

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, October 19, 2023.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Barker P Simonovich P
Brady A Guzzo P
Liddle P Nero A

STAFF:

May <u>P</u> (Village Manager)	Parker <u>P</u> (Assistant Manager)	Pollack <u>A</u> (Interim CD Director)
Brainerd <u>A</u> (H.R. Director)	McIntyre <u>P</u> (Communications)	Liljeberg <u>A</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Thompson <u>P</u> (Police Dept.)	Dep Chief Gruen <u>P</u> (Police Dept.)
Chief Riley <u>P</u> (Fire Dept.)	Williams <u>P</u> (Human Resources)	Mulhearn <u>A</u> (Deputy Liquor Commissioner)
Hennerfiend <u>A</u> (Deputy CD Director)	Mielcarski <u>A</u> (Administration Supervisor)	Ries <u>P</u> (Public Works Director)

ATTORNEY: Zemenak P Lampariello A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

- None

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- Called Police Chief Gunther to the podium to discuss Trick-or-Treat guidelines.
 - Trick-or-Treating hours are from 2 p.m. to 7 p.m. on Halloween, Tuesday, Oct. 31.
- Gave an update on the Casket Race. Last Friday, Westmont was featured on Spotlight Chicago regarding the Village Finance and Communication Department's participation in the Scarecrow Contest. Their scarecrow in the likeness of WGN-TV's Sarah Jindra, prompted the Westmont High School Alum to do a feature story on Westmont and the Wicked West Fest Celebration. Watch Spotlight Chicago again tomorrow at 3PM to see our Westmont Chamber in a Casket Race Challenge with the Forest Park Chamber. Spotlight Chicago is on WGN-TV. Sarah Jindra is an alum of Westmont High School and her family has been a part of the Community for years.

Clerk Szymski

- Village offices will be closed Friday, November 10 in observance of Veterans Day.

Trustee Simonovich

- The Police Public Safety meeting was held today.
 - The school safety plan was discussed with the School Resource Officer, Detective Durst. He gave an update on how he works with the schools as well as with the DuPage County Regional Board of Education on a safety plan and the various elements.

- We are still looking to hire officers and we have one officer looking to start the academy in January.
- The Police Department had a goal to raise \$30,000 for Special Olympics Illinois. That goal was surpassed and is currently at \$41,187. They have one more fundraising event for the year this Saturday and that is the paper shred event. It will be a drive through event at the Fire/Police Facility and the suggested donation is \$10/box. The event is from 9am - 1pm.
- The drug take back event will be October 28th from 10am - 2pm at the Police Department and at Mariano's. There is a collection box in the Police Department Lobby for sharps and narcotic medications.
- The Police Department is hosting a coat drive now through November 30. All collected gently used or new coats will be donated to People's Resource Center.

Trustee Johanik-Guzzo

- Congratulations to the Fire Department on their Open House for the 100th Anniversary. It was well attended despite the rain and it was amazing to look back at old photos.
- Daylight savings time ends November 5th. Please remember to change the smoke detector and CO2 batteries.
- The next Fire Public Safety Committee meeting is December 14th, 4:30pm at Village Hall.

Trustee Brady is absent. Mayor Gunter gave the report on his behalf.

- The next Community Development Committee meeting is November 2, 4:30pm at Village Hall.
- Recapped the Planning and Zoning meeting for October.
 - The potential developer for the proposed residential development at Willow Crest Golf Course showed revised plans for discussion with the PZC, but have not indicated if they would move forward with a formal application.
 - Two Village-initiated plat approvals received unanimous positive recommendations and are on this evening's Board agenda for consideration.
 - The next PZC is scheduled for November 8.

Trustee Barker

- The Environmental Improvement Committee has a Dark Sky Grant Program out. The staff and the EIC are reviewing applicants and we are expecting to announce recipients in the near future.
- The EIC will host their new activity called the Great Pumpkin Grand Prize Game, which will be part of the Wicked West Fest activities located in downtown Westmont on Oct. 21 from 11a-1p. The goal is to promote pumpkin composting.
- Pumpkin Composting is scheduled for the Saturday after Halloween, Nov. 4, 9am - Noon at the Library parking lot. We encourage everyone to recycle their pumpkin and make sure that pumpkins are not thrown in with the trash.

- The boxes for holiday lights recycling will be available November 1 to January 31 at the Library and Johanik Fire Station.
- Introduced Eagle Scout, Josh Graham, to the podium to talk about his Eagle Scout Project.
 - Josh Graham addressed the Village Board regarding the recycling project.

Trustee Liddle

- The next Administration / Finance Committee meeting will be November 16, 4:30pm at Village Hall.
- Wicked West Fest Activities and events are scheduled all month long, but they really kick off on Saturday. We have participation from the Library, the Park District, Westmont Special Events, and the Chamber. Several downtown events will occur on Oct. 21 including the Trick or Treat Trail, Costume Contest & Photo Booth, Great Pumpkin Grand Prize Game, and Caskets on Cass Race. Remember to vote for your favorite scarecrows in Downtown Westmont through October 31st of this month. See the village website for details.
- A full schedule of Holly Days Festival events has been posted on the Village website soon. Mark your calendars now for the Holly Days Parade, which will be the first Saturday in December, which is Dec. 2 at 5pm. The parade route will start at Cass and Naperville Road, head south on Cass across the tracks, then west on Quincy Street. At the end of the parade there will be the Tree Lighting Ceremony, followed by pictures with Santa in the train station.

