



Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

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westmont.illinois.gov | 630-981-6200

Village Board Meeting April 4, 2024 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held March 21, 2024.

*Background Of
Subject Matter* Required Parliamentary Procedure.

Type Motion

Documents:

[2024-03-21 VILLAGE BOARD MEETING MINUTES.PDF](#)

ii. **Executive Session Minutes**

Board to consider a motion to accept, approve and release the following Executive Session minutes with the exceptions as noted:

<u>Meeting Date</u>	<u>Exception: Paragraph #</u>
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- | | |
|----------------------|-------------------------|
| o November 3, 2022 | |
| o March 23, 2023 | |
| o September 21, 2023 | Except para #2, 3 |
| o November 30, 2023 | Except para #1, 2, 3, 4 |
| o February 8, 2024 | |

<i>Background Of Subject Matter</i>	The Illinois Open Meetings Act requires that the Village Board periodically review to accept, approve and/or release Executive Session minutes in whole or part.
<i>Additional Background</i>	*
<i>Recommendation</i>	Approve
<i>Type</i>	Motion
<i>Budgeted</i>	N/A
<i>Budgeted Explanation</i>	*

b. **Finance Ordinance**

i. **Finance Ordinance #25**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 24202253**

Core & Main LP \$125,395.00

<i>Background Of Subject Matter</i>	Meters
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[24202253.PDF](#)

ii. **PO 24202254**

Twin Supplies, Ltd \$39,864.00

<i>Background Of</i>	LED Lighting - VH exterior
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Subject Matter

Type Purchase Order

Budgeted Yes

Documents:

[24202254.PDF](#)

iii. **PO 24202289**

Heartland Business Systems, LLC \$50,057.02

Background Of Subject Matter Public Safety Mobile Wireless Network Routers

Type Purchase Order

Budgeted Yes

Documents:

[24202289.PDF](#)

iv. **Total Of Purchase Orders**

Total: \$215,316.02

Background Of Subject Matter *

Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting.

Background Of Subject Matter *

Type Purchase Order

e. **Proclamation - National Library Week**

Board to consider a proclamation to declare April 7-14, 2024 as National Library Week in Westmont, Illinois.

Background Of Subject Matter *

Type Proclamation

Documents:

[2024 NATIONAL LIBRARY WEEK PROCLAMATION.PDF](#)

f. **Proclamation - National Public Safety Telecommunicators Week**

Board to consider a proclamation to declare April 14-20, 2024 as National Public Safety Telecommunicators Week in Westmont, Illinois.

Background Of Subject Matter *

Type Proclamation

Documents:

[2024 TELECOMMUNICATIONS WEEK PROCLAMATION.PDF](#)

g. **Resolution - No Mow Till Mother's Day**

Board to consider a resolution to support the No Mow till Mother's Day program.

**Background Of
Subject Matter** *

Type Resolution

Documents:

[2024 RESOLUTION-NO MOW TIL MOTHERS DAY.PDF](#)

h. **Community Events**

i. **St Baldrick Fundraiser - Fremont Bar & Grill**

Board to consider an ordinance approving the following requests for the St. Baldrick's Event hosted by Fremont Grill to be held on April 14, 2024:

1. Fee waiver for a 1-day Class 11 Liquor License
2. Live Amplified Sound Permit.

**Background Of
Subject Matter** Fremont Bar & Grill will be hosting a fundraising event for St. Baldrick at 1115-1119 Fairview Avenue. There will be a tent set up in the parking lot.

**Additional
Background** This fundraiser has been hosted previously and there are no changes from past events.

Type Ordinance

ii. **2024 U.S. Luge Tryouts**

Board to consider an ordinance approving the following request from the U.S. Olympic Luge Team for their 2024 slider search tryouts to be held May 18 - 19, 2024:

- o Community Events Permit
- o Street and Public Right of Way Closures
- o Live Amplified Sound Permit

**Background Of
Subject Matter** This event has been in Westmont many times. The requested street closure is for Cass Avenue from 55th Street to Dallas Street from 7am - 6pm on May 18 - 19, 2024.

Type Ordinance

Documents:

8. Unfinished Business

9. New Business

a. EIC Appointments

Board to consider a motion approving Mayor Gunter's reappointment of current members of the Environmental Improvement Committee

<i>Background Of Subject Matter</i>	Per the recent change in Committee structure, members are appointed by the Mayor for a 2 year term. Members hereby appointed include Kimberly Bell, Marybeth Carlson, Glenn Gabryel, Carol Johnson, Gerry Richter, Colleen Seisser, Christa Stanulis.
<i>Additional Background</i>	In addition to these members, the EIC also includes two Trustees assigned by the Mayor, as part of regular Trustee committee assignments, who serve as Chair and Co-Chair.
<i>Type</i>	Motion

b. Reduce And Increase Number Of Liquor Licenses

Board to consider an ordinance to reduce and then increase the number of available liquor licenses due to a liquor license class change requested by Sushi House LTD, 830 E. Ogden Avenue, Westmont as follows:

1. Reduce the number of available Class 4 liquor licenses by one.
2. Increase the number of available Class 3 liquor licenses by one.

