



Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD Thursday, January 23, 2025.

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P

TRUSTEES: Barker	<u>P</u>	Liddle	<u>P</u>
Barry	<u>P</u>	Nero	<u>P</u>
Guzzo	<u>P</u>	Scales	<u>A</u>

STAFF:

May <u>P</u> (Village Manager)	Parker <u>P</u> (Assistant Manager)	Hennerfeind <u>P</u> (CDD Director)
Brainerd <u>P</u> (H.R. Director)	McIntyre <u>P</u> (Communications)	Liljeberg <u>A</u> (I.T.)
Chief Gunther <u>P</u> (Police Dept.)	D.C. Thompson <u>A</u> (Police Department)	Altic <u>P</u> (Finance Director)
Chief Riley <u>A</u> (Fire Dept.)	D.C. Fitzgerald <u>P</u> (Fire Department)	Mielcarski <u>P</u> (Gov't Services)
Mulhearn <u>A</u> (Deputy Liquor Commissioner)	Richards <u>P</u> (Deputy Clerk)	Ries <u>P</u> (Public Works Director)

ATTORNEY: Zemenak P Lampariello A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE: Forssberg - P Harding - A

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting.

OPEN FORUM:

- No open forum.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCALES	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>

	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCALES	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>

REPORTS

Mayor Gunter

- The Westmont Library coordinates monthly dementia awareness programs, which are open to the public. That information can be found on the Library website.
- New Village Water Rates: Check out the Winter 2025 Community News Magazine with information on updated Village water rates and infrastructure updates. New water rates will take effect starting with February 28 utility bills.
- The State of Illinois has collected a grocery sales tax of 1% and they will not be assessing that starting next year. It will still be distributed to us, it just won't go through the State anymore.

Deputy Clerk Richards

- Village offices will be closed on February 20th in observance of President's Day.

Trustee Barry

- Recapped the Community Development Committee meeting.
 - Downtown Incentive Programs were discussed that would go to improve the facades, life safety, and others. We encourage all of our downtown businesses to look into those opportunities.
 - Online permitting will be available at the end of March.
 - An update on the zoning ordinance was presented.

- The public is encouraged to attend those meetings.
- The Community Development Committee will meet April 17, July 24, October 17.
- The Westmont Chamber has announced its 9th annual Restaurant week February 20 to March 2. Visit westmontchamber.com for more information.
- The next Police Public Safety Committee meeting will be held February 6th.
 - Topics to be discussed at the next Police Public Safety meeting will include the 2024 police department annual report, 2024 Westmont Police Employee of the Year, commendations for superior performance, and an update on e-bike enforcement.

Trustee Barker

- The Environmental Improvement Committee will meet again on February 3, 2025 at the Westmont Public Library.
- Residents can still drop off unwanted or broken holiday lights until January 31 at either the Westmont Library or the Fire Department Headquarters.
- Holiday tree pick up will be available through January 31. Put out your tree to be composted during this time and make sure that all of the decorations have been removed.

Trustee Liddle

- Announced the meeting dates for Administration/ Finance Committee for 2025: Feb. 20, April 3, May 15, July 10, Aug. 21, Oct. 2, Dec. 18.
- Residents can sign up via the village website to receive notices for agenda and minutes from the new portal.
- Westmont Special Events has announced their 2025 schedule for Cruisin' Nights, Taste of Westmont, Creative Arts Network and more. Visit the village website for more information. The information will be available at westmontevents.com.
- The Village Communications Division hosted their first Public Information Committee meeting yesterday. This is an internal staff meeting in which members of the various taxing bodies and community organizations meet to share info regarding upcoming programs and events. This information is then reported out via various news releases and social media. We want to thank everyone who participated.

Trustee Nero

- The next Public Works Committee meeting will be March 20, 2025 at Village Hall.
- Westmont Public Works is working on plans for an open house this Spring. Details will be provided as soon as they are confirmed.

Trustee Guzzo

- Announced the Fire Public Safety Committee Meeting dates: March 6, August 7, November 6.
- Sign up is open for the Citizens Fire Academy. Classes begin April 1, 2025.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

- No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Manage May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) VILLAGE BOARD MINUTES

Board Meeting Minutes

- Board to consider approving the Village Board Meeting held on **January 9, 2025**.

