

Clerk's Office
Village of Westmont

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, December 17, 2020.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Barker P Barry P
Brady (6:17PM) P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Sylvester <u>P</u> (Community Dev. Director)
Brainerd <u>P</u> (HR Director)	McIntyre <u>P</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Thompson <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Riley <u>P</u> (Fire Dept.)	Olsson <u>A</u> (Assistant Finance Director))	Richards <u>A</u> (Deputy Clerk)
Ramsey <u>P</u> (P.W. Director)	Mielcarski <u>A</u> (Management Analyst)	Mulhearn <u>P</u> (Deputy Liquor Commissioner)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

- No open forum requests have been submitted.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
 P=PRESENT Y=YES R=RECUSE

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>P</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>P</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>19</u>	<u>20</u>							
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>							
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>							
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>							
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>							
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>							
TRUSTEE NERO	<u>Y</u>	<u>Y</u>							

REPORTS

Mayor Gunter

- Asked Chief Riley to give an update on COVID -19.
 - Since the holiday season began we have seen an uptick in positivity cases in Westmont. To date we have 1333 cases and in the last 14 days we are at 170 positive cases. The positivity is still around 12.7% in Westmont and the State of Illinois is currently at 8.5%. We continue to see a rise in hospitalizations in area hospitals. The vaccine has arrived in DuPage County and is starting to be administered.
 - We need to do a better job of social distancing, washing our hands, and wearing facemasks.

- The Westmont Fire Department wished everyone a very Merry Christmas and a healthy and happy New Year.
- We will all get through this by doing our part.
- Mayor Gunter asked about the vaccines for our first responders. Fire Chief Riley explained that the vaccines will first go to the front line workers in the hospital settings and the second wave of vaccines to go to paramedics under the 1A category.
- Announced that the Citizen of the Year award goes to Jim Long. He has been a Westmont Park District Commissioner for almost 40 years and has volunteered for many activities and events.
- Thanked Westmont volunteer, Mike Graham, and all the scouts of Troop 6. Recently we had a special virtual meeting where we met with 6 scouts who received their Eagle Scout designation.
- Gave an update on the 100th Anniversary.
 - The community is invited to assist with naming the newly created 100th Anniversary Ale. The details are on our website.
 - Sign up for the 100th Anniversary trivia contest and scavenger hunt challenge. This will kick off on January 1st and details for this are also on the website.
- Asked the Village Manager to present some service awards.
 - **5 years:** A.J. Bennett - Police Officer, Tari Bregman - Police Records Clerk, Kamil Broda - Police Officer, Zach Chorney - PW Street Maintenance Worker I, Travis Chinn - Firefighter, Łukasz Michalski - Mechanic, Tyler Sage - Police Officer, Patrick Schultz - Fire Support Services, Cindy Westra - Finance/Payroll Coordinator, Edward Worst - EMA Volunteer, Larry Babyar - Police Pension Board Member, Thomas Sharp - Planning & Zoning Commissioner
 - **10 years:** Roseanne Terry - Police Community Service Officer, Patti Mielcarski - Administration/Management Analyst, Robin Gardner - EMA Volunteer, Joann Farley - EMA Volunteer
 - **15 years:** Douglas Mantooth - Police Officer, Spencer Parker - Assistant Village Manager, Pat Klebenow - EMA Volunteer, Greg Pantke - EMA Volunteer
 - **20 years:** John Barnacle - Fire Captain, David Newton - Police Officer, Joseph Newton - Fire Lieutenant, Taso Malamis - Police Officer, James Schneider - Detective, Anthony Rainaldi - Police Sergeant, Jim Bourke - PW Facilities Foreman, Jeff Bonk - PW Street Maintenance Worker II, Jim Cates - PW Water Supervisor, George Harrison - PW Water Maintenance Worker I, Frank Kulas - PW Water Maintenance Worker II, Bob Kovanda - Fire & Police Commissioner
 - **25 years:** Joseph Kielczynski - Battalion Chief
 - **30 years:** Lenny Gabreleski - Police Sergeant, Mike Kwasek - PW Street Maintenance Worker II, Stephen May - Village Manager
 - **35 years:** Maggie Bjur - Police Administrative Assistant III
- Village Manager May and Mayor Gunter congratulated all the people who received service awards.

Trustee Brady joined the Village Board meeting at 6:17pm.

Village Clerk Szymski

- The Village offices will be closed on December 24th and 25th.
- Wished everyone a safe and wonderful holiday.

Trustee Nero

- Recapped the Public Works Committee meeting held before this meeting. The following items were discussed:
 - A Wall of Fame for Public Works and a plaque will be displayed highlighting an employee, Mike Chorney, for his service.
 - The Liberty Park water main project
 - Compost collection program
 - Designs for Addington Plaza that will be constructed in the spring.
 - Everyone is still moving into the new Public Works facility.
 - St. Joseph's Creek Watershed plan is spearheaded by the County and will positively impact the south side of town.
 - Alley C is finally finished from the west side of Cass Rd to Norfolk
 - North Water Tower
 - Sidewalk project on North Adams
 - Winter tree pruning on the northwest section of town
 - North Water Main project that was put on hold last year is going to be put out for bid again and hoping for construction in the Spring of 2021 and the same 63rd Street.
 - North Lincoln Parking lot
 - The design is wrapping up for the Ashford Pond stabilization project at 63rd and Richmond Street.
 - The holiday lights are up and look nice.
 - Congratulations to Jim Long on being awarded the Citizen of the Year.

Trustee Liddle

- The next Administrative / Finance Committee meeting will be held on January 14th in this room at 4:30pm.
- There were several Thanksgiving themed virtual events on the Village website and Facebook. They were very successful. Thank you to Kim Heller from Baird and Warner for sponsoring.
- There is a Finding Frosty Contest and a Home Decorating Contest event that is happening right now.

Trustee Johanik-Guzzo

- Reminded everyone about keeping the wreath red during the holidays.



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Trustee Barker

- The EIC will meet January 4th at Village Hall.
- Congratulations to Jim Long on being awarded the Citizen of the Year award.
- Wished everyone a very Merry Christmas.

Trustee Barry

- We continue to use our restaurants for carry out food.
- Congratulations to Kwasak for 30 years of service. Congratulations to Jim Long.

Trustee Brady

- Wished everyone a Merry Christmas and a Happy New Years.

PUBLIC HEARING

Property Tax Levy Hearing - Village Of Westmont

Board conducted a public hearing regarding the tax levy for the Village of Westmont.

Mayor called the public hearing to order at 6:29pm.

No questions were raised.

Property Tax Levy Hearing - Special Service Area 2

Board conducted a public hearing regarding the tax levy for Westmont Special Service Area 2

Mayor called the public hearing to order at 6:29pm.

No questions were raised.

Public Hearing was closed.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

There are no items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held **November 17, 2020**.

(B) FINANCE ORDINANCE #15: Dated **December 17, 2020** in the amount of **\$ 5,677,087.45.**

(C) PURCHASE ORDERS

21201166	Community Unit School District	\$ 113,117.45
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(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$ 5,790,204.90

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Present: Barry

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

(2) 1204 RICHMOND AVE - FENCE VARIANCE

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a Zoning Code variance to allow a fence which exceeds the height limitation for fences located in the side yard adjoining a street.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(3) ZONING CODE TEXT AMENDMENT FOR B-1 PARKING REQUIREMENTS

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving a Zoning Ordinance text amendment to Article X, Off-Street Parking and Off-Street Loading, regarding the off-street parking requirements in the B-1 Limited Business District.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(4) ZONING CODE TEXT AMENDMENT FOR MULTI-TENANT COMMERCIAL PARKING

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a Zoning Ordinance text amendment to Article X, Off-Street Parking and Off-Street Loading, regarding the off-street parking requirements for multi-tenant commercial developments.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(5) ZONING CODE TEXT AMENDMENT FOR ATMS

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider a Zoning Ordinance text amendment to add and/or reclassify Automated Teller Machines as a permitted use in all non-residential zoning districts.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Present: Barry

(6) SUP - ALIA ROSE HAIR SALON - 22 NORTH CASS AVENUE

Community Development Director Sylvester and Lea Knudtson addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance granting a special use permit to Rosalia Knudtson, d/b/a Alia Rose Hair Salon, to operate a beauty salon on the ground floor in the B-1 Limited Business District.



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Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(7) B-1 PERMIT - ALIA ROSE HAIR SALON - 22 NORTH CASS AVENUE

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a B-1 Development Permit for Alia Rose Hair Salon at 22 North Cass Avenue.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(8) WESTMONT PLANNING & ZONING COMMISSION APPOINTMENT

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Barker** to consider a motion confirming the Mayor's reappointment of Walter Van Buren to the Westmont Planning and Zoning Commission.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(9) VOLUNTARY ANNEXATION OF 356 W 65TH STREET

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Nero** to consider postponing the voluntary annexation of property located at 356 W 65th Street, Willowbrook, Illinois.

Seconded by **Trustee Liddle** and the motion to postpone passed.



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VOTE ON MOTION #9

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(10) SPECIAL EVENT LIQUOR LICENSE FEE WAIVER

Deputy Liquor Commissioner Mulhearn and Park District Director Fleck addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance waiving the Special Event Liquor License fee for the Westmont Park District Winter BeerFest to Go Event.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(11) AMENDMENT TO CLASS 9 & 10 LIQUOR LICENSES

Deputy Liquor Commissioner Mulhearn and Park District Director Fleck addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance amending Chapter 10, Article III of the Westmont Code of Ordinances adjusting Class 9 & 10 Liquor Licenses to allow the Park District to engage in limited package sales of alcohol.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(12) PROPERTY TAX LEVY - VILLAGE OF WESTMONT

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance adopting the 2020 tax levy for the Village of Westmont in the amount of \$9,363,978.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None



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(13) PROPERTY TAX LEVY - SPECIAL SERVICE AREA 2

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance adopting the 2020 tax levy for the Village of Westmont's Special Service Area 2.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #13

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(14) ABATEMENT OF TAXES

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance abating the taxes heretofore levied for the year 2020 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2013A; its General Obligation Bonds (Alternate Revenue Source), Series 2013B; its General Obligation Bonds (Alternate Revenue Source), Series 2017; its General Obligation Bonds (Alternate Revenue Source), Series 2019A; and its General Obligation Bonds (Alternate Revenue Source), Series 2019B of the Village of Westmont, DuPage County, Illinois.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #14

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(15) SERVICE AGREEMENT - EMPOWER HEALTH SERVICES

Human Resources Director Brainerd and Attorney Zemenak addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance authorizing a service agreement with Empower Health Services to provide health and wellness services for Village staff.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #15

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None



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(16) LEASE FOR SPACE IN WESTMONT CENTRE

Village Manager May addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a Westmont Centre lease for Illinois State Representative Deanne Mazzochi.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #16

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(17) WASTE MANAGEMENT CONTRACT ADDENDUM - COMPOST PROGRAM

Trustee Barker addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance re-approving an Addendum to the contract with Waste Management of Illinois, Inc. to provide for a Residential Curbside Compost Program.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #17

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

(18) REGULAR MEETING SCHEDULE MODIFICATION

Village Manager May addressed the Board on this item.

Motion by **Trustee Liddle** to consider a motion to amend the regular meeting schedule of the Village Board of Trustees adjusting the December 31, 2020 meeting date.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #18

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None



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(19) 2019 - 2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance accepting the FY 2019-20 Comprehensive Annual Financial Report (CAFR).

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #19

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

MISCELLANEOUS:

- Mayor Gunter wished everyone a Happy Holiday and Merry Christmas.

(20) ADJOURNMENT

Motion by **Trustee Liddle** to adjourn the meeting.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Barry, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: None

MEETING ADJOURNED AT 8:05 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 14th day of January, 2021