matter

In 2009, Ordinance 09-198 authorized the execution of a Mutual Aid Agreement through the Illinois Public Works Mutual Aid Network (IPWMAN).

IPWMAN provides a method whereby public works-related agencies, such as municipalities, townships, counties and other governmental agencies that perform public works functions in need of mutual aid assistance, may request aid and assistance in the form of personnel, equipment, materials and/or other associated services. Calls for mutual aid typically occur in response to a storm event or other type of emergency, but can also be utilized for other matters such as water main breaks, equipment failures etc.

Additional Background

In late 2024, the IPWMAN Board of Directors voted to approve a revised intergovernmental agreement for Mutual Aid which will require approval by the Village Board. IPWMAN was originally formed as a not-for-profit corporation, and the revisions will eliminate the corporate entity with the intergovernmental agency to remain as the governing entity. The revisions will also clarify that mutual aid is not just for emergencies, but can be utilized for day-to-day assistance and equipment sharing, and will also provide a revised process for any future amendments that could be proposed by members.

Recommendation

Approve

Type Ordinance

Budgeted

10. MISCELLANEOUS

11. EXECUTIVE SESSION

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. ADJOURN

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>