(B) FINANCE ORDINANCE

Finance Ordinance # 2

\$ 2,979,426.69

(C) PURCHASE ORDERS:

Village of Addison	\$ 298,712.33
Meade, Inc.	130,000.00
Currie Motors	61,499.00
HP Quincy Partners	304,441.54
Total Purchase Orders	\$ 794,652.77

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$ 3,774,079.46

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

UNFINISHED BUSINESS

NEW BUSINESS

(2) DOWNTOWN INCENTIVE PROGRAM - FY25(B) ANNUAL BUDGET & ACTIVITY TARGETS

Mayor Gunter addressed the Village on this Board item.

Motion by **Trustee Barker** to consider an ordinance adopting the FY25(B) Downtown Incentive Program Annual Budget and Activity Targets.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(3) SPECIAL USE PERMIT & B-1 DEVELOPMENT PERMIT REQUEST - 216 NORTH CASS AVENUE

Community Development Director Hennerfiend, Szymon Gomula, and Jessica Smith

addressed the Village Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving requests from Cass Avenue Properties, LLC d/b/a Dolce Vita Day Spa and Salon Smith, LLC, d/b/a Salon Four, at 216 North Cass Avenue for the following:

1. Special Use Permits to allow both petitioners to operate a barbershop and beauty parlor, located on the ground floor, in the B-1 Limited Business District.
2. B-1 Development Permit, for both petitioners to operate a barbershop and a beauty parlor located on the ground floor.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(4) DOWNTOWN INCENTIVE PROGRAM GRANT - 216 NORTH CASS AVENUE

Community Development Director Hennerfiend addressed the Village Board on this item.

Motion by **Trustee Nero** to consider an ordinance awarding a Downtown Incentive Program (DIP) grant to Cass Avenue Properties LLC, for the installation of new windows (glazing) and the front door at 216 North Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(5) DOWNTOWN INCENTIVE PROGRAM GRANT - 17 NORTH GRANT AVENUE

Community Development Director Hennerfiend, Ron Martin, and Rick Martin addressed the Village Board on this item.

Motion by **Trustee Nero** to consider an ordinance awarding a Downtown Incentive Program (DIP) grant to Cass Avenue Management Group, LLC to install a water line and sprinkler system at 17 North Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(6) ENGINEERING AGREEMENT - PHASE 2 DESIGN RESIDENTIAL ALLEY RECONSTRUCTION

Public Works Director Ries addressed the Village Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an engineering agreement with Thomas Engineering Group, LLC for Phase 2 design engineering for Residential Alley 7S Reconstruction.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(7) IGA FOR POLICE & FIRE DISPATCH SERVICES

Police Chief Gunther addressed the Village Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving an Intergovernmental Agreement with the Village of Addison for police and fire dispatch services through the Addison Consolidated Dispatch Center.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(8) SURPLUS ITEMS - POLICE DEPARTMENT

Police Chief Gunther addressed the Village Board on this item.

Motion by **Trustee Nero** to consider an ordinance to declare outdated, unused items from the Police Department Investigation Division as Surplus.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(9) IMRF RESOLUTION

Assistant Village Manager Parker addressed the Village Board on this item.

Motion by **Trustee Barker** to consider a resolution related to IMRF participation by elected officials.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(10) MAYOR'S CLERK APPOINTMENT

Mayor Gunter and Amanda Szymiski addressed the Village Board on this item.

Motion by **Trustee Liddle** to consider a motion approving the Mayor's appointment of Amanda Szymiski to the position of Village Clerk.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

MISCELLANEOUS

- Trustee Barry expressed condolences to the Mike Heffernan family.

(11) REQUEST FOR EXECUTIVE SESSION - 6:32pm

Mayor Gunter requested a motion to adjourn to Executive Session to discuss the employment and performance of specific employees of the Village pursuant to section 2(C)(1) of the Open Meetings Act.

Motion by **Trustee Barry** to adjourn to executive session.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(12) ADJOURN EXECUTIVE SESSION TO RECONVENE REGULAR MEETING

Board to consider a motion to adjourn at 6:56pm.

Motion by **Trustee Liddle**.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

(13) ADJOURNMENT

Motion by **Trustee Nero** to adjourn the regular meeting.

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #13

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: Scales

MEETING ADJOURNED AT 6:57 P.M.

ATTEST:

APPROVED:

Alicja Richards, Deputy Village Clerk

Ronald J. Gunter, Mayor

Dated this 6th day of February, 2025