

Clerk's Office
Village of Westmont

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, November 4, 2021.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Gunter	<u>P</u>	Clerk Szymiski	<u>P</u>
TRUSTEES:	Barker	<u>P</u>	Simonovich	<u>P</u> - remote
	Brady	<u>P</u>	Guzzo	<u>P</u>
	Liddle	<u>P</u>	Nero	<u>P</u>

STAFF:

May (Village Manager)	<u>A</u>	Parker (Assistant Manager)	<u>P</u>	Sylvester (Community Dev. Director)	<u>P</u>
Brainerd (H.R. Director)	<u>P</u>	McIntyre (Communications Director)	<u>P</u>	Liljeberg (I.T. Manager)	<u>P</u>
Chief Gunther (Police Dept.)	<u>P</u>	Dep Chief Thompson	<u>A</u>	Dep Chief Gruen (Police Dept.)	<u>A</u>
Chief Riley (Fire Dept.)	<u>P</u>	Dep Chief O'Hare (Fire Dept.)	<u>A</u>	Mulhearn (Deputy Liquor Commissioner)	<u>A</u>
Ramsey (P.W. Director)	<u>P</u>	Mielcarski (Management Analyst)	<u>A</u>	Hennerfeind (Village Planner)	<u>A</u>

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

No Open Forum

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- The next Police Public Safety Committee meeting will be December 22, 2021.
- Invited Fire Chief Riley to the podium to give an update on COVID-19.
 - Two weeks ago the positivity rate was 2.3 and it has dropped to 1.6.
 - The count in DuPage County is 110,832. That means that there have been 2,493 new cases since the last report. There have been 1,467 deaths and that is up by 14 new cases.
 - In Westmont we are at 2,741 cases and that is up by 59 new cases. There has been one new death.
 - Urged everyone to continue to do the right thing and wear face masks, social distance, and wash your hands.
 - The Governor is waiting for the hospitalizations to come down before there are any changes to mask mandates.
- Mayor Gunter gave an update on the Prescription Drug Take Back Program from October 23rd.
 - Residents dropped off 257lbs of unwanted prescription drugs.
 - Thanks to everyone who helped out.

- Mayor Gunter gave an update on the paper shred fundraiser that went to support the Special Olympics. That was held on October 30th, 2021.
 - We had a record breaking year. \$5,118 was collected and that was 9,500lbs of paper. All of that money went to the Special Olympics.
- Asked Larry McIntyre to the podium to talk about the 100th Anniversary that will take place on Wednesday, November 10, 2021.
 - The 100th Anniversary Committee is an 11 member Board. They have been working on the 100th Anniversary for the last 5 years.
 - The public festivities begin at 4:30pm. We are going to have a big tent right here in front of Village Hall, 31 W Quincy Street. The agenda is as follows:
 - 4:30pm - Social Activities, Westmont Trivia & Historical Displays
 - 5:30pm - Mayor Ronald J. Gunter Welcome
 - 5:45pm - Future of Westmont Historical Mural Unveiling
 - 6:00pm - Legacy Awards Presentation & Anniversary Poem
 - 7:00pm - 2121 Time Capsule Ceremony
 - The evening will conclude with a short fireworks presentation.
 - There will be two food trucks. Dolce's will be serving wine. Whiskey Hill Brewing will be serving beer.
 - There are 4 previous versions of the historical murals. Each of the murals depict a different era of Westmont's history and then the final mural is the future of Westmont. Our local artist Fanny Moi has been working on the murals for a couple years.
 - There is a business component to the legacy awards. Businesses that have served Westmont for 50 or more years will be recognized. Specific recognition will be given to Westmont's longest serving business.
 - Six different families will be recognized for their elected service, decades of service and multiple generations of family involvement within the community.
 - The Westmont Park Board will also be honored, with four of their members having served 35 or more years.
 - 20 local organizations will be supplying materials to go into the time capsule.

Village Clerk Szymski

- Village offices will be closed November 10th for the Village's 100th Anniversary.
- Village offices will be closed November 11th for Veteran's Day.
- Village offices will be closed November 25th and 26th for the Thanksgiving Holiday.

Trustee Liddle

- Recapped the Administration / Finance Committee meeting.
 - Fire Chief Riley gave out service awards.
 - Bob Barr has served for 45 years in the EMA
 - Jim Connolly has served for the Fire Department for 40 years
 - Kevin O'Hare was recognized for having achieved the highest ranking in the State of Illinois.
 - 3 firefighters were honored for going down to Louisiana to help out after the hurricane.
 - Matthew McCarthy

- Patrick Lindsey
- Andrew Puckett
- Lieutenant Tom Bills was promoted to Battalion Chief.
- Other items that were discussed were the list of holidays, list of chairs and co-chairs of all of the committee meetings that are coming up in 2022.
- The property tax levy timeline must be published in the newspaper and we have to have a public meeting. We will be reaching out to everybody to let them know.
- We had a downtown painted window project for fall / halloween. It was a huge success with Westmont Special Events and the creative arts network. They will be collaborating again for the winter and holiday paintings. Businesses will soon be able to sign up for winter or holiday scenes now until November 19th.
- Gave an update on the Zombie Pub Crawl, which was held last Saturday. Eight Westmont restaurants and bars participated. Each of them reported a great turnout.
 - Thanked the 17 volunteers who worked all day Saturday to make this happen.
 - Thanked the participants and their incredible costumes.
- The Kris Kringle pub tour will be held Saturday, December 11th.
 - This is a costumed event and participants are encouraged to dress up as their favorite holiday character or just wear your tackiest over the top holiday sweater.
 - More information can be found at westmontevents.com
- There was a home decorating contest to which 13 homes participated.
 - 1st place went to the Mill Family, 13 S Wilmette
 - 2nd place went to the Forester Family, 221 N Lincoln
 - 3rd place went to the Camgron Family, 229 N Lincoln
 - Honorable mention goes to the Anders Family, 402 N Grant
- There was a business decorating contest. 6 businesses in the downtown area participated.
 - 1st place - Downtown Pharmacy, 2 N Cass
 - 2nd place - Taurasi Restaurant, 14 N Cass
 - 3rd place - Urban Veterinary, 35 N Cass
- Photos of all of these submissions can be found on the Stanley Jamburger Special Events Facebook page.

Mayor Gunter gave the report on behalf of Trustee Simonovich

- We are hiring in the Community Development Department for a Planner I and in the Finance Department for an Accounting Specialist. Please contact our HR Department if there is any interest in either of those positions.

Trustee Johanik-Guzzo

- The next Fire Public Safety Committee meeting will be January 27, 2022 at 4:30pm.
- Reminded everyone that we are turning our clocks back this weekend and that you change the batteries for the smoke detectors and carbon monoxide detectors.
- Looking forward to the 100th Anniversary Celebration.

Trustee Barker

- The Environmental Improvement Committee met on November 1, 2021.
 - We celebrated the pumpkin smashing event and now we are looking to our next event which will be the Pumpkin Composting Event.
 - The Pumpkin Composting will be November 6, 2021 from 9:00am - 12:00pm in the parking lot at the Westmont Public Library.
- There is free leaf pick up in the month of November. They need to be in kraft brown paper bags and do not need stickers.
- The International Dark Skies Association has a global conference on November 12th and 13th.
 - Urged everyone to sign up for that conference because it gives you a perspective on the effects of over lighting across the globe. There is no cost. There will be many speakers from all over the globe including some astronauts. There will be a discussion panel and you can see that online.
- Called up Larry McIntyre to the podium to talk about the pumpkin smashing contest.
 - Larry McIntyre started talking about the composting that will take place on Saturday. Mary Gabriel, who was a former member of the EIC, advocated for pumpkin composting. In order to get the word out about composting pumpkin, we came up with the pumpkin smashing contest.
 - Community members bring decorated pumpkins and then we take them 20 feet into the air in a bucket truck and they then throw it at a target below. It's a competition to see who can get closest and which pumpkin splatters the most. Everyone enjoys this event.
 - Pumpkin Smashing Superstar, John Karesh
 - Pumpkin Smashing Phenomenon, Sharon Masek
 - Honorable Mention, Maddie Milashoski

Trustee Brady

- Cases from the October PZC meeting will be on the December 2nd Village Board agenda. This will include recommendations to approve the following:
 - Catering business at 825 North Cass
 - Medical-office redevelopment at 6320 South Cass
 - 3-lot subdivision at 547 63rd Street
 - Animal hospital at 100 South Cass.
- The November PZC meeting will be moved to Wednesday, November 17th to accommodate planned 100-year anniversary activities on November 10th.
- The Virtual Veteran's Day Event will be November 11th.
 - DuPage County has done something new this year. They created an interactive portal that allows residents to highlight a veteran with a photo or written tribute. Go to dupageco.org/veteran for more information.
- Attended the 100 Club of DuPage County. This is an awards banquet for law enforcement officers and firefighters. Fire Chief Riley is one of our liaison officers on the committee. Thank you.

Trustee Nero

- Our next Public Works Committee meeting will be on December 16th, 4:30pm at Village Hall.
- Reminded everyone to keep the leaves away from the storm drains. The Public Works team reminds everyone to not rake the leaves into the street. Westmont has a free leaf collection program in the month of November. Keeping storm drains clear of leaves and other debris prevents flooding.
- The Village of Westmont has a time capsule. If anyone on the Board has anything fun to put in there by Monday, please submit them to us.

Mayor Gunter added that Amazon Fresh opened this morning. They had a ribbon cutting at 6:30am - 7:00am, however, they had a power outage and they had to close at noon. They may not be open for a few days. They had a major power outage underground. It is a beautiful store and they ran into some difficulties that are being corrected.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

Trustee Liddle requested item 7e - *Proclamation - Westmont Centennial* to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Assistant Village Manager Parker addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board Meeting held **October 21, 2021**.

(B) FINANCE ORDINANCE #14: Dated **November 4, 2021** in the amount of
\$ 999,810.82

(C) PURCHASE ORDERS

22201257	Axon Enterprises, Inc.	\$ 119,075.86
22201309	Mr. Duct, Inc.	23,140.00
22201310	Vixen Construction, Inc.	21,600.00
22201320	Chicagoland Paving Contractors, Inc.	1,040,000.00
22201321	Vixen Construction, Inc.	864,081.10
22201322	Primera Engineers, Ltd.	58,810.00

22201323	Primera Engineers, Ltd.	24,750.00
22201324	WBK Engineering, LLC.	83,660.00
22201325	West Central Municipal Conference	20,036.85
22201359	Currie Motors	75,002.00
	PURCHASE ORDER TOTAL	\$ 2,330,155.81

(D)TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$ 3,329,966.63

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

(2) PROCLAMATION - WESTMONT CENTENNIAL

Mayor Gunter addressed the Board on this item.

Motion by **Trustee Barker** to consider a proclamation celebrating 100 years of incorporation for the Village of Westmont.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(3) ANIMAL CLINIC - 100 S. CASS AVE

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving requests from Dr. Annie Ubatuba, DVM, and BLAH Group, LLC, for an animal clinic located at 100 S. Cass Avenue, for the following:

1. Special Use Permit to operate an animal clinic in the B-1 Limited Business District.
2. Zoning Code Variance for an animal clinic to be located within 100 feet of a residence district.
3. B-1 Development Permit.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(4) MEDICAL CLINIC - 6320 SOUTH CASS AVENUE

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving requests from SARC US, LLC, for the construction of a medical clinic located at 6320 S. Cass Avenue, for the following:

1. Preliminary and Final Plat of Subdivision to consolidate two lots in the C-1 Commercial Business District.
2. Zoning Code Variance to allow a parking lot to encroach into the Cass Avenue Supplemental Setback Line.
3. Site and Landscaping Plan.
4. Commercial masonry waiver.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Brady, Guzzo, Liddle, Nero, Simonovich

Nays: Barker

Absent: None

(5) CATERING ESTABLISHMENTS - TEXT AMENDMENT

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Guzzo** to consider ordinances approving the following requests from Niche & Company Catering and Events, LLC, and Westmont Business Park, LLC for the following:

1. Text Amendment to add Catering Facilities as a Special Use in the O/R Office/Research District.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(6) CATERING ESTABLISHMENTS - SPECIAL USE

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Guzzo** to consider ordinances approving the following requests from Niche & Company Catering and Events, LLC, and Westmont Business Park, LLC for the following:

1. Special Use Permit to operate a Catering Facility at 825 N Cass Avenue (Unit 303).

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(7) 303 W. OGDEN AVE. WATER MAIN REPLACEMENT AGREEMENT

Public Works Director Ramsey addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance approving a cost sharing agreement for Park Street Water Main Replacement Project adjacent to 303 West Ogden Avenue. The cost sharing agreement will be between the Village of Westmont and GPS Development.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(8) IEPA PROJECT PLAN AND LOAN ASSISTANCE FOR LIBERTY PARK WATER SYSTEM

Public Works Director Ramsey addressed the Board on this item.

Motion by **Trustee Liddle** to consider authorizing a service agreement with Baxter and



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Woodman for IEPA Project Plans and Loan assistance for the Liberty Park Water System.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(9) AMENDMENT TO VILLAGE MANAGER EMPLOYMENT AGREEMENT

Assistant Manager Parker addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving a First Amendment to the Employment Agreement with the Village Manager.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(10) PROPOSED AGGREGATE TAX LEVY

Assistant Village Manager Parker addressed the Board on this item.

Motion by **Trustee Liddle** to consider a motion determining the proposed aggregate tax levy.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

(11) PROPOSED AGGREGATE TAX LEVY - WESTMONT SPECIAL SERVICE AREA 2

Assistant Village Manager Parker addressed the Board on this item.

Motion by **Trustee Liddle** to consider a motion determining the proposed aggregate tax levy for Westmont Special Service Area 2.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6220 Fax: 630-829-4441

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

MISCELLANEOUS:

- Mayor Gunter reminded everyone to set your clocks back and check your smoke detectors.
- Mayor Gunter invited everyone to come out on Wednesday night for the 100th Anniversary. The celebration will start at 4:30pm.

(12) MEETING ADJOURNED AT 6:46 P.M.

Motion by **Trustee Brady** to adjourn the meeting at **6:46pm**.
Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich
Nays: None
Absent: None

MEETING ADJOURNED AT 6:46 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 18th day of November, 2021