



Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

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Village Board Meeting March 7, 2024 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held February 22, 2024.

*Background Of
Subject Matter* Required Parliamentary Procedure

Type Motion

Documents:

[2024-02-22 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #23**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 24202052**

Gerard \$59,750

<i>Background Of Subject Matter</i>	Safety Training Video
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[24202052.PDF](#)

d. **Total Of Finance Ordinance And Purchase Orders**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

e. **Community Events**

i. **Westmont Lions Foundation Spring Fling 2024**

Board to consider an ordinance approving the following requests for the 2024 Spring Fling Festival hosted by the Westmont Lions Foundation, May 24 - 26, 2024.

1. Community Events Permit
2. Live Amplified Sound Permit
3. Liquor License Fee Waiver
4. Carnival Fee Waiver
5. Tent Permit Fee Waiver
6. Approval of Signage
7. Temporary Banner Fee Waiver

<i>Background Of Subject Matter</i>	This is a festival held by Westmont Lions Foundation which serves as a fundraiser to fund service projects in the local community and beyond.
<i>Additional Background</i>	Fireworks have been requested for this event. 5 signs (4x8) have been requested: 63rd & Fairview, 63rd & Cass, Cass & Ogden, Cass & S Curve, Cass & Burlington.

Type Ordinance

Documents:

[2024 - SPRING FLING - CIVIC PLUS - JZ.PDF](#)

ii. **2024 - Westmont Cruisin' Nights & Street Fair**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2024 Cruisin' Nights and Street Fair events:

1. Community Event Permit
2. Live Amplified Sound Permit for event hours
3. Street and Public Right of Way Closures
4. Food Truck Fee Waivers
5. Approval of Signage
6. Temporary Banner Fee Waiver

Background Of Subject Matter Street Closures requested: Cass Ave from Burlington to Naperville, side streets from Cass to 1 block East and West of the event, Cass and Irving Parking lot, and Manning School Parking lot. Banner will be displayed at Burlington & Cass Avenue.

Type Ordinance

Documents:

[2024 - CRUISIN NIGHTS - A.PDF](#)

iii. **2024 Taste Of Westmont**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for the 2024 Taste of Westmont event:

1. Community Event Permit
2. Special Event Liquor License Fee Waiver
3. Carnival License Fee Waiver
4. Tent Permit Fee Waiver
5. Live Amplified Sound Permit for event hours
6. Street and Public Right of Way Closures
7. Food Truck Fee Waivers
8. Approval of Signage
9. Temporary Banner Fee Waiver

Background Of Subject Matter The WSEC will be hosting their annual Taste of Westmont July 11-14, 2024 in Downtown Westmont on Cass Avenue

from Naperville Road to Burlington Avenue. All of the requests for this year are the same as last year.

***Additional
Background***

Banner will be placed at Burlington & Cass to advertise the event. Street Closures Requested: Cass Ave from Burlington to Chicago, Parking lot at Cass and Irving and Parking lot at Manning School.

Type

Ordinance

Documents:

[2024 - TASTE OF WESTMONT - R - A.PDF](#)

f. **Decrease In Massage Establishment Licenses**

Board to consider an ordinance reducing the number of available massage establishment licenses by one (1) due to the closure of Plima Massage at 15 N. Cass Avenue, Westmont, IL.

***Background Of
Subject Matter***

Plima Massage has closed and is no longer performing massage services. The space was purchased by another business causing the closure of Plima Massage.

Recommendation

Approval

Type

Ordinance

g. **Proclamation - American Legion Post 338 100th Anniversary**

Board to consider a proclamation celebrating the Village of Westmont American Legion on the 100th Anniversary of Post #338.

***Background Of
Subject Matter***

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Type

Proclamation

Documents:

[2024 AMERICAN LEGION PROCLAMATION 100TH.PDF](#)

8. Unfinished Business

9. New Business

a. **Appointment To The Planning And Zoning Commission**

Board to consider a motion to accept the Mayor's appointment of Boyar Zekiri as a member of the Planning and Zoning Commission.

***Background Of
Subject Matter***

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Type

Motion

b. **Downtown Incentive Program - Completed Project Grant Awards**

Board to consider an ordinance awarding five (5) Downtown Incentive Program (DIP) grants qualified for funding as completed projects.

Background Of

The applications for consideration include: 1) 39 N Cass: \$3000

Subject Matter	(life safety) 2) 41 N Cass: \$3000 (life safety)3) 246 N Cass: \$8000 (facade and life safety) 4) 100 S Cass: \$8000 (facade and life safety) 5) 2 W Naperville: \$8000 (facade and life safety)
Additional Background	Ordinance approval includes language to waive the required three (3) year application frequency. This would allow all awarded recipients to apply for new project funding without having to wait 3 years for qualification.
Type	Ordinance

Documents:

[2024-03-07 VB MEMO - DIP COMPLETED PROJECTS.PDF](#)

c. **Engineering Agreement - Water Treatment Plant Rehabilitation**

Board to consider an ordinance authorizing an engineering agreement with Baxter & Woodman, Inc. for Preliminary Engineering services for the Water Treatment Plant Rehabilitation project.

