



## Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

villageboard@westmont.il.gov  
westmont.illinois.gov | 630-981-6200

### Village Board Meeting June 13, 2024 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held May 30, 2024.

*Background Of  
Subject Matter*

Required Parliamentary Procedure

*Type*

Motion

*Documents:*

[2024-05-30 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. **Finance Ordinance #4**

To be announced at the meeting

|                                         |        |
|-----------------------------------------|--------|
| <i>Background Of<br/>Subject Matter</i> | *      |
| <i>Type</i>                             | Motion |

c. **Purchase Orders**

i. **PO 25200323**

Wolter, Inc. \$30,224.96

|                                         |                                    |
|-----------------------------------------|------------------------------------|
| <i>Background Of<br/>Subject Matter</i> | Equipment for records room remodel |
| <i>Type</i>                             | Purchase Order                     |
| <i>Budgeted</i>                         | Yes                                |

*Documents:*

[25200323.PDF](#)

ii. **PO 25200324**

Modern Builders & Design LLC \$27,399.00

|                                         |                  |
|-----------------------------------------|------------------|
| <i>Background Of<br/>Subject Matter</i> | Bay Floors FD/PD |
| <i>Type</i>                             | Purchase Order   |
| <i>Budgeted</i>                         | Yes              |

*Documents:*

[25200324.PDF](#)

iii. **PO 25200325**

Beecher Emission Solution Technologies, LLC \$69,972.00

|                                         |                                  |
|-----------------------------------------|----------------------------------|
| <i>Background Of<br/>Subject Matter</i> | Diesel Exhaust Filtration System |
| <i>Type</i>                             | Purchase Order                   |
| <i>Budgeted</i>                         | Yes                              |

*Documents:*

[25200325.PDF](#)

iv. **Total Of Purchase Orders**

\$ 127,595.96

|                                         |                |
|-----------------------------------------|----------------|
| <i>Background Of<br/>Subject Matter</i> | *              |
| <i>Type</i>                             | Purchase Order |

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

***Background Of  
Subject Matter***

\*

***Type***

Motion

e. **Community Events**

i. **2024 Independence Day Celebration**

Village Board to consider an ordinance approving the following requests from the Westmont Park District regarding the annual 4th of July Celebration at Ty Warner Park:

1. 4th of July special event traffic plan - various one-ways and street closures around Ty Warner Park from 7am to 11pm
2. Fireworks Permit fee waiver
3. Amplified Sound Permit
4. Tent permit fee waiver
5. Temporary Liquor License Fee Waiver

***Background Of  
Subject Matter***

The annual 4th of July Celebration at Ty Warner Park has been a successful event for many years.

***Type***

Ordinance

***Documents:***

[4TH OF JULY APPLICATION - R.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **Increase In Available Massage Establishment Licenses**

Board to consider an ordinance increasing the number of available massage establishment licenses by (1) for XingFu Spa, 1123 Fairview Avenue, Westmont.

***Background Of  
Subject Matter***

XingFu Spa has submitted an application for a massage establishment license. A background review has been conducted on the owner and nothing was located that would prevent the issuance of a massage establishment license.

***Type***

Ordinance

b. **Temporary Public Park - 109 North Cass Avenue - SUP**

Board to consider an ordinance approving requests by the Village of Westmont regarding the property at 109 North Cass Avenue for a temporary public park as follows:

1. Special Use Permit request for a public and governmental use

(temporary public park)

2. Site and Landscape Plan Approval
3. B-1 Development Permit

|                                     |                                                                                                                                                                                                               |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Background Of Subject Matter</b> | The petitioner is requesting a special use permit to utilize a vacant property as a temporary public park to facilitate special events and to provide usable green space within the Village's Downtown.       |
| <b>Additional Background</b>        | The temporary park would remain until such time that the property is ready to be redeveloped. The site will consist of a path, shaded structures, benches, a playground, and additional landscaping features. |
| <b>Recommendation</b>               | The Planning and Zoning Commission will consider this item at its meeting on June 12, 2024. An update on the recommendation will be provided with the presentation to the Village Board.                      |
| <b>Type</b>                         | Ordinance                                                                                                                                                                                                     |
| <b>Budgeted</b>                     | No                                                                                                                                                                                                            |

**Documents:**

[TEMPORARY PARK - VB MEMO AND ATTACHMENTS.PDF](#)  
[TEMPORARY PARK - SITE AND LANDSCAPING PLAN.PDF](#)  
[TEMPORARY PARK - APP AND SUPP DOCS.PDF](#)

c. **Downtown Incentive Program - FY25A Annual Budget And Activity Targets**

Board to consider an ordinance adopting the FY25A Downtown Incentive Program Annual Budget and Activity Targets.

|                                     |                                                                                                                                                                                                                                                                |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Background Of Subject Matter</b> | In accordance with the DIP procedures, the Board defines the program parameters on an annual basis to establish tier funding, eligible activities, incentive bonuses, and any other program specifics. FY25A will fund both Tier 1 and Tier 2 grants.          |
| <b>Additional Background</b>        | FY25A targets projects proposed to install sprinkler systems in buildings on the east side of Cass, which are more costly due to water line connections under the street. Water line installation costs have been itemized with an increased match percentage. |
| <b>Type</b>                         | Ordinance                                                                                                                                                                                                                                                      |
| <b>Budgeted</b>                     | Yes                                                                                                                                                                                                                                                            |

**Documents:**

[FY25A DIP ANNUAL BUDGET AND ACTIVITY TARGETS.PDF](#)

d. **Approval Of Change Order #1- Phase 2 Design Engineering For Lincoln Street And 55th Street Watermain Extensions**

Board to consider an ordinance approving Change Order #1 to the Lincoln Street and 55th Street watermain extensions project, Phase 2 design engineering, with Baxter & Woodman for an amount not to exceed \$18,500.00, bringing the total

project cost to a not to exceed amount of \$65,100.00.

|                                     |                                                                                                                                                                                                                                                  |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Background Of Subject Matter</b> | The Village has requested a change in scope to add additional sections of watermain along 41st St in Liberty Park.                                                                                                                               |
| <b>Additional Background</b>        | The above Change Order #1 represents a not to exceed value. The original awarded contract amount was \$46,600.00 and included watermain on 55th St as well. The original contract was approved by the Village Board at the May 18, 2023 meeting. |
| <b>Recommendation</b>               | Approve                                                                                                                                                                                                                                          |
| <b>Type</b>                         | Ordinance                                                                                                                                                                                                                                        |
| <b>Budgeted</b>                     | Yes                                                                                                                                                                                                                                              |
| <b>Budgeted Explanation</b>         | Construction of the Lincoln St and 41st St portions of this project will be paid for using \$700,000 in ARPA funding from DuPage County. This project will be constructed in 2025.                                                               |

**Documents:**

[CO1LINCOLN55THWMEXT.PDF](#)

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.*

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>