



Village of Westmont

ADMINISTRATION

Village Clerk

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Clerk's Office Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, December 14, 2023.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski A

TRUSTEES: Barker P Simonovich P
Brady P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Manager)	Parker <u>P</u> (Assistant Manager)	Hennerfeind <u>P</u> (CDD Director)
Brainerd <u>P</u> (H.R. Director)	McIntyre <u>P</u> (Communications)	Liljeberg <u>A</u> (I.T.)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Thompson <u>A</u> (Police Dept.)	Narducci <u>P</u> (Interim Finance Director)
Chief Riley <u>A</u> (Fire Dept.)	Brainerd <u>P</u> (Human Resources)	Richards <u>P</u> (Deputy Clerk)
Fitzgerald <u>P</u> (Deputy Fire Chief)	Mielcarski <u>P</u> (Administration Supervisor)	Ries <u>P</u> (Public Works Director)

ATTORNEY: Zemenak P Lampariello A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P
WESTMONT LIBRARY DIRECTOR : Coen - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

- None

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>					
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>					

REPORTS

Mayor Gunter

- The Public Works Committee meeting and the Village Board Meeting will be canceled on December 28, 2023.
- The Library has a monthly program called "Memory Cafe". The next one will be December 18 at 1 pm. This program is a social gathering opportunity for individuals living with dementia and their care partners. Activities at the Memory Cafe are free. Visit the Library website for more info.
- Coffee with the Mayor was held yesterday at the TECO Cultural Center. The event was hosted by the Chamber. This was an opportunity for the Village to provide an update to businesses on the south side of our community regarding recent and upcoming projects. The Coffee with the Mayor events will be scheduled quarterly.
- The 2024 Westmont Winter Ball is scheduled for Saturday, January 20th at the Hilton Hotel & Resort. All are invited for an evening of entertainment, dancing, and auctions. There is even a special room rate of \$79 for overnight guests. Please RSVP at westmontchamber.com

Deputy Clerk Richards

- Village offices will be closed on Friday, December 22, Monday, December 25, and on Monday, January 1. Additional closure information has been published on the Village website.

Trustee Johanik-Guzzo

- Gave an update on the Fire Public Safety Committee Meeting that took place earlier today. These were some of the items that were discussed:
 - Fire Prevention updates, fines, and violations
 - EMS billing update
 - Staffing Update
 - Annual Compliance Report
 - There is a new Engine Committee
 - Received an update on the Fire Station Headquarters and received an EMA Update as well.
- Once again the Fire Department is reminding residents to Keep the Wreath Red this holiday season. Information regarding this program and holiday fire safety tips has been published on the website.
- Wished everyone a happy holiday and happy new year.

Trustee Barker

- The next Environmental Improvement Committee will be January 8, 5:30pm at Village Hall.
- The collection boxes for the Holiday Light Recycling Program are now in place at the Westmont Library and Johanik Fire Station. Collection will continue through the end of January.
- Gave a PSA on smart salt use. The Village has just posted an item on the website regarding smart salt use as it pertains to ice and snow on walkways and driveways. Chloride in our waterways is harmful to plants and wildlife, so people are reminded to not over-salt their sidewalks and driveways.

Trustee Liddle

- The next Administrative Finance Committee meeting will be held January 11, 4:30pm at Village Hall.
- Recapped the Holly Days Activities. The parade, tree lighting & pictures with Santa went very well. We want to thank everyone involved. Photos from the event have been posted on the Village website.
- Downers Grove Township Senior Services: The Village has recently published a news release regarding the numerous programs offered by the Downers Grove Township. Some of these programs include: Meals on Wheels, Assistance with Benefit Access, RTA Application Assistance, Community Dining, Assistance with Medical Information Cards, Social & Educational Programs, and more. For more info, please call 630-719-6670 or visit their website at dgtownship.com.

Trustee Nero

- The next Public Works Committee meeting will be held 4:30pm, March 21, 2024, at Village Hall.
- Gave an update on the West Quincy Phase 2 Visioning Workshop that was held December 7.

- Waste Management will provide holiday tree pickup January 2 to 12. Holiday trees should be put out to be collected with your other recycling and garbage on your typical pickup day. Trees must be free of decorations, tinsel, and lights to be picked up. Trees should not be placed in garbage bags or liners of any sort. Trees taller than 6 feet should be cut in half. All trees picked up during this timeframe will be composted. For more information, contact Waste Management.
- Wished everyone Happy Holidays and Merry Christmas.

Trustee Simonovich

- The Police Public Safety Committee will meet again on January 25, 4:30pm at Village Hall.
- Invited Chief Gunther to the podium to give a presentation on Special Olympics Illinois.
 - Spoke about Sgt. Weibler and his efforts to raise money for the Special Olympics. It is a huge undertaking and he did a great job.
 - Introduced three global ambassadors who addressed the Village Board.
- Trustee Simonovich thanked everyone for coming and commended the three ambassadors for their speeches.

Trustee Brady

- The next Community Development Committee meeting is scheduled for February 8, 4:30pm at Village Hall.
- Called on Joe Hennerfeind to the podium to give an update on the Planning and Zoning Committee Meeting.
 - Talked about the 8 cases that went before the Planning and Zoning Committee.
 - Lot Split at 329 W 56th
 - 246 N Washington needed variances
 - 134 N Cass, a cat groomer hopes to occupy that space in the future.
 - The other 5 cases were Park District Cases.
- The Village has published a comprehensive list of Economic Development Projects from this past year. Visit the village website to review all the work from this past year.
- We are pleased to announce that Joe Hennerfeind was recently promoted to the position of Community Development Director! With Joe's knowledge, skills and experience, we are confident this promotion will positively impact the community and staff; and we look forward to his continued success in Westmont.