<i>Background Of Subject Matter</i>	Sushi House LTD 830 E. Ogden Ave., in the St. James Crossing Center, has requested to change their current Class 4 liquor license to a Class 3 license to be able to sell all liquors.
<i>Additional Background</i>	A review and computer check has been completed in compliance with the municipal code.
<i>Recommendation</i>	Approval
<i>Type</i>	Ordinance

c. B-1 Development Permit - 13 West Quincy Street - La Michoacana Sweet Vibes

Board to consider an ordinance approving a B-1 Development Permit for La Michoacana Sweet Vibes, LLC, to operate an ice cream shop at 13 West Quincy Street.

<i>Background Of Subject Matter</i>	Leopoldo Barajas requests approval to operate an ice cream shop to include ice cream and frozen popsicles sales.
<i>Additional Background</i>	The business proposes to have two employees and will be operating from 11am to 10pm everyday.
<i>Type</i>	Ordinance

Documents:

d. **B-1 Development Permit - Beauty Aura At 104 South Cass Avenue**

Board to consider an ordinance approving a B-1 Development Permit for Olga Rodyushkina d/b/a Beauty Aura, to operate a beauty salon at 104 South Cass Avenue.

Background Of Subject Matter

Olga Rodyushkina request the approval to operate a beauty salon specializing in hair and nail services. The hours of operation are proposed to be 9am to 6pm daily with three additional employees.

Additional Background

Typically beauty salons require a Special Use Permit (SUP) approval, however they may forgo this requirement as the floor space is under 1,000 square feet in area as per Appendix A, Section 7.04 (12) of the Village's zoning ordinance.

Type

Ordinance

Documents:

[104 S CASS AVE B1 AURA BEAUTY.PDF](#)

e. **B-1 Development Permit And Downtown Incentive Program Grant - 42 North Cass Avenue - Izakaya Tokyo**

Board to consider an ordinance approving requests from Izakaya Tokyo LLC regarding the property located at 42 North Cass Avenue, for the following:

1. B-1 Development Permit for a new Japanese restaurant.
2. Downtown Incentive Program (DIP) grant for the installation of new windows.

Background Of Subject Matter

The business owner wishes to establish a new Japanese restaurant in the former China Chef space, and improve the facade by installing windows facing both Cass Avenue and Irving Street.

Additional Background

The restaurant focuses on the fusion of traditional Japanese culinary delights with a contemporary ambiance, and will include an Omakase Sushibar. Hours are anticipated to be 4pm to 2am. A liquor license application has been received and is under review.

Type

Ordinance

Documents:

[DIP- 42 N CASS IZAKAYA TOKYO.PDF](#)

[B1 DEV PERMIT 42 N CASS IZAKAYA TOKYO.PDF](#)

f. **Downtown Incentive Program Grant - 113 North Cass Avenue**

Board to consider an ordinance awarding a Downtown Incentive Program (DIP) grant to Castle and Field LLC, for the installation of a fire sprinkler system at 113 North Cass Avenue,

Background Of Subject Matter

The applicant proposes to install a sprinkler system in both the commercial and residential portions of this mixed-use building. These improvements are triggered with planned permits to

improve both the interior and exterior of the building.

**Additional
Background**

A water line under Cass Avenue has already been installed by the applicant under a separate permit.

Type

Ordinance

Documents:

[DIP 113 NORTH CASS APPLICATION.PDF](#)

g. **Surplus Real Estate - 423 N. Grant Street**

Board to consider a resolution declaring the two vacant lots at 423 N. Grant Street as surplus property and authorizing the sale of said lots.

**Background Of
Subject Matter**

The Village previously purchased and subdivided 423 N. Grant St. into 3 lots. This resolution authorizes the sale of the 2 vacant, residential lots which front Grant St., & authorizes Baird & Warner to list the properties for sale.

**Additional
Background**

Subsequent Village Board approval will be needed if an acceptable real estate purchase contract is received.

Recommendation

Approve

Type

Resolution

Documents:

[423 N GRANT STREET.PDF](#)

h. **Special Counsel Appointment**

Board to consider an ordinance confirming the Mayor's appointment of outside special counsel to the Village for pending zoning litigation.

**Background Of
Subject Matter**

Outside special counsel is required to represent the Village in a pending zoning lawsuit.

Recommendation

Approve

Type

Ordinance

Budgeted

Yes

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>