Trustee Nero is absent. Mayor Gunter gave the report on his behalf.

- The next meeting is December 28, 4:30pm at Village Hall.
- A news release has recently been published on the website to give an update on the current construction projects in Westmont. The news release provides links to the GIS map construction maps page and the Community construction projects webpage.
- Free Leaf Pick-up will be November 6 to December 1. As part of the contract between the Village of Westmont and Waste Management, there will be free leaf collection November 6 and ending on Friday, December 1. Residents will be allowed to put out unlimited kraft paper bags of leaves free of charge next to their garbage on their scheduled garbage pick-up day. Residents are reminded not to rake their leaves into the street to ensure proper drainage and a safe driving surface.
- To help prevent flooding and clogged sewers, residents are asked to help keep all excess fallen leaves cleared from their yards, gutters, and curbs.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

Mayor Gunter requested to have Proclamation - Support of CUSD201 Student Efforts for Ukraine to be removed from the Consent Agenda.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

- Board to consider approving the minutes of the Village Board meeting held on **October 5, 2023.**

(B) FINANCE ORDINANCE

- **Finance Ordinance #13 in the amount of \$2,932,014.84**

(C) PURCHASE ORDERS:

There are no purchase orders at this time.

(D) 2023 WESTMONT HOLLY DAYS:

Board to consider an ordinance approving the following requests from the Westmont Holly Days Committee for the 2023 Westmont Holly Days Festival and Parade on December 2, 2023:

1. Community Event Permit - Pending staff review and approval
2. Amplified sound in downtown business district near Westmont Centre 3pm to 8pm
3. Close North Linden from Burlington to Naperville Road for parade staging area 3pm to 7pm
4. Close Naperville Road from North Linden to Cass Ave for parade from 3pm to 7:30pm.
5. Close Cass Avenue from Naperville Road to Richmond Street from 4:30pm - 7:30pm.
6. Close West Quincy Street from Cass Avenue to Adams, from 3pm to 8:00pm, for the Holly Days Parade, tree lighting, & Santa visits.

(E) WESTMONT PARK DISTRICT WINTER BEERFEST - 2024:

Board to consider an ordinance approving the following requests from the Westmont Park District for the 2024 Winter Beer Festival to be held on February 17, 2024:

1. Community Event Permit - Pending staff review and approval
2. Temporary Liquor License Fee Waiver
3. Tent Fee Waiver
4. Food Truck Permit Fee Waivers

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Guzzo, Liddle, Simonovich

Nays: None

Absent: Brady, Nero

UNFINISHED BUSINESS

NEW BUSINESS

(2) PROCLAMATION - SUPPORT OF CUSD201 STUDENT EFFORTS FOR UKRAINE

Village Manager May, Larry McIntyre, and students addressed the Board on this agenda item.

Motion by **Trustee Barker** to Board to consider a proclamation supporting and applauding Community School District 201 students in their community advocacy efforts.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Guzzo, Liddle, Simonovich

Nays: None

Absent: Brady, Nero

(3) PLAT OF SUBDIVISION - DRENTH WESTMONT - 423 NORTH GRANT

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to consider an ordinance approving requests by the Village of Westmont, regarding the property located at 423 North Grant Street and located in the R-3 Single Family Detached Residence District, for the following:

1. Preliminary and Final Plat of Subdivision to subdivide one (1) lot into three (3) lots, including the dedication of a portion of the property for public roadway purposes.
2. Westmont Land Development Ordinance Variance for relief from both the installation and cash-in-lieu contribution of required land improvements.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Guzzo, Liddle, Simonovich

Nays: None

Absent: Brady, Nero

(4) PLAT OF DEDICATION - 428 NORTH CASS AVENUE

Mayor Gunter and Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to consider an ordinance approving a Preliminary and Final Plat of Dedication request by the Westmont Public Library (Owner) and the Village of Westmont (Petitioner) dedicating a portion of the property located at 428 North Cass Avenue for public roadway purposes.

Seconded by **Trustee Simonovich** and the motion passed.



Village Clerk's Office

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VOTE ON MOTION #4

Ayes: Barker, Guzzo, Liddle, Simonovich

Nays: None

Absent: Brady, Nero

(5) INTERGOVERNMENTAL AGREEMENT - WESTMONT LIBRARY

Mayor Gunter addressed the Board on this agenda item.

Motion by **Trustee Liddle** to consider an ordinance approving an Intergovernmental Agreement (IGA) with the Westmont Library for a Plat of Dedication and License to use properties.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Guzzo, Liddle, Simonovich

Nays: None

Absent: Brady, Nero

MISCELLANEOUS:

- None.

(6) ADJOURNMENT - 6:32 pm

Motion by **Trustee Barker** to adjourn the meeting.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Guzzo, Liddle, Simonovich

Nays: None

Absent: Brady, Nero

MEETING ADJOURNED AT 6:32 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 2nd day of November, 2023