

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, December 7, 2017.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Ziegler <u>P</u> (Community Development Director)
Crane <u>A</u> (H.R. Director)	McIntyre <u>A</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Thompson <u>P</u> (Police Dept.)	Dep Chief Gruen <u>P</u> (Police Dept.)
Chief Weiss <u>P</u> (Fire Dept.)	Dep. Chief Riley <u>P</u> (Fire Dept.)	Dep. Chief Connelly <u>A</u> (Fire Dept.)
Ramsey <u>A</u> (P.W. Director)	Hennerfeind <u>A</u> (Village Planner)	Noriega <u>P</u> (Assistant PW Director)

ATTORNEY: Zemenak P Perez A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting.

OPEN FORUM:

None.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
P=PRESENT Y=YES V=VACATION

Note: The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>			
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			

REPORTS

Mayor Gunter

- Welcomed everyone to the meeting.
- Introduced Police Chief Gunther who introduced our new Police Officer, Samuel Salvado. Samuel's wife, Samantha, and mother, Roxanne, were present for the swearing in ceremony.
 - Sam Salvado spoke and thanked the Mayor, the Board, the Police Department, and his family.
 - Police Chief Gunther spoke again. Commissioner Musial and Qualiza were present. Thanked the Fire & Police Commission for their hard work in the selection process.

- Mayor Gunter congratulated the Chamber on their successful Winter Ball that was held last Saturday night.
- Congratulations to the Holly Days Committee for the opening parade that brought Santa into town. It was a great kickoff. Other activities are listed online.
- We have one more meeting for this year. It will be December 21st, 2017.

Clerk Szymski

- The Westmont Chamber of Commerce in partnership with Shaw Media, published and distributed the 2018 Westmont Community Guide. This booklet is your guide to help everyone to shop, dine, and discover Westmont. If you have not received your new Westmont Community Guide, please contact the Westmont Chamber of Commerce directly for a copy.
- Apologized for not visiting during the holiday party.
- Wished all of the residents a safe and happy holiday time during the month of December.

Trustee Barry

- Take caution when you see the snow plows out for snow removal.
- Invited Community Development Director Ziegler to talk about the honey from Richmond Gardens. We received about 110 lbs of honey this year. It is available for \$10/jar and you can place your orders through the internet at richmondgardens.org
- The parade was excellent and a wonderful community event.

Trustee Guzzo

- There was a Finance Committee meeting today at 4:00pm.
 - The 2017 property tax levy was discussed. It is on today's agenda for a public hearing.
 - We went over the hotel / motel grant report for the Lions Club event that was held over Memorial Day weekend.
 - We will be going out for audit services with an audit RFP.
 - Budget time is approaching. Our budget is May 1st through April 30th. The departments are holding meetings in preparation.
 - A budget workshop is scheduled for Thursday, April 5th.
 - The CAFR was discussed.
- Our next Finance Committee meeting is January 5th, 2017.

Trustee Addington

- Condolences to Larry McIntyre on the loss of his father.
- Condolences to George Wolcott's family. He was a founding member of the Westmont JC's. He was very involved in our community and he will be missed.
- Sunday, the Knights of Columbus is having Breakfast with Santa. It will be held at 25 N Cass Avenue from 8:00am-12:00pm.
- The Strategic Plan Oversight Team will meet here on Tuesday at 10:00am.
- The DuPage Mayors & Managers Legislative Committee will meet December 19, 2017.
- Westmont High School Basketball team will play Plano so come out on December 8, 2017. So far our team is undefeated, so it would be a good game to attend.

Trustee Barker

- The holiday events have all been wonderful.

Trustee Liddle

- The Holly Days decorating contest is going on right now. The contest closes tomorrow, so nominate decorated homes.

Trustee Nero

- Recapped the Public Safety Committee meeting from earlier this evening.
 - Congrats to everyone who received the Life Saving Award that was presented tonight.
 - There was a year end review and that is posted on our website.
 - We are looking to hire 4 more officers.
 - Talked about the Fire Department and all that is going on there.
 - We are opting in for conducting elevator inspections, so they will be done inhouse.
 - The warning siren will be replaced and possibly relocated.
 - There will be an EMS fee review.
 - There was a survey done for evaluating contract medic pay.
 - The Addison Consolidated Dispatch Center is nearly completed.
 - Gave a quick update on the Speedway incident. New tanks are being installed.

Trustee Addington added that 2017 has been great for economic development. There have been several businesses that are open: U-Stor-It, Artist Block Gallery, Johnny's Blitz, Del Carmen, and Italiamo. We hope to have some other businesses coming to town in 2018: Sweet & Savory, Zazzo's, and Fremont Bar & Grill.

Introduced Mr. Mike Hensley, who is the managing partner for Burgess Square. Mr. Hensley talked about Burgess Square and their accreditation, and awards. Staff at this location has increased, as well as patients that are being serviced.

PUBLIC HEARING: PROPERTY TAX LEVY HEARING

Board to conduct a public hearing regarding the property tax levy.

Public Hearing began at 6:30pm.

Opened Public Comment: None.

Attorney Zemenak mentioned the voting on the property tax levy will take place later this evening. It is on the agenda.

Closed Public Hearing at 6:31pm.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Manager May addressed the Board on this agenda item.

Motion by **Addington** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held November 9, 2017.

(B) FINANCE ORDINANCE # 15: Dated **December 4, 2017** in the amount of **\$ 3,522,417.03**

(C) OCTOBER FINANCIAL REPORT

Board to consider a motion to accept the financial report submitted for the month of October 2017.

(D) PURCHASE ORDERS

11043160	Amalgamated Bank of Chicago	\$ 481,859.86
11043263	Westmont Fire Department 2% Association	38,700.56
11043283	Commonwealth Edison Company	80,000.00
11043266	Westside Mechanical Inc	52,900.00
11043194	Currie Motors	27,918.00
	Total of Purchase Orders	\$681,378.42
	Total of Purchase Orders and Finance Ordinance #15	\$ 4,203,795.45

(E) BICENTENNIAL RESOLUTION - STATE OF ILLINOIS

Board to approve a resolution in support of the Illinois Bicentennial Celebrations.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barry, Barker, Guzzo, Nero, Liddle

Nays: None.

Absent: None.

UNFINISHED BUSINESS

NEW BUSINESS

(2) INCREASE IN CLASS 2 LIQUOR LICENSES

Deputy Liquor Commissioner Mulhearn, Salvator & