



Village of Westmont

VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

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Village Board Meeting

April 3, 2025

6:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. OPEN FORUM

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. REPORTS

a. Board Reports

- i. Mayor
- ii. Clerk
- iii. Trustees

6. ITEMS TO BE REMOVED FROM CONSENT AGENDA

7. CONSENT AGENDA (OMNIBUS VOTE)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held March 20, 2025.

Background of Subject Matter

Required Parliamentary Procedure

Type Motion

b. Finance Ordinance(s)

i. Finance Ordinance #7

Total to be announced at the meeting

Type Budget Amendment

Budgeted

c. Purchase Order(s)

i. MainStreet Designs, Inc. \$34,553.00

Various Holiday Decorations

Type Consent Item

Budgeted Yes

ii. Currie Motors \$62,966.00

2025 Ford Super Duty F-450 to replace vehicle #122 in Streets Division

Type Consent Item

Budgeted

iii. Currie Motors \$86,458.00

Dump build-out of 2025 Ford Super Duty F-450 to replace vehicle unit #122 in streets.

Type Consent Item

Budgeted Yes

iv. Total of Purchase Orders \$183,977.00

Type Consent Item

Budgeted

d. Total of Purchase Order(s) and Finance Ordinance(s)

e. Proclamation for National Library Week

Board to consider a proclamation to declare April 6-12, 2025 as National Library Week in the Village of Westmont.

Type Consent Item

Budgeted

f. Proclamation for National Public Safety Telecommunicators Week

Board to consider a proclamation to declare April 13-19, 2025 as National Public Safety Telecommunicators Week in the Village of Westmont.

Type Consent Item

Budgeted

8. UNFINISHED BUSINESS

9. NEW BUSINESS

a. **Amend Class 19 Liquor License Requirements**

Board to consider an ordinance amending Chapter 10, Section 10-36 of the Westmont Code of Ordinances to revise the Class 19 liquor license requirements.

Background of Subject Matter

Class 19 liquor licenses are for performing arts venues in the B-1 District.

Currently, alcohol sales are restricted to when the performers and audience members are age 21 or older. The proposed amendment would allow a Class 19 license to issue for performing arts venues in both the B-1 District and the B-2 District and would allow alcohol sales where the performers and audience include persons under the age of 21.

Additional Background

A new business moving into that area is interested in the guest amenity of alcohol service and has requested the Village to consider these amendments.

Recommendation

Approve

Type Ordinance

Budgeted

b. **5908 Western, Willowbrook and 6S435 Richmond Avenue, Westmont, and 415 and 425 East 59th Street, Westmont - Involuntary Annexations**

Board to consider an ordinance approving a request from the Village of Westmont to involuntarily annex the subject properties into the Village of Westmont.

Background of Subject Matter

These lots are located in unincorporated DuPage County and are fully surrounded by incorporated lots. Westmont would provide Village services once annexed and the lots will be automatically zoned to the R-3 Single Family Detached Residential District upon annexation.

Type Ordinance

Budgeted

c. **459, 458, and 457 Birchwood Court, 6323 and 6325 S Richmond Avenue, Willowbrook and 6348 Western Avenue, Clarendon Hills - Involuntary Annexation**

Board to consider an ordinance approving a request from the Village of Westmont to involuntarily annex the subject properties into the Village of Westmont.

Background of Subject Matter

These lots are located in unincorporated DuPage County and are fully surrounded by incorporated lots. Westmont would provide Village services once annexed and the lots will be automatically zoned to the R-3 Single Family Detached Residential District upon annexation.

Type Ordinance

Budgeted

d. **Engineering Services Agreement - Phase 3 Construction Engineering (Watermain) for Washington and Traube Infrastructure Improvements**

Board to consider an ordinance authorizing an engineering services agreement with Baxter & Woodman for Phase 3 construction engineering services for the watermain portion of the Washington and Traube Infrastructure Improvements Project.

Background of Subject Matter

Request to approve the sum of \$215,800 for Phase 3 construction engineering services for the watermain portion of the Washington and Traube Infrastructure Improvements project.

Additional Background

This agreement will include construction administration, field inspection and documentation of the watermain portion of this project, as well as coordination with the storm sewer and roadway phases of the project.

Recommendation

Approve

Type Ordinance

Budgeted Yes

e. **Engineering Services Agreement - Phase 3 Construction Engineering (storm sewer and roadway) for Washington and Traube Infrastructure Improvements**

Board to consider an ordinance authorizing an engineering services agreement with Primera Engineers LTD for Phase 3 construction engineering services for the storm sewer and roadway portions of the Washington and Traube Infrastructure Improvements Project.

Background of Subject Matter

Request to approve the sum of \$275,915.00 for Phase 3 construction

engineering services for the storm sewer and roadway portions of the Washington and Traube Infrastructure Improvements project.

Additional Background

This agreement will include construction administration, field inspection and documentation of the storm sewer and roadway portions of this project, as well as the coordination with the watermain phase of the project.

Recommendation

Approve

Type Ordinance

Budgeted Yes

f. **Engineering Agreement - Phase 2 Engineering for the Oakmont Outfall Improvements**

Engineering Agreement - Phase 2 Engineering for the Oakmont Outfall Improvements

Board to consider an ordinance authorizing an engineering agreement with WBK Engineering for Phase 2 design engineering for the Oakmont Outfall Improvements project.

Background of Subject Matter

The Village Board approved Phase 1 investigation and concept/preliminary engineering for this project at the November 3, 2022 Village Board meeting.

The purpose of the Phase 1 investigation was to examine alternatives for the Oakmont outfall that would relocate the discharge point to the east of the existing detention area. On May 30, 2024, the Village Board approved the award of RFQ 24-001, Stormwater Management Engineering Services, which designated a shortlist of engineering firms to provide engineering services for stormwater projects for a five-year term.

Additional Background

Request to approve the sum of \$97,597.89 for Phase 2 design engineering for the development of construction documents and associated permitting for the Oakmont Outfall Improvements project.

Recommendation

Approve

Type Ordinance

Budgeted Yes

g. **Award of Bid Proposal - Quincy Streetscape Phase 2**

Board to consider an ordinance awarding the bid proposal from Landmark

Contractors, Inc. for the Quincy Streetscape Phase 2 Project and authorizing a contract consistent with the accepted bid documents.

Background of Subject Matter

The Village accepted bids from three contractors for the Quincy Streetscape Phase 2 project. The lowest bid was from Landmark Contractors, Inc. with a bid of \$752,991.15, which is 12.1% below the engineer's estimate of \$857,203.00. Staff checked the references for this contractor and they were satisfactory.

Additional Background

This project will consist of a stairway, railing, snowmelt system and ADA accessibility improvements to the front of Village Hall, ADA parking in front of Village Hall, mid-block curb ramps in the first phase of the Quincy Streetscape as well as concrete sidewalk, brick pavers, trees and landscaping.

Recommendation

Staff recommends awarding the bid to Landmark Contractors, Inc. for an amount not to exceed \$752,991.15.

Type Ordinance

Budgeted Yes

h. **Software Agreement with Dacra Tech**

Board to consider an ordinance approving a three-year agreement with Dacra Tech for ticketing/adjudication software.

Background of Subject Matter

The police department is modernizing our parking ticket system to consolidate what is now done in 3 different programs. We believe this can provide a more streamlined process for staff and provide more online options for those who receive tickets. This will also include an update in the language included with our ticket notices and any parking tickets requiring a hearing will be done through local adjudication rather than the County court system.

Additional Background

The estimated costs are \$25,700 including setup and first year costs in 2025 and then \$30,000 per year for the next two years. This does exceed the previous budgeted estimate of \$20,000 per year which was set based on an initial quote that did not include a key component of the service.

Recommendation

Type Agreement/Contract

Budgeted

i. **Special Counsel Appointment**

Board to consider an ordinance confirming the Mayor's re-appointment of attorney Justin Beyer and his new law firm, Saul Ewing LLP, as outside special counsel to the Village for pending litigation.

Background of Subject Matter

Attorney Beyer has successfully represented the Village as special counsel for pending litigation since 2024. He has joined a new law firm, and therefore he and his new law firm must be re-appointed as special counsel.

Special counsel to the Village is appointed by the Mayor, subject to confirmation by the Village Board.

Recommendation: Approve

Type Ordinance

Budgeted Yes

10. MISCELLANEOUS

11. EXECUTIVE SESSION

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. ADJOURN

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>