



Village of Westmont

ADMINISTRATION

Village Clerk

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Clerk's Office Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, February 8, 2024.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski P

TRUSTEES: Barker P Simonovich A
Brady P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Manager)	Parker <u>P</u> (Assistant Manager)	Hennerfeind <u>P</u> (CDD Director)
Brainerd <u>P</u> (H.R. Director)	McIntyre <u>P</u> (Communications)	Liljeberg <u>P</u> (I.T.)
Chief Gunther <u>A</u> (Police Dept.)	Dep Chief Gruen <u>P</u> (Police Dept.)	Narducci <u>P</u> (Interim Finance Director)
Chief Riley <u>A</u> (Fire Dept.)	D.C. Fitzgerald <u>P</u> (Public Works Supervisor)	Richards <u>A</u> (Deputy Clerk)
Mulhearn <u>A</u> (Deputy Liquor Commissioner)	Mielcarski <u>P</u> (Administration Supervisor)	Ries <u>P</u> (Public Works Director)

ATTORNEY: Zemenak P Lampariello A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

- Andrew DeWaal, 110 S Cass Avenue: Discussed issues with electrical outages in the downtown business district.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>

	<u>9</u>	<u>10</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>A</u>	<u>A</u>

REPORTS

Mayor Gunter

- Recapped the Illinois Reads Program, which was last Saturday at the Westmont High School. Congratulations to Amy Quattrone and CUSD201 for their successful Illinois Reads program. It was a great event that annually promotes the importance of reading. There were 15 - 16 authors there that talked about their books and gave autographs.
- Larry Forssberg was invited to the podium to talk about Westmont Restaurant Week. It begins on Thursday, February 22 and runs through Sunday, Mary 3rd. There are 23 confirmed restaurants participating and a segment is being shot for NBC5. We are hoping to be back on ABC7 and Channel 9 to help promote it to a wider audience. All the menus are at available at westmontchamber.com
- Discussed Readers Choice. While you are enjoying Westmont Restaurant Week, remember to vote for your Westmont dining favorites in the 8th Annual Readers Choice Voting from February 22nd through March 3rd at westmontchamber.com
- Announced that the Knights of Columbus will be holding their fish fry from 5 - 8pm.

Village Clerk Szymski

- Village Offices will be closed February 19, 2024.

Trustee Brady

- Recapped the Community Development Meeting from earlier today. The following was discussed:
 - An incentive program for the downtown area
 - Certificates of Occupancy
 - Storage and snow removal

- Short term rentals in the downtown area
- Attended a celebration of life for Wally Vanburen. He was in public service for 50 years.

Trustee Johanik-Guzzo

- The next Fire Public Safety Committee meeting will be March 7th, 4:30pm at Village Hall.
- The Citizens Fire Academy sign up is full.

Trustee Barker

- There will be two recycling events happening this year. They will be held on April 6th and November 23rd. Complete details are on the Village website.
- EIC (Environmental Improvement Committee) met on Monday night. Goals were discussed at this meeting and the annual report is being compiled to present to the Board.
- Invited to the Westmont Garden Club so that dark skies can be discussed.

Trustee Liddle

- The next Administration / Finance Committee meeting will meet February 22, 4:30pm at Village Hall.
- The Park District Winter Beer Fest at Ty Warner Park will be held on February 17th. For ticket information, visit the Park District website.
- Applications are currently being accepted for a Full-Time Deputy Fire Chief of Administration. Details are on the Village website under the opportunities section.
- The Spring Mural Program has already been posted on the website. This is the 4th year for this successful program, which is hosted and coordinated by Westmont Special Events and the Creative Arts Network. For more information please call the Westmont Special Events Office at 630-829-9379.

Trustee Nero

- The next Public Works Committee meeting is March 21, 4:30pm at Village Hall.
- There will be a special meeting to discuss the Village's Capital Improvement Program (CIP) on February 22, 2024 at 4:30pm.
- Downers Grove Township provides many programs and services to the residents. Encouraged everyone to visit their website to learn more about what they do.

Trustee Simonovich is Absent. Mayor Gunter gave her report.