Background Of Subject Matter	Request to approve the sum of \$39,400.00 for preliminary engineering services for the Water Treatment Plant Rehabilitation project.
Additional Background	This project includes evaluation for replacement of the pump motors, new motor control center and variable frequency drives, liquid disinfection, SCADA, emergency backup generator and removal of obsolete equipment.
Recommendation	Staff recommends approval of this proposal in the amount of \$39,400.00 for Preliminary Engineering services.
Type	Ordinance
Budgeted	Yes

Documents:

[PROPOSALWATERTREATMENTFACILITYREHAB.PDF](#)

d. **Engineering Agreement - Washington And Traube Watermain Improvements**

Board to consider an ordinance authorizing an engineering services agreement with Baxter & Woodman, Inc. for Phase 2 design engineering services for the Washington and Traube Watermain Improvements Project.

Background Of Subject Matter	Request to approve the sum of \$89,800.00 for Phase 2 design engineering services for the Washington and Traube Watermain Improvements Project.
Additional Background	This project consists of design engineering for proposed watermain replacement on Washington St from Naperville Rd to Ogden Ave, and Traube from Roslyn Rd to Miller Elementary School. This Project will be coordinated with storm sewer work on Traube Ave.
Recommendation	Staff recommends approval of this proposal in the amount of \$89,800.00 for Phase 2 design engineering.
Type	Ordinance
Budgeted	Yes

Documents:

[PROPOSALWASHINGTONTRAUBEWATERMAIN.PDF](#)

e. Award Of Bid Proposal - Warwick Avenue Watermain Replacement

Board to consider an ordinance awarding the bid proposal from Millennium Contracting Company for the Warwick Avenue Watermain Replacement Project and authorizing a contract consistent with the accepted bid documents.

Background Of Subject Matter	The Village accepted proposals from six contractors for the Project. The low bidder was Millennium Contracting Company with a low bid of \$1,156,456.00. The low bid was approximately 1.6% higher than the Engineer's Estimate of \$1,137,655.00.
Additional Background	This Project will replace aging watermain on Warwick Avenue from Burlington Ave to Naperville Rd.
Recommendation	Staff recommends awarding the bid of \$1,156,456.00 to Millennium Contracting Company.
Type	Ordinance
Budgeted	Yes
Budgeted Explanation	This project will be partially funded by a \$500,000 grant from the State of Illinois DCEO.

Documents:

[LETTER OF RECOMMENDATION20240227.PDF](#)

[BIDTAB20240227.PDF](#)

f. Exercise Of Option Year 1- Gasoline And Diesel Fuel

Board to consider an ordinance exercising the first option year of the gasoline and diesel fuel contract with Al Warren Oil Company, Inc.

Background Of Subject Matter	On May 18, 2023, the Village Board awarded a contract to Al Warren Oil Company, Inc. for the purchase of gasoline and diesel fuel. This fuel purchase was part of a joint bid with DuPage County and various other communities.
Additional Background	The original contract is for the period April 1, 2023 - March 31, 2024 with three one-year options to extend. Staff recommends exercising the first option year of the contract. The new contract will be from April 1, 2024 through March 31, 2025.
Recommendation	Staff recommends exercising the first option year of the contract for gasoline and diesel fuel with Al Warren Oil Company, Inc. for an amount not to exceed \$300,000.
Type	Ordinance
Budgeted	Yes

g. Award Of Proposal - Biannual Safety Audits

Board to consider an ordinance approving an agreement with Hygieneering, Inc. for biannual safety audits.

Background Of	Request to approve the amount of \$35,280.00 for biannual safety
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Subject Matter	audits for the Public Works Department.
Additional Background	On-site safety audits will be conducted twice per year in 2024 and 2025. The work will include on-site inspections, policy and document review, field observation, reports and recommendations.
Recommendation	Staff recommends approval of this proposal in the amount of \$35,280.00 for biannual safety audits.
Type	Ordinance
Budgeted	Yes

Documents:

[WESTMONTBIANNUALSAFETYAUDIT.PDF](#)

h. **2024 Zoning Map**

Board to consider an ordinance approving the revised Zoning Map dated December 31, 2023 as the official 2024 Zoning Map for the Village of Westmont.

Background Of Subject Matter	State statute requires corporate authorities to publish a map showing existing zoning uses, division, restrictions, regulations, and classifications of the municipality for the preceding calendar year.
Type	Ordinance

Documents:

[2024 ZONING MAP 36X54 FINAL.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>