



Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

villageboard@westmont.il.gov
westmont.illinois.gov | 630-981-6200

Village Board Meeting May 16, 2024 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the following Meeting Minutes:

- 2024-2025 Budget Workshop Meeting held on April 25, 2024
- Village Board Meeting held on May 2, 2024

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

[2024-04-25 - VILLAGE BOARD BUDGET MEETING .PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #2**

To be announced at the meeting

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 25200095**

EarthPlanter, LLC \$41,038.00

<i>Background Of Subject Matter</i>	Hanging Baskets
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25200095.PDF](#)

ii. **PO 25200096**

Meade, Inc. \$75,000.00

<i>Background Of Subject Matter</i>	FY25 - Light locate & repair
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25200096.PDF](#)

iii. **PO 25200097**

Al Warren Oil Company, Inc. \$85,000.00

<i>Background Of Subject Matter</i>	FY25 Fuel purchase
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[25200097.PDF](#)

iv. **PO 25200120**

Lithoprint Inc \$30,400.00

<i>Background Of</i>	Village Newsletter-FY25A
----------------------	--------------------------

Subject Matter

Type Purchase Order

Budgeted Yes

Documents:

[25200120.PDF](#)

v. **PO 25200125**

Thomas Dodge Chrysler Jeep of Highland Inc. \$83,952.00

Background Of Subject Matter 2024 PD Dodge Durango (#30, #38)

Type Purchase Order

Budgeted Yes

Documents:

[25200125.PDF](#)

vi. **PO 25200126**

Zoll Medical Corporation \$63,834.42

Background Of Subject Matter Lease for 6 Cardiac Monitors

Type Purchase Order

Budgeted Yes

Documents:

[25200126.PDF](#)

vii. **PO 25200137**

Currie Motors \$64,000.00

Background Of Subject Matter 2024 Ford F250

Additional Background Replacement of vehicle #213

Type Purchase Order

Budgeted Other

Budgeted Explanation Initially budgeted in the 12 month budget based on expected availability, but now available in the 8 month budget. Funds are available.

Documents:

[25200137.PDF](#)

viii. **PO 25200138**

Currie Motors \$51,990.00

Background Of Subject Matter	2023 Ford F150
Additional Background	Replacement for #124
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	Initially budgeted in the 12 month budget based on expected availability, but now available in the 8 month budget. Funds are available.

Documents:

[25200138.PDF](#)

ix. **PO 25200139**

Currie Motors \$51,990.00

Background Of Subject Matter	2023 Ford F150
Additional Background	Replacement for #219
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	Initially budgeted in the 12 month budget due to expected availability, but now available in the 8 month budget. Funds are available.

Documents:

[25200139.PDF](#)

x. **Total Of Purchase Orders**

\$547,204.42

Background Of Subject Matter	*
Type	Motion

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

e. **Proclamation - Municipal Clerk Week**

Board to consider a proclamation to declare that May 5-11, 2024 was Municipal Clerk Week in the Village of Westmont to honor Clerk Szymiski and Deputy Clerk Richards.

Background Of Subject Matter	*
-------------------------------------	---

Type Proclamation

Documents:

[2024 CLERKS WEEK PROCLAMATION.PDF](#)

f. **Proclamation - EMS Week**

Board to consider proclamation declaring the week of May 19-25 as Emergency Medical Services Week in the Village of Westmont.

***Background Of
Subject Matter*** *

Type Proclamation

Documents:

[2024 EMS WEEK PROCLAMATION \(1\).PDF](#)

g. **Proclamation - National Safe Boating Week**

Board to consider a proclamation declaring May 18-24, 2024 as National Boating Safety Week in the Village of Westmont.

***Background Of
Subject Matter*** *

Type Proclamation

Documents:

[2024 BOATING SAFETY WEEK.PDF](#)

h. **Proclamation - Public Works Week**

Board to consider a proclamation declaring the week of May 19th as Public Works Week in the Village of Westmont.

***Background Of
Subject Matter*** *

Type Proclamation

Documents:

[2024 PUBLIC WORKS PROCLAMATION.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **Increase In Available Class 2 Liquor Licenses**

Board to consider an ordinance increasing the number of available Class 2 Liquor Licenses to allow Izakaya Tokyo LLC d/b/a Izakaya Tokyo to sell and serve alcohol at 42 North Cass Avenue.

***Background Of
Subject Matter*** Izakaya Tokyo LLC d/b/a Izakaya Tokyo Restaurant at 42 N. Cass Ave. has applied for a Class 2 liquor license. He is in the process of several building changes, however there is an

existing bar from the previous owner for their use.

