



Village of Westmont VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

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westmont.illinois.gov | 630-981-6200

Village Board Meeting February 8, 2024 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- o Mayor
- o Clerk
- o Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held 01/25/2024.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

[2024-01-25 VILLAGE BOARD MEETING MINUTES \(1\).PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #21**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 24201829**

DuPage Metropolitan Enforcement Group \$108,284.00

<i>Background Of Subject Matter</i>	RI) DUMEG Pass Thru 10/1/23-9/30/24
<i>Additional Background</i>	There will be a simultaneous payment for only a portion of this purchase order included in the finance ordinance.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[24201829.PDF](#)

ii. **PO 24201830**

Core & Main LP \$56,916.00

<i>Background Of Subject Matter</i>	Meters
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[24201830.PDF](#)

d. **Total Of Purchase Orders**

\$165,200.00

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

e. **Total Of Purchase Order And Finance Ordinance #21**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

8. **Unfinished Business**

a. **Residential Lot Variances - 246 North Washington Street**

Board to consider an ordinance approving requests from Pradip Nayak, regarding the property located at 246 North Washington Street for the following:

1. A Zoning Ordinance Variance request to the required lot width in the R-3 Single Family Detached Residence District.
2. A Zoning Ordinance Variance request to the required lot area in the R-3 Single Family Detached Residence District.
3. A Zoning Ordinance Variance Request to the required front yard setback in the R-3 Single Family Detached Residence District.

Background Of Subject Matter The property owner seeks Zoning Ordinance variances to the lot width, lot area, and front-yard setback to secure the lot as buildable and to construct a single family home.

Additional Background The property was improperly subdivided in 1988 through a plat of assessment but did not receive authorization from the Village. A single family home was constructed with permits in 1990 on the neighboring property.

Recommendation At its meeting on December 13, 2023, the Planning and Zoning Commission recommended approval of all items with a 5-0 vote. This was postponed at the January 11, 2024 meeting of the Board, pending further research.

Type Ordinance

Documents:

[246 N WASHINGTON ST APP AND SUPP DOCS.PDF](#)

[246 N WASHINGTON ST - VB MEMO AND ATTACHMENTS.PDF](#)

9. New Business

a. **Award Of Proposal For Commercial & Residential Solid Waste Recycling, Compost & Landscape Waste Services**

Board to consider an ordinance awarding the proposal from Flood Brothers Disposal/Recycling Services for the Commercial & Residential Solid Waste Recycling, Compost & Landscape Waste Services, and authorizing the negotiation of a contract generally consistent with the terms of the RFP.

Background Of Subject Matter The Village accepted proposals from 5 vendors and heard presentations from two vendors. The Village considered a number of factors including cost, capability, capacity, qualifications, quality of the program, reporting, and proposed metrics/targets.

Type Ordinance

Budgeted N/A

Documents:

[FLOOD BROS DISPOSAL VLG OF WESTMONT - 2023-10-2 AND 2023-11-27.PDF](#)

b. **Engineering Services Agreement - Warwick Avenue Watermain Replacement**

Board to consider an ordinance authorizing an engineering services agreement with Baxter and Woodman, Inc. for Phase 3 Construction services for the Warwick Avenue Watermain Replacement project.

Background Of Subject Matter	Request to approve the sum of \$107,900 for Phase 3 Construction engineering services for the Warwick Avenue Watermain Replacement project.
Additional Background	This agreement will include construction administration, field inspection and documentation of this watermain project.
Recommendation	Staff recommends approval of this proposal in the amount of \$107,900 for Phase 3 Construction engineering.
Type	Ordinance
Budgeted	Yes

Documents:

[202249-60WARWICKWMCS.PDF](#)

c. Engineering Agreement - Phase 3 Construction Engineering For North Elevated Water Storage Tank

Board to consider an ordinance authorizing an engineering agreement with Baxter & Woodman, Inc. for Phase 3 Construction Engineering services for the North Elevated Water Storage Tank project.

Background Of Subject Matter	Request to approve the sum of \$331,095.00 for Phase 3 Construction Engineering services for the North Elevated Water Storage Tank project.
Additional Background	Construction engineering services include construction administration, submittal review, field observation, documentation, critical phase paint and weld inspection, project closeout and warranty inspection, as well as IEPA loan record keeping.
Recommendation	Staff recommends approval of this proposal in the amount of \$331,095.00 for Phase 3 Construction Engineering services.
Type	Ordinance
Budgeted	Other
Budgeted Explanation	The Village is seeking a State Revolving Fund (SRF) low-interest loan from the IEPA for this project. Approval of this agreement will show project readiness and increase the Village's chance to receive SRF bypass funds during this funding cycle.

Documents:

[211714.00 PROPOSAL CS NORTH ELEVATED WATER STORAGE TANK.PDF](#)

d. Committee Structure Text Amendment

Board to consider an ordinance approving a text amendment to Chapter 1, Section 2-33 "Committees" of the Westmont Code of Ordinances.

Background Of Subject Matter	This is an administrative update to reflect current practice. It adds a section for "Other village committees" to include the
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Environmental Improvement and Westmont First committees and standardizes language.

Additional Background

The Sister City Committee is also removed as an official committee of the public body. Instead items related to our Sister City will be addressed by staff working with various stakeholders directly rather than through a committee.

Type

Ordinance

Budgeted

N/A

Documents:

[DRAFT COMMITTEE TEXT AMENDMENT.PDF](#)

e. **2022-23 Annual Comprehensive Financial Report**

Board to consider an ordinance accepting the FY 2022-23 Annual Comprehensive Financial Report (ACFR).

Background Of Subject Matter

The ACFR for FY 2022-23 is ready for acceptance by the Board. This report for the Fiscal Year, May 1, 2022 through April 30, 2023, is prepared in accordance with Generally Accepted Accounting Principles.

Type

Ordinance

Documents:

[FISCAL YEAR 2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>