



Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

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Village Board Meeting October 3, 2024 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Oath Of Office

Mayor Ronald Gunter to administer the oath of office to appointed Village Trustee Harold Barry III.

**Background of
Subject Matter**

Trustee Barry has been appointed to finish the term left vacant by the passing of Trustee Frank Brady.

Type

Discussion Only

6. Roll Call Of The New Village Board

Village Clerk Virginia Szymiski will call the roll of the new Village Board of Trustees.

**Background of
Subject Matter**

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Type

Discussion Only

7. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustee

**Background Of
Subject Matter**

*

Type

Discussion Only

8. Items To Be Removed From Consent Agenda

9. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held September 19, 2024.

<i>Background Of Subject Matter</i>	Required Parliamentary Procedure
<i>Type</i>	Motion

Documents:

[2024-09-19 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #12

Total to be announced at the meeting

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. Purchase Orders

i. PO # 25201089

Atlas Bobcat LLC \$36,276.47

<i>Background Of Subject Matter</i>	\$24" road planner with attachments to cut and mill road concrete or asphalt.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25201089.PDF](#)

ii. PO # 25201090

M.E. Simpson \$35,100

<i>Background Of Subject Matter</i>	Water Valve Exercising
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25201090.PDF](#)

iii. PO # 25201103

Rush Truck Centers of Illinois \$30,676.77

Background Of Subject Matter	Engine overhaul repair on fire truck
Additional Background	Simultaneous Purchase
Type	Purchase Order
Budgeted	No
Budgeted Explanation	This repair was an emergency repair and was not specifically budgeted. Expenditure covered under the Village's Appropriations Ordinance,

Documents:

[25201103.PDF](#)

iv. **PO # 25201104**

Western Grandall Corporation \$38,240

Background Of Subject Matter	Ditch grading services, Bobcat plus operator for two weeks.
Type	Purchase Order
Budgeted	Yes

Documents:

[25201104.PDF](#)

v. **PO 25201153**

ME Simpson \$66,528.00

Background Of Subject Matter	Fire Hydrant Flow Testing
Type	Ordinance
Budgeted	Yes

Documents:

[25201153.PDF](#)

vi. **Total Of Purchase Orders**

\$206,821.24

Background Of Subject Matter	*
Type	Motion

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

e. **Community Events**

i. **2024 Wicked West Fest Halloween Events**

Board to consider an ordinance approving the Westmont Chamber of Commerce hosted Wicked West Fest Halloween Events that will be held on October 19, 2024:

- Community Events Permit
- Amplified Sound Permit
- Street Closure Requests from 7:30am - 2:30pm:
 - Cass Ave between Burlington and Chicago / Naperville
 - Cass / Irving Parking lots on Cass Ave
 - Manning School Parking Lot
 - Norfolk and Irving Streets from Alley East and West to Cass Ave
- Waive the restrictions in Chapters 38 and 70 of the Code of Ordinances in order to allow scarecrows to be secured to public utility light poles during the month of October

***Background Of
Subject Matter***

This is an annual event intended to promote the B-1 Business District and to celebrate the Halloween season. The trick-or-treat trail event will feature family friendly trick-or-treating, costume contest, Manning Monster Dash and Casket Races.

Type

Ordinance

Documents:

[2024 - WICKED WEST FEST.PDF](#)

ii. **2024 Holly Days**

Board to consider an ordinance approving the following requests from the Westmont Holly Days Committee for the 2024 Westmont Holly Days Festival on December 7, 2024:

- Permit amplified sound in downtown business district near Westmont Centre 4pm to 8pm
- Event Banners on public property
- Close Cass Avenue from Naperville Road to Richmond Street from 4pm to 7:30pm, for the Holly Days Parade
- Close West Quincy Street from Cass Avenue to Adams, from 3pm to 8pm, for the Holly Days Parade, tree lighting, and Santa visit
- Close North Linden from Burlington to Naperville Road for

parade staging area 3pm to 7pm

Background Of Subject Matter	The Holly Days Festival is co-sponsored by the Village of Westmont. The event set-up and layout is similar to the last two years.
Type	Ordinance

Documents:

[2024 - HOLLY DAYS - R.PDF](#)

f. **Proclamation - Arts DuPage Month**

Board to consider a proclamation declaring October as Arts DuPage month in the Village of Westmont.

Background Of Subject Matter	*
Type	Proclamation

Documents:

[2024 ARTS DUPAGE PROCLAMATION .PDF](#)

g. **Proclamation - Cybersecurity Awareness Month**

Board to consider a proclamation declaring October as National Cybersecurity Awareness month in the Village of Westmont.

Background Of Subject Matter	*
Type	Proclamation

Documents:

[2024 CYBERSECURITY AWARENESS MONTH PROCLAMATION \(1\).PDF](#)

h. **Proclamation - Fire Prevention Week**

Board to consider a proclamation declaring October 6-12, 2024 as Fire Prevention Week in the Village of Westmont.

Background Of Subject Matter	*
Type	Proclamation

Documents:

[2024 FIRE PREVENTION PROCLAMATION \(2\).PDF](#)

10. Unfinished Business

11. New Business

a. **Downtown Incentive Program - 19 North Cass Avenue**

Board to consider an ordinance awarding a Downtown Incentive Program (DIP) grant to Stephen Esposito DDS LLC (d/b/a Dental Excellence of Westmont), for the installation of a fire sprinkler system and new water line at 19 North Cass Avenue.

Background Of Subject Matter	The applicant proposes to install a sprinkler system in both the commercial and residential portions of this mixed-use building. Construction includes a new water line to be installed under Cass Avenue.
Additional Background	Application and award are for a Tier 2 DIP grant, with a total project cost of \$98,570.00. The project is eligible for a grant award of \$51,000.00.
Type	Ordinance
Budgeted	Yes

Documents:

[2025A DIP 19 N CASS MEMO AND APP.PDF](#)

b. Business Registration

Board to approve an ordinance amending Chapter 22 and other miscellaneous Chapters of the Code of Ordinances to require annual business registrations for Westmont businesses and to eliminate certain categories of business licenses.

Background Of Subject Matter	Only a select group of businesses need to be licensed by the Village of Westmont. Creating the business registration will provide the Village with a listing of active businesses. Applicable existing licenses will be converted to a registration.
Additional Background	New registrations will cost \$125. Renewals will cost \$10 with a \$15 late charge.
Type	Ordinance

Documents:

[2024 MUNICIPAL CODE UPDATES - BUSINESS LICENSING.PDF](#)

c. 5/1/2023 - 4/30/2024 Annual Comprehensive Financial Report (FY24)

Board to consider an ordinance accepting the FY 2024 Annual Comprehensive Financial Report (ACFR).

Background Of Subject Matter	State statute requires the Village to have an annual audit of its financial records and produce an annual financial report. The Village's audited financial report for its most recently completed fiscal year FY 24 is ready for Village Board acceptance.
Type	Ordinance

Documents:

[24-8001 FINAL AUDIT REPORT - VO WESTMONT.PDF](#)

12. Miscellaneous

13. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

14. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>