- The next Police Public Safety Committee meeting will be April 18, 4:30 at Village Hall.
- The Village will soon be taking applications for current police officer vacancies. Look for more information to be posted soon.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the January 25, 2024 Village Board.

(B) FINANCE ORDINANCE

- Finance Ordinance #21: \$ 2,022,797.34

(C) PURCHASE ORDERS:

24201829	DuPage Metropolitan Enforcement Group	\$ 108,284.00
24201830	Core & Main LP	56,916.00
TOTAL PURCHASE ORDERS		\$ 165,200.00

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$ 2,187,977.34

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

UNFINISHED BUSINESS

(2) RESIDENTIAL LOT VARIANCES - 246 NORTH WASHINGTON

Community Development Director Hennerfeind addressed the Board on this item.

Motion made by **Trustee Brady** to consider an ordinance approving requests from Pradip Nayak, regarding the property located at 246 North Washington Street for the following:

1. A Zoning Ordinance Variance request to the required lot width in the R-3 Single Family Detached Residence District.
2. A Zoning Ordinance Variance request to the required lot area in the R-3 Single Family Detached Residence District.
3. A Zoning Ordinance Variance Request to the required front yard setback in the R-3 Single Family Detached Residence District.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

NEW BUSINESS

(3) AWARD OF PROPOSAL FOR COMMERCIAL & RESIDENTIAL SOLID WASTE RECYCLING, COMPOST & LANDSCAPE WASTE SERVICES

Assistant Village Manager Parker and Michael Flood addressed the Board on this agenda item.

Motion made by **Trustee Liddle** to consider an ordinance awarding the proposal from Flood Brothers Disposal/Recycling Services for the Commercial & Residential Solid Waste Recycling, Compost & Landscape Waste Services, and authorizing the negotiation of a contract generally consistent with the terms of the RFP.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(4) ENGINEERING SERVICES AGREEMENT - WARWICK AVENUE WATERMAIN REPLACEMENT

Public Works Director Ries addressed the Board on this agenda item.

Motion made by **Trustee Guzzo** to consider an ordinance authorizing an engineering services agreement with Baxter and Woodman, Inc. for Phase 3 Construction services for the Warwick Avenue Watermain Replacement project.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(5) ENGINEERING AGREEMENT - PHASE 3 CONSTRUCTION ENGINEERING FOR NORTH ELEVATED WATER STORAGE TANK

Public Works Director Ries addressed the Board on this agenda item.

Motion by **Trustee Nero** to consider an ordinance authorizing an engineering agreement with Baxter & Woodman, Inc. for Phase 3 Construction Engineering services for the North Elevated Water Storage Tank project.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Nero, Liddle

Nays: None

Absent: Simonovich

(6) COMMITTEE STRUCTURE TEXT AMENDMENT

Assistant Village Manager Parker addressed the Board on this agenda item.

Motion by **Trustee Barker** to consider an ordinance approving a text amendment to Chapter 1, Section 2-33 "Committees" of the Westmont Code of Ordinances.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(7) 2022-23 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Interim Finance Director Narducci and Auditor Martha Trotter addressed the Board on this agenda item.

Motion by **Trustee Brady** to consider an ordinance accepting the FY 2022-23 Annual Comprehensive Financial Report (ACFR).

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

MISCELLANEOUS:

- None

(8) REQUEST FOR EXECUTIVE SESSION

Mayor Gunter requested a motion to adjourn to executive session to address the following:

- Meeting with the external auditor pursuant to section 2 C 29 of the Open Meetings Act.

Motion by **Trustee Guzzo** to go into Executive Session.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(9) ADJOURN EXECUTIVE SESSION TO RECONVENE REGULAR MEETING

Board to consider a motion to adjourn at 7:03pm

Motion by **Trustee Liddle** to reconvene the regular meeting.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich, Nero

Nays: None

Absent: Simonovich

(10) ADJOURNMENT - 7:03 pm

Motion by **Trustee Barker** to adjourn the meeting.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

MEETING ADJOURNED AT 7:03 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 22nd day of February, 2024