

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, July 11, 2013.**

Mayor Gunter called the meeting to order at **7:03 PM.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski A

TRUSTEES: Addington P Barker P
Barry P Nero A
Scott P Senicka P

STAFF:

Searl P

(Village Manager)

Parker P

(Finance Director)

Carlson P

(Staff Accountant)

Skala A

(Fire Dept. Administration)

Dep. Chief Brenza A

(Police Dept.)

Liljeberg P

(I.T. Manager)

Kmak P

(Deputy Clerk/Finance Collector)

Chief Weiss P

(Fire Dept.)

Chief Mulhearn P

(Police Dept.)

Malik P

(Acting Community Devl. Dir)

Casey A

(H.R. Director)

Ramsey A

(Water Dept. Supervisor)

Dep. Chief Gunther P

(Police Dept.)

McIntyre A

(Communication Coordinator)

Ziegler A

(Village Planner)

May P

(Public Works Director)

Dep. Chief Connolly A

(Fire Dept.)

ATTORNEY: Zemenak P

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS: Suburban Life Newspapers A Chicago Tribune Local A

VISITORS:

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

Jim Walker, 771 Oakwood Dr. - Requested the Village plan concerning the emerald ash borer and trees subject to infestation.

Public Works Director May and Manager Searl addressed Mr. Walker's concerns.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **V=VACATION**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

	<u>VOTING SUMMARY</u>						
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE SCOTT	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SENICKA	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	
TRUSTEE NERO	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	
TRUSTEE SCOTT	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	
TRUSTEE SENICKA	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	

REPORTS

Mayor Gunter

- Swearing In - Mayor Gunter sworn in Craig Gomorczak to the position of Police Sergeant.
- Police Chief Mulhearn introduced Sergeant Gomorczak's family and provided a bio on the newly sworn Sergeant. Afterwards invited everyone to celebrate with cake and coffee at the Police Department Headquarters.
- Sergeant Gomorczak offered his thanks to the elected officials, family, co-workers and friends.
- Mayor Gunter introduced WSEC's Kristine Turano to provide details about the Taste of Westmont.
- The Mayor mentioned the success of this year's 4th of July celebration. Proud of all the volunteers, Westmont Auto Mile, Oak Brook Hills Marriott and employees who helped make it a safe and peaceful event. Next year will be the 15th anniversary of this event and is planning something special.
- Asked Fire Chief Weiss to approach the podium to provide more information concerning fire alarm and fire sprinkler details to the Board and public.
- Fire Chief Weiss described the respective compliance dates and the Fire Department's efforts to assist the businesses with this topic.

Deputy Clerk Kmak

- Suggested that residents and nonresidents alike visit Westmont's website to obtain detailed Taste of Westmont information as described by Kristine Turano.

Attorney Zemenak

- Mentioned Ann Marie Perez will attend the Board Meetings of July 25th and August 8th due to conflicts with his schedule.

Manager Searl

- Kid's Camp Presentation Report. Asked Chief Weiss and Chief Mulheran to come to the podium to talk about the success of the program.
- Chief Weiss and Chief Mulheran provided details about the program and introduced one of the campers, Jessie, to provide his personal experience of Kid's Camp.
- Chief Weiss reminded everyone that July 25th Cruisn Nights will have Fire Department Equipment on display.
- Government Finance Officers Association - Distinguished Budget Presentation Award was presented by Mayor Gunter to Spencer Parker and Tim Carlson. Spencer Parker thanked the Board, Department Heads, employees and his staff for their help in achieving this award.
- Requested an Executive Session to discuss internal audit controls concerning the Village Audit.

Trustee Barry

- Congratulated Neat Kitchen and Bar on their opening.

- Mentioned the July 9th FEMA application deadline has been extended until July 24th.
- Welcomed Trustee Addington back.

Trustee Addington

- Invited everyone to visit the Lion's Club booth at the Taste of Westmont and Car Show.

Trustee Scott

- Welcomed everyone to come to the Taste of Westmont and car show.

Trustee Barker

- Nothing this evening.

Trustee Senicka

- Offer condolences to the Mackert family on the loss of Bob Mackert's mother.
- Suggested to go out and enjoy the Taste of Westmont and what the wonderful businesses have to offer.

ITEMS TO BE REMOVED FROM CONSENT AGENDA: No request to remove Items from the Consent Agenda. No motion is required.

(1) CONSENT AGENDA [Omnibus Vote]: Motion by **Trustee Senicka** to approve the Consent Agenda Items (A), (B) and (C).

(A) VILLAGE BOARD MINUTES: Minutes of the Committee of the Whole Meeting held **June 27, 2013**, and the Village Board Meeting held on **July 1, 2013**.

(B) FINANCE ORDINANCE #6: Dated **July 11, 2013**, in the amount of \$ **959,739.09**.