PUBLIC TAX LEVY HEARING - VILLAGE OF WESTMONT

Board to conduct a public hearing regarding the property tax levy for the Village of Westmont.

Mayor Gunter opened the public hearing at 6:21pm.

Interim Finance Director Narducci presented.

There were no public comments.

Mayor Gunter closed the public hearing at 6:21pm.

PUBLIC TAX LEVY HEARING - SPECIAL SERVICE AREA 2

Board to conduct a public hearing regarding the property tax levy for Westmont Special Service Area 2. .

Mayor Gunter opened the public hearing at 6:22pm.
Interim Finance Director Narducci presented.
There were no public comments.
Mayor Gunter closed the public hearing at 6:22pm.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the November 30, 2023 Village Board.

(B) FINANCE ORDINANCE

- **Finance Ordinance #17 in the amount of \$ 3,106,541.40**

(C) PURCHASE ORDERS:

24201496	M.E. SIMPSON	\$ 31,000.00
24201497	M.E. SIMPSON	34,450.00
24201498	M.E. SIMPSON	31,825.00
24201499	M.E. SIMPSON	66,528.00
TOTAL PURCHASE ORDERS		\$ 163,803.00
TOTAL PURCHASE ORDERS & FINANCE ORDINANCE		\$3,270,344.40

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

UNFINISHED BUSINESS

NEW BUSINESS

(2) B-1 DEVELOPMENT PERMIT - 15 SOUTH CASS AVENUE

Community Development Director Hennerfeind addressed the Board on this agenda item.

Motion made by **Trustee Nero** to consider an ordinance approving a B-1 Development Permit

for Bacuri LLC, to operate a bakery/ coffee shop at 15 South Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(3) PROPERTY TAX LEVY - VILLAGE OF WESTMONT

Interim Finance Director Narducci addressed the Board on this agenda item.

Motion by **Trustee Guzzo** to consider an ordinance adopting the 2023 property tax levy for the Village of Westmont.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(4) PROPERTY TAX LEVY - SPECIAL SERVICE AREA 2

Interim Finance Director Narducci addressed the Board on this agenda item.

Motion by **Trustee Guzzo** to consider an ordinance adopting the 2023 property tax levy for the Village of Westmont's Special Service Area 2.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(5) ABATEMENT OF TAXES

Interim Finance Director Narducci addressed the Board on this agenda item.

Motion by **Trustee Liddle** to consider an ordinance abating the taxes heretofore levied for the year 2023 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2017; its General Obligation Bonds (Alternate Revenue Source), Series 2019A; its General Obligation Bonds (Alternate Revenue Source), Series 2019B; its General Obligation Refunding Bonds (Alternate Revenue Source), Series 2022A; and its General Obligation Refunding Bonds (Alternate Revenue Source), Series 2022B of the Village of Westmont, DuPage County, Illinois.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(6) DOWNTOWN EMPLOYEE PARKING TEXT AMENDMENT

Assistant Village Manager Parker addressed the Village Board on this item.

Motion by **Trustee Simonovich** to consider an ordinance approving a text amendment to Chapter 78, Section 78-322 "Parking for a downtown B-1 business district employee parking permit holder" of the Westmont Code of Ordinances.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(7) PERSONNEL CODE TEXT AMENDMENT CORRECTIONS

Human Resources Director Brainerd addressed the Board on this agenda item.

Motion by **Trustee Liddle** to consider an ordinance approving amendments to Chapter 62 - Personnel - of the Westmont Code of Ordinances to correct ministerial errors contained in Ordinance 2023-010, approved on January 26, 2023.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(8) PERSONNEL CODE TEXT AMENDMENT

Human Resources Director Brainerd addressed the Board on this agenda item.

Motion by **Trustee Liddle** to consider an ordinance approving amendments to various sections of Chapter 62 - Personnel - of the Westmont Code of Ordinances.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(9) NO SMOKING POLICY UPDATE

Human Resources Director Brainerd addressed the Board on this agenda item.

Motion by **Trustee Nero** to consider an ordinance approving an updated No Smoking policy due to recent amendments to the Illinois Smoke Free Act.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(10) AWARD OF PROPOSAL - MOSQUITO ABATEMENT SERVICES

Public Works Director Ries and Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Barker** to consider an ordinance awarding the proposal from Clarke Environmental Mosquito Management, Inc. for the Village's annual mosquito abatement program for an amount not to exceed \$83,420.00

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(11) SETTLEMENT AGREEMENT

Attorney Zemenak addressed the Board on this agenda item.

Motion by **Trustee Nero** to consider an ordinance approving a settlement agreement. (OSHA)

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(12) SPECIAL COUNSEL APPOINTMENT

Attorney Zemenak addressed the Board on this agenda item.

Motion by **Trustee Liddle** to consider a motion confirming the Mayor's appointment of attorney Justin Beyer and his law firm, Seyfarth Shaw LLP, as outside special counsel to the Village.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

MISCELLANEOUS:

- Wished everyone a safe and happy holiday.
- Keep the wreath red.

(13) ADJOURNMENT - 6:47 pm

Motion by **Trustee Brady** to adjourn the meeting.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #13

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

MEETING ADJOURNED AT 6:47 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 11th day of January, 2024