***Additional
Background***

Alcohol is requested to add to the dining experience. Alcohol will be served throughout the dining area including the existing bar area. The applicant & business have passed all background checks and are eligible to receive a liquor license.

Recommendation

Approve

Type

Ordinance

b. Hotel/Motel Grant Request - Park District - Performing Arts

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Summer Musical event.

***Background Of
Subject Matter***

The Westmont Performing Arts Group performs a musical that brings people to the Village. Traditionally the event offers six shows, which average 350 people per show, with 40% of those individuals coming from outside of Westmont.

***Additional
Background***

If all grants on this agenda are approved, the Park District will have been awarded a total of \$7,500 of the Community-Wide funds. We will have an additional \$15,000 remaining in the Fiscal Year budget.

Type

Motion

Budgeted

Yes

Documents:

[2024 PERFORMING ARTS HOTEL MOTEL GRANT.PDF](#)

c. Hotel/Motel Grant Request - Park District - Holly Days

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$5,000 to the Westmont Park District to assist with Holly Days.

***Background Of
Subject Matter***

This grant is awarded to the Park District to support the Holly Days community event, which attracts visitors to the Village.

***Additional
Background***

The budget specifically identifies this grant. Unlike the general community grants, this is provided in advance of the event and is not subject to the reimbursement provisions of the general grants.

Type

Motion

Budgeted

Yes

Documents:

[2024 HOLLY DAYS HOTEL MOTEL GRANT.PDF](#)

d. Hotel/Motel Grant Request - Park District - Haunted Forest

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Haunted Forest event.

***Background Of
Subject Matter***

The Haunted Forest event began in 2006. In prior years the event had over 1,400 participants, including visitors from 21 communities in addition to Westmont. The money will be used

to allow more elaborate sets, better costumes and more realistic props.

Additional Background

If all grants on this agenda are approved, the Park District will have been awarded a total of \$7,500 of the Community-Wide funds. We will have an additional \$15,000 remaining in the Fiscal Year budget.

Type

Motion

Budgeted

Yes

Documents:

[2024 HAUNTED FOREST HOTEL MOTEL GRANT.PDF](#)

e. **Hotel/Motel Grant Request - Park District - Concerts In The Park**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500 to the Westmont Park District for the Concerts in the Park events.

Background Of Subject Matter

The Concerts in the Park events draw attendees from the community and neighboring towns.

Additional Background

If all grants on this agenda are approved, the Park District will have been awarded a total of \$7,500 of the Community-Wide funds. We will have an additional \$15,000 remaining in the Fiscal Year budget.

Type

Motion

Budgeted

Yes

Documents:

[2024 CONCERTS IN THE PARK HOTEL MOTEL GRANT.PDF](#)

f. **Intergovernmental Agreement - South Westmont Fire Protection District**

Board to consider an ordinance approving an Intergovernmental Agreement (IGA) with the South Westmont Fire Protection District (SWFPD) for fire protection and ambulance services.

Background Of Subject Matter

The Village has provided fire protection services & ambulance services to properties located within South Westmont Fire Protection District in previous years pursuant to an IGA. The new IGA continues these services for a 1-year period (6/1/24-5/31/25).

Additional Background

The IGA requires the SWFPD to pay \$25,000.00 to the Village from its tax levy revenues. This constitutes a \$2,500.00 increase over last year's fees.

Recommendation

Approve

Type

Ordinance

Documents:

[IGA SWFPD AND WESTMONT - VILLAGE EDITS - CLEAN 5 08 24.PDF](#)

g. **Base Incremental Water Rate**

Board to consider an ordinance establishing the base incremental water rate as \$12.29 per thousand gallons.

Background Of Subject Matter	As discussed at the Admin/Finance Committee, the Village's water fund is not currently bringing in enough revenue to cover upcoming infrastructure needs, and as such the Board may wish to adjust the standard May water rate increase.
Additional Background	Village Code allows the base incremental rate to increase with supplier increases and a 2.5% increase to operational/infrastructure for inflation. With no Board action, the base incremental rate is set to automatically increase from \$11.17 to \$11.50.
Type	Ordinance

h. **Resolution For Improvement Under The Illinois Highway Code**

Board to consider approval of an Illinois Department of Transportation Resolution for the Village's 2024 MFT Resurfacing Project.

Background Of Subject Matter	Request to appropriate the sum of \$1,300,000 for the 2024 MFT Resurfacing Project from the Village's allotment of Motor Fuel Tax Funds.
Recommendation	Staff recommends approval of the resolution in the amount of \$1,300,000 for the 2024 MFT Resurfacing Project from the Village's allotment of Motor Fuel Tax Funds.
Type	Resolution
Budgeted	Yes

Documents:

[2024 MFT RESURFACING PROJECT RESOLUTION.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>