



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Committee of the Whole Meeting
August 30, 2012
7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

Background Of Subject Matter	*
Type	Discussion Only
Budgeted	N/A

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Minutes of the Combined Committee of the Whole/Village Board Meeting held on August 20, 2012.

Background Of Subject Matter	*
Type	Motion
Budgeted	N/A

Documents: [COTW AND VB COMBINED MINUTES 20120830.PDF](#)

ii. Executive Session Minutes

Board to consider a motion to accept, approve, and release the Executive Session minutes for 2009, 2010, 2011 and 2012 with the exceptions as noted to be reviewed.

Background Of Subject Matter	The Illinois Open Meetings Act requires that the Village board periodically review to accept, approve and/or release Executive Session minutes in whole or part.
Additional Background	Attached is the list of Executive Session minutes for 2009, 2010, 2011 and 2012 with the exceptions as noted to be reviewed.
Type	Motion
Budgeted	N/A

Documents: [20120820 EXECUTIVESESSIONMINUTES RELEASE LISTING.PDF](#)

b. **Finance Ordinance**

i. **Number 9**

Finance Ordinance Number 9

Background Of Subject Matter	*
Type	Motion

c. **Purchase Orders**

i. **PO 11029043**

PO #11029043 Illinois EPA/Infrastructure - Water Bureau \$36,978.62

Background Of Subject Matter	ARRA Loan Repayment - Open Purchase Order
Additional Background	West Burlington & North Lincoln
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029043.PDF](#)

ii. **PO 11029265**

PO #11029265 Westmont Park District \$7,529.69

Background Of Subject Matter	Salary Reimbursement - May, June, July 2012
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029265.PDF](#)

iii. **PO 11029273**

PO #11029273 Fifth-Third Bank \$ 534,702.01

Background Of Subject Matter	Early payoff of 10 year vehicle lease. Payment will save approximately \$63,312.49 in interest
Additional Background	Not budgeted but fund balance available
Type	Purchase Order
Budgeted	No

Documents: [PO 11029273.PDF](#)

8. Unfinished Business

9. New Business

a. **Class 18 Catering Liquor License Creation**

Board to consider an ordinance amending Chapter 10 (Alcoholic Beverages), Article II (Retail Licenses), of the Village Code of Ordinances to allow for the creation of a Class 18 catering liquor license.

Background Of Subject Matter	The proposed class 18 catering liquor license will allow a catering business who holds a valid Westmont business license to sell and serve alcoholic beverages at catered events under certain conditions.
Additional Background	The catering business will be required to obtain a state liquor license from the Illinois Liquor Control Commission.
Recommendation	Staff recommends approval of the request.
Type	Ordinance

Documents: [CLASS 18 LIQUOR LICENSE DRAFT ORDINANCE.PDF](#)

b. **500 East Ogden Avenue, Zoning Code Variance Requests**

Board to consider an ordinance approving a request for a zoning code variance to permit parking in the required front yard setback for McGrath Lexus of Westmont.

Background Of Subject Matter	The applicant seeks a variance for parking in the front yard setback to display six cars on concrete pads on higher ground adjacent to Ogden Avenue, to showcase used and/or non-Lexus brands.
Recommendation	The P&Z Commission recommended unanimous approval of a motion if the applicant addressed sight line issue. The applicant has revised the Site Grading Plan to provide 50' between the display and the entrance to the site.
Type	Ordinance

Documents: [500 E OGDEN SET BACK SITE PLAN.PDF](#), [500 E OGDEN PZC STAFF MEMO.PDF](#), [500 E OGDEN FOF.PDF](#), [500EOGDENPZCMINUTES20120613.PDF](#), [500EOGDENLEXUS SETBACKVARIATION BAS.PDF](#)

c. **Downtown Development Grant, 226 North Cass Avenue**

Board to consider an ordinance approving a downtown development grant request from The Center for Dance.

Background Of Subject Matter	The Downtown Development Grant Committee met on 8/21/2012. The scope of work is considered eligible for a matching grant of up to \$5,000.00. The only sign on the building at this time is window lettering.
Additional Background	The proposed sign is 43 square feet; 45 square feet is permitted by code. Total estimate of work is \$5,882.75. The committee recommended a grant award of 50%, \$2,941.38 at this time, authorizing additional monies if the petitioner modifies logo for light.
Recommendation	Committee and staff recommend approval.
Type	Ordinance

Documents: [226 N CASS DRAFTGRANTCOMMITTEEMEETINGMINUTES082112.PDF](#), [226 NORTH CASS ATTACHMENT.PDF](#), [226NORTHCASSAVENUE BAS.PDF](#)

d. **220 North Cass Avenue, Special Use Request**

Board to consider an ordinance approving the following requests from Interiors by Gina to operate a high-end resale/consignment furniture store in the B1 Limited Business District:

- Special Use permit.
- Development permit.

Background Of Subject Matter	The petitioner requests approval of a Special Use permit to operate a high-end resale/consignment furniture store. The petitioner previously operate
Recommendation	The Planning & Zoning commission recommended unanimous approval of the Zoning Code Variance Request to allow the Special Use.
Type	Ordinance

Documents: [220 N CASS PZC PACKET ATTACHMENT.PDF](#), [220 N CASS FOF.PDF](#), [220 N CASSBAS.PDF](#)

e. **233 And 235 North Cass Avenue - Zoning Code Variances And Special Use Extension Requests**

Board to consider an ordinance approving a request to extend approvals of the following:

1. Special Use Permit to operate a ground floor office in the B-1 Limited Business District.
2. Zoning Code Variance to permit the construction of an office building which will encroach into the required front yard setback.
3. Zoning Code Variance to permit the construction of an office building which will encroach into the required side yard setbacks.
4. Zoning Code Variance to reduce the number of required off-street parking stalls to 9.

Background Of Subject Matter	On September 20, 2010 the Village Board granted approval of three Zoning Code Variances for parking and setbacks, and a Special Use Permit to Michael J. Kaufman and Samuel Rea of Knightsbridge Design and Build with Donald Burke of DW Burke and Associates.
Additional Background	The Preliminary Plat of Subdivision and Site & Landscaping Plan were also approved. As the approvals are valid for one year, the developer requests an extension through September 4, 2013.
Type	Ordinance

Documents: [233 235 N CASS SITE PLAN ATTACHMENT.PDF](#), [233 235 N CASS APPROVED ORDINANCES ATTACHMENT.PDF](#), [233 235 NCASS DEVELOPMENT BAS.PDF](#)

f. **Intergovernmental Agreement - Pleasantview Fire Protection District**

Board to consider an ordinance approving an intergovernmental agreement with the Pleasantview Fire Protection District, in regard to sharing reserve fire apparatus.

Background Of Subject Matter	The attached agreement would allow the Westmont Fire Department and the Pleasantview Fire Protection District to utilize each other's reserve apparatus in the event of an emergency or natural/man-made disaster within the other party's territorial limits.
Additional Background	This agreement would provide the use of said equipment at no cost to the other party, and indemnify each party from any and all claims resulting from the use of said equipment.
Recommendation	Staff recommends approval of this intergovernmental agreement.
Type	Ordinance

Documents: [PLEASANTVIEW AGREEMENT 2012.PDF](#), [PLEASANTVIEW AGREEMENT BAS.PDF](#)

g. **Fire Paging Memorandum Of Understanding And Radio System Contract**

Board to consider ordinances approving the following:

1. A Memorandum of Understanding between the Village of Westmont, Village of Clarendon Hills, and the Tri-State Fire Protection District for the Fire Paging System.
2. A contract with A-Beep Radio for Communications Upgrade of the South East and South Central Fire Radio Systems for the Fire Paging System.

Background Of Subject Matter	The ETSB recognizes that it is critical for fire departments to maintain their VHF radio systems for Fire Paging and other emergency uses. They have allocated \$392,000 to the southeast portion of the county, which includes Westmont.
Recommendation	Staff recommends approval of the Memorandum of Understanding and the A Beep Radio contract contingent upon the other two agencies approval of same.
Type	Ordinance

Documents: [FIREA-BEEP83012 BAS.PDF](#), [A BEEP MEMORANDUM OF UNDERSTANDING.PDF](#), [A BEEP CONTRACT DOCUMENTS.PDF](#), [DUPAGE ETS RESOLUTION 039 12.PDF](#), [DUPAGE ETS RESOLUTION 045 12.PDF](#)

h. **Appropriations Amendment**

Board to consider an ordinance amending appropriations for corporate purposes for the fiscal year beginning May 1, 2012 to account for debt payment.

Background Of Subject Matter	At the August 20, 2012 meeting, the Administration/Finance Committee expressed interest in paying off the remaining principal of a Vehicle Lease to save over \$63,000 in interest. To make this payment, the appropriations ordinance must be amended.
Additional Background	State statute allows this amendment to be made since there was additional fund balance available when the annual appropriation was adopted, but which were not appropriated at that time. This item is not budgeted, however fund balance is available.
Recommendation	Staff recommends adoption.
Type	Ordinance
Budgeted	No

Documents: [20120830 APPROPRIATION ORDINANCE AMENDMENT ATTACHMENT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open sessions.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.