(C) PURCHASE ORDERS

11031311	Burns & McDonnell Maintain & monitor 60th St. streambank.	\$ 8,600.00
11031302	Strand Associates, Inc. Jamestown detention basin design.	\$ 26,700.00
11031367	Prizm Coatings & Restoration Water Garage floor & Street Sign Shop floor resurfacing.	\$ 45,300.00
11031376	Baxter & Woodman, Inc. Street light locates and repairs FY 2014.	\$ 60,000.00
11031208	Meade Electric Company North Hudson water main replacement.	\$ 49,675.00

11031392	Patnick Construction, Inc. North Hudson water main replacement.	\$ 311,317.00
TOTAL		\$ 441,592.00

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #1 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

NEW BUSINESS

(2) 31 N. CASS AVENUE, DOWNTOWN DEVELOPMENT GRANT REQUEST:

Community Development Director Malik addressed the Board on this agenda item.

No questions from the public.

Motion by **Trustee Scott** to consider an ordinance approving a Downtown Development Grant Request from Danielle Kirin of The Sweet and Savory Spot in the amount of \$814.77 Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #2 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(3) 41 N. CASS AVENUE, DOWNTOWN DEVELOPMENT GRANT REQUEST:

Community Development Director Malik addressed the Board on this agenda item.

No questions from the public.

Motion by **Trustee Scott** to consider an ordinance approving a Downtown Development Grant Request from Milan Chlupacek, property owner, in the amount of \$2,997.00. Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #3 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(4) 41 N. CASS AVENUE, IRV KAPLAN INTERIOR DESIGN & FURNITURE CO.:

Community Development Director Malik and applicant Irv Kaplan addressed the Board on this agenda item.

No questions from the public.

Motion by **Trustee Scott** to consider an ordinance approving the following requests from Irv and Ruth Kaplan to operate Irv Kaplan Interior Design & Furniture Co. at 41 North Cass Avenue in the B-1 Limited Business District:

1. Development permit.
2. Waiver from cash-in-lieu for B-1 parking spaces.

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #4 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(5) 34 S. CASS AVENUE, DOWNTOWN DEVELOPMENT GRANT REQUEST:

Community Development Director Malik and applicant Tarek Merhebi addressed the Board on this agenda item.

No questions from the public.

Motion by **Trustee Senicka** to consider an ordinance approving a Development Permit request from Tarek Merhebi to operate GMD Kitchen and Bath at 34 S. Cass Avenue. Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #5 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(6) COMPREHENSIVE ANNUAL FINANCIAL REPORT:

Finance Director Parker and Baker Tilly Auditor Jason Coyle addressed the Board on this

agenda item.

No questions from the public.

Motion by **Trustee Senicka** to consider an ordinance accepting the FY 2011-12 Comprehensive Annual Financial Report (CAFR). Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #6 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(7) SELECTION OF BOND COUNSEL:

No questions from the public.

Motion by **Trustee Addington** to consider an ordinance authorizing staff to select Bond Counsel. Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #7 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(8) ENGINEERING SERVICES AGREEMENT WITH BAXTER & WOODMAN:

Public Works Director May and Fire Chief Weiss addressed the Board on this agenda item.

No questions from the public.

Motion by **Trustee Scott** to consider an ordinance approving a proposal from Baxter & Woodman for the North roof & HVAC improvements at the Fire Department HQ Station. Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #8 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(9) MAINTENANCE SERVICES AGREEMENT:

Public Works Director May addressed the Board on this agenda item and reminded everyone to attend the next Public Works Committee meeting held Monday at 6:00pm.

No questions from the public.

Motion by **Trustee Addington** to consider an ordinance approving a services agreement with Prizm Companies, Inc. for the Public Works Water Division Garage Floor and Street Division Sign Shop Improvement Project. Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #9 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(10) WESTMONT FIRST COMMISSION:

Trustee Barker addressed the Board providing details of this agenda item and thanked everyone involved with this ambitious project.

No questions from the public.

Motion by **Trustee Senicka** to consider an ordinance to create a Westmont First Commission. Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #10 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(11) CLOSED SESSION: As requested by **Manager Searl** a motion was made by **Trustee Addington** to move into Executive Session at **8:51 PM** to discuss **Internal Audit Controls concerning the Village Audit**. Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #11 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

(12) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Addington** to move out of Executive Session and reconvene the regular Board meeting at **9:31 PM**. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #12 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.

Present: None.

(13) ADJOURNMENT: Motion by **Trustee Senicka** to adjourn the meeting. Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #13 Ayes: Addington, Barker, Barry, Scott and Senicka.
Nays: None.
Absent: Nero.
Present: None.

MEETING ADJOURNED AT 9:32 PM

ATTEST:

APPROVED:

Virginia Szynski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 25th day of July 2013.