



Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

villageboard@westmont.il.gov
westmont.illinois.gov | 630-981-6200

Village Board Meeting August 22, 2024 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held August 8, 2024.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

[2024-08-08 VILLAGE BOARD MEETING MINUTES \(2\).PDF](#)

b. Finance Ordinance

i. **Finance Ordinance #9**

To be announced at the meeting

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO # 25200828**

Meade, Inc. \$75,797.65

<i>Background Of Subject Matter</i>	Replace 12 deteriorating concrete poles with 12 new aluminum streetlight poles.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25200828.PDF](#)

ii. **PO # 25200829**

Thomas Dodge \$40,860

<i>Background Of Subject Matter</i>	Dodge Durango AWD for the Fire Department. Simultaneous Purchase
<i>Additional Background</i>	Dodge Durango approved at 8/8/24 Board meeting was purchased by the Police Department to replace a squad car damaged(total loss) in an accident. The police squad car will eventually be completely reimbursed by the Village's liability insurance carrier.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25200829.PDF](#)

iii. **PO # 25200832**

Municipal Emergency Services Inc. \$39,317.03

<i>Background Of Subject Matter</i>	11 Honeywell Firefighter turnout gear, coats and pants.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25200832.PDF](#)

iv. **Total Of Purchase Orders**

\$155,974.68

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

e. **Proclamation - National Payroll Week**

Board to consider a proclamation to declare September 2-6, 2024 as National Payroll Week in the Village of Westmont.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Proclamation

Documents:

[2024 PAYROLL WEEK PROCLAMATION.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **Decrease And Increase Class 17 Liquor License**

Board to consider an ordinance decreasing the number of available Class 17 local liquor license by one effective September 30, 2024, and then increasing the number of available Class 17 liquor licenses by one effective October 1, 2024, for 1918 Winter Street Illinois LLC d/b/a Mariano's 150 W. 63rd Street ,Westmont, Illinois.

<i>Background Of Subject Matter</i>	1918 Winter Street Illinois LLC is purchasing the Mariano's grocery store at 150 W. 63rd Street on October 1, 2024. The store will continue the same operations as currently exist, and requests the same Class 17 liquor license currently in place.
<i>Additional Background</i>	1918 Winter Street Illinois LLC corporate officers, store manager, and store operations have submitted to a local background review. The review did not reveal any reason to deny this license. The store will continue the same operation currently in place.
<i>Recommendation</i>	Approval
<i>Type</i>	Ordinance

b. **B-1 Development Permit - 21 West Quincy Street**

Board to consider an ordinance approving a B-1 Development Permit for Braden Parks d/b/a Parks Vintage to operate a clothing store at 21 West Quincy Street.

Background Of Subject Matter	The business is described as a fully curated vintage retail clothing. The proposed store hours would be 12pm-8pm Monday through Friday, 10am-7pm Saturday, and 10am-6pm on Sunday.
Additional Background	The business anticipates having a staff composed of one (1) manger and three (3) sales associates.
Type	Ordinance

Documents:

[B-1 DEVELOPMENT PERMIT - 21 WEST QUINCY STREET.PDF](#)

c. **Engineering Agreement- Downtown Streetlighting Engineering Design**

Board to consider an ordinance approving an engineering agreement with Delta Engineering Group LLC for Downtown Streetlighting Engineering Design.

Background Of Subject Matter	The Village released RFP 24-003 Downtown Streetlighting Engineering Design to procure the services of an engineering firm to perform engineering design, photometrics, plans and specs for Ph 1 of the Downtown Streetlighting Dark Sky Improvements project.
Additional Background	Request to approve the contract amount of \$50,600.50 for Engineering Design for Phase 1 of the Downtown Streetlighting Dark Sky Improvements project.
Recommendation	Approve
Type	Ordinance
Budgeted	Yes

Documents:

[RFP24003DOWNTOWNSTREETLIGHTING20240814.PDF](#)

d. **IGA For Vehicle Maintenance Services**

Board to consider an ordinance approving an Intergovernmental Agreement with the Village of Oak Brook for Fleet Vehicle Maintenance Services.

Background Of Subject Matter	The Village's Fleet Division of the PW Department performs routine maintenance & repairs of Village vehicles. Oak Brook would like to utilize & pay for Village mechanics to perform routine maintenance & repairs under the terms of an IGA.
Additional Background	The Village will give priority to the maintenance and repairs of its own fleet of vehicles, & it will only schedule Oak Brook's vehicles as time & manpower allows. The hourly labor rates in the IGA cover all of the Village's labor & administrative costs.
Type	Ordinance

Documents:

[IGA WESTMONT VEHICLE MAINTENANCE - FINAL 8 16 24.PDF](#)

e. **Amendments To Various Deputy Officer Positions**

Board to consider an ordinance amending Section 2-201, Deputy Clerk, and Section

10-2, Deputy Liquor Commissioner, and creating the position of Deputy Village President.

Background Of Subject Matter The Code amendments to the Deputy Clerk & Deputy Liquor Commissioner positions clarify that these are employee positions that are hired & supervised by the Village Manager.

Additional Background The Deputy Village President position is a newly created position, that may or may not be filled. The Deputy Village President is a part-time, temporary employee who is hired & supervised by the Village Manager, but who serves under the Mayor.

Type Ordinance

Documents:

[DEPUTY VILLAGE CLERK ORDINANCE AMENDMENT 8 16 24.PDF](#)
[DEPUTY LIQUOR COMMISSIONER ORDINANCE SEC 10-2.PDF](#)
[DEPUTY VILLAGE PRESIDENT CODE AMENDMENT.PDF](#)

f. **Reappointment To The Planning And Zoning Commission**

Board to consider a motion to approve the Mayor's reappointment of Chairman Doug Carmichael to the Planning & Zoning Commission for another 5 year term.

Background Of Subject Matter *

Type Motion

g. **Reappointment To The Planning And Zoning Commission**

Board to consider a motion to approve the Mayor's reappointment of Matt Scales to the Planning & Zoning Commission for another 5 year term.

Background Of Subject Matter *

Type Motion

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>

