

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD Monday, January 21, 2013.

Mayor Pro Tem Senicka called the meeting to order at 7:00 PM.

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor A Clerk Szymski P

TRUSTEES: Emery P Fleming P

Klebenow P Nero P

Scott P Senicka P

STAFF:

Searl <u>P</u>			
(Village Manager)			
Parker <u>P</u>	Chief Weiss <u>P</u>	Dep. Chief Gunther <u>P</u>	
(Finance Director)	(Fire Dept.) (Police Dept.)		
Chorney <u>P</u>	Chief Mulhearn <u>P</u>	McIntyre <u>A</u>	
(Public Works Supv)	(Police Dept.) (Communication Coordinator)		
Skala <u>P</u>	Malik <u>P</u>	Dralle <u>P</u>	
(Fire Dept. Administration)	(Acting Community Devl. Dir)	(Fire Dept. EMS)	
Dep. Chief Brenza <u>A</u>	Casey <u>P</u>	May <u>P</u>	
(Police Dept.)	(H.R. Director) (Public Works Director)		
Liljeberg <u>P</u>	Ramsey <u>A</u>	Dep. Chief Connolly <u>A</u>	
(I.T. Manager)	(Water Dept. Supervisor)	(Fire Dept.)	
Zeigler <u>A</u>	Kaufman <u>P</u>	Kuhn <u>A</u>	
(Village Planner)	(Fire Dept.)	(Library Director.)	

ATTORNEY: Zemenak P

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS: Suburban Life Newspapers A Chicago Tribune Local P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
 P=PRESENT Y=YES V=VACATION

Note: The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
TRUSTEE EMERY	Y	Y	Y	N	Y	Y	Y
TRUSTEE FLEMING	Y	Y	Y	N	Y	Y	Y
TRUSTEE KLEBENOW	Y	Y	Y	N	Y	Y	Y
TRUSTEE NERO	Y	Y	Y	N	Y	Y	Y
TRUSTEE SCOTT	Y	Y	Y	N	Y	Y	Y
TRUSTEE SENICKA	Y	Y	Y	N	Y	Y	Y

	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>
TRUSTEE EMERY	Y	Y	Y	Y	Y	Y	Y
TRUSTEE FLEMING	Y	Y	Y	Y	Y	Y	Y
TRUSTEE KLEBENOW	Y	Y	Y	Y	Y	Y	Y
TRUSTEE NERO	Y	AB	Y	Y	Y	Y	Y
TRUSTEE SCOTT	Y	Y	Y	Y	Y	Y	Y
TRUSTEE SENICKA	Y	Y	Y	Y	Y	Y	Y

	<u>15</u>
TRUSTEE EMERY	Y
TRUSTEE FLEMING	Y
TRUSTEE KLEBENOW	Y
TRUSTEE NERO	Y
TRUSTEE SCOTT	Y
TRUSTEE SENICKA	Y

REPORTS

Mayor Pro Tem Senicka

- Requested an Executive Session to discuss filling a vacancy of an elected official.
- Thanked award recipients for their dedicated service.
- Asked Fire Chief Weiss to present awards.
 - Special EMA recognition certificate presented to Floyd Beine.
 - Special recognition of Citizen's Life Saving award to Phil Vidito, Brandon Lipasek & Dave Wisbrock.
 - Life Saving Award presented to F/M Lynn Dralle

Clerk Szymski

- Announced the next water bill will reflect an increase specifically due to an increase from the City of Chicago and DuPage Water Commission. The Village of Westmont did not increase its portion of the rate.

Attorney Zemenak

- Nothing this evening.

Manager Searl

- Announced 2012 Service Recognition Awards.
- Mentioned the Elmhurst League of Women's Voters will conduct a Candidate's Forum. A press release will come out later this week with the details.

ITEMS TO BE REMOVED FROM CONSENT AGENDA: No request to remove Items from the Consent Agenda. No motion is required.

(1) CONSENT AGENDA [Omnibus Vote]: Motion by **Trustee Scott** to approve the Consent Agenda Items (A), (B), and (C).

(A) VILLAGE BOARD MINUTES: Minutes of the Committee of the Whole Meeting held January 3, 2013, the Village Board Meeting held on January 7, 2013.

(B) FINANCE ORDINANCE #18: Dated January 21, 2013, in the amount of \$ 1,851,862.02.

(C) PURCHASE ORDERS

11030184	Don Morris Architect P.C.	\$
	December 2012 reviews, inspections.	10,595.62

11030120	Teska Associates, Inc. Professional services TIF.	\$ 7,017.74
11030165	ACS Firehouse Solutions, Inc. Yearly maintenance records software.	\$ 6,955.00
TOTAL		\$ 24,568.36

Seconded by **Trustee Emery** and the motion passed.

VOTE ON MOTION #1 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

UNFINISHED BUSINESS

(2) MOTOR FUEL TAX RESURFACING PROJECT - REQUEST FOR APPROVAL OF CHANGE IN PLAN #1 (FINAL): Motion by **Trustee Emery** to consider an ordinance approving a Request for Approval of Change in Plans (Change Order #1 and Final) for the 2012 Motor Fuel Tax Resurfacing Project, MFT#12-00103-00-RS. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(3) HIRING FREEZE: Motion by **Trustee Emery** to consider a motion to temporarily lift the hiring freeze for the sole purpose of hiring a full time Village Planner filling current vacancies. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

NEW BUSINESS

(4) DOWNTOWN DEVELOPMENT PERMIT - 104 SOUTH CASS AVENUE: Motion by **Trustee Emery** to consider an ordinance approving a development permit request from Amin Westmont Grocers, a convenience store with groceries, cigarettes and tobacco products in the Downtown B-1 Limited Business District. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #4

Ayes: None.

Nays: Emery, Fleming, Klebenow, Nero, Scott and Senicka..

Absent: None.

Present: None.

(5) DEVELOPMENT PERMIT AND SPRINKLER WAIVER - 246 NORTH CASS AVENUE:

Motion by **Trustee Emery** to consider an ordinance approving the following requests from Jason Van Lente of Neat Kitchen and Bar to operate a full service restaurant in the Downtown B-1 Limited Business District. Seconded by **Trustee Nero** and the motion passed.

1. Development Permit

2. Sprinkler Waiver

VOTE ON MOTION #5

Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.

Nays: None.

Absent: None.

Present: None

(6) ST. PATRICK'S DAY EVENT & PARADE 2013: Motion by **Trustee Emery** to consider an ordinance approving the following requests for Holy Trinity's 2013 St. Patrick Day event & Parade:

1. Permit amplified sound in the downtown business district in the Holy Trinity Church south parking lot on Cass Avenue on Friday, March 15, 2013 from 4:00 pm to 10:30 pm, and on Saturday, March 16, 2013, from 10:00 am to 10:30 pm.

2. Close a section of Cass Avenue from Traube to 55th Street on Saturday, March 16th 2013, from 10:45 am to Noon for the first annual St. Patrick's Day Parade.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.

Nays: None.

Absent: None.
Present: None.

(7) RED, WHITE & BBQ 2013: Motion by **Trustee Emery** to consider an ordinance approving the following requests from the Westmont Lions Club in regard to their Red, White & BBQ event:

1. Request to close Plaza Drive from Burr Oak to Blackhawk Drive, on Wednesday, May 22, 2013 and reopen on Monday, May 27, 2013 (egress for local business traffic to businesses on Plaza Drive between Burr Oak & Blackhawk will be permitted from the intersection of Plaza and Burr Oak).
2. Request to approve a Liquor License waiver fee.
3. Request to approve an Amusement License fee waiver for the event.
4. Request to approve a live amplified sound waiver during event hours.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(8) RACE TO THE FLAG - 2013: Motion by **Trustee Emery** to consider an ordinance approving the following requests pertaining to the 2013 Race to the Flag (RTTF) event held in the Oakwood Subdivision on May 26, 2013:

1. Street closures for the Race to the Flag 5K.
2. Issuance of a license for sound amplification.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(9) BANKING SERVICES: Motion by **Trustee Emery** to consider an ordinance selecting a vendor for Banking Services and approving a contract in accordance with terms and conditions presented in the Request For Proposal (RFP) and the Bank's Proposal. Seconded by **Trustee Fleming** and the motion passed.

VOTE ON MOTION #9

Ayes: Emery, Fleming, Klebenow, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.
Abstain: Nero.

(10) DCEO GRANT ADMINISTRATIVE SIGNATURE APPROVAL: Motion by Trustee Emery to consider an ordinance to authorize the Village Manager to sign any documents related to the Department of Commerce and Economic Opportunity Grant Project HR 120325. Seconded by Trustee Nero and the motion passed.

VOTE ON MOTION #10

Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(11) REVIEW OF CLASS 16 LIQUOR LICENSE: Motion by Trustee Emery to annually review the liquor license classification permitting the practice of a customer bringing their own bottle of alcohol (BYOB) into a licensed premises. Trustee Nero and the motion passed.

VOTE ON MOTION #11

Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(12) STRAY ANIMAL AGREEMENT WITH VCA ARBORETUM ANIMAL HOSPITAL: Motion by Trustee Emery to consider an ordinance approving a stray animal agreement with VCA Arboretum View Animal Hospital in Downers Grove for the treatment of injured stray domestic animals. Seconded by Trustee Nero and the motion passed.

VOTE ON MOTION #12

Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(13) CLOSED SESSION: As requested by Mayor Pro Tem Senicka a motion was made by Trustee Scott to move into Executive Session at 7:49 PM to discuss filling a vacancy of an elected official. Seconded by Trustee Emery and the motion passed.

VOTE ON MOTION #13 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(14) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Emery** to move out of Executive Session and reconvene the regular Board meeting at 8:04 PM. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #14 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(15) ADJOURNMENT: Motion by **Trustee Klebenow** to adjourn the meeting. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #15 Ayes: Emery, Fleming, Klebenow, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

MEETING ADJOURNED AT 8:05 PM

ATTEST:

APPROVED:


Virginia Szymanski, Village Clerk


Mayor Pro Tem

Dated this 11th day of February 2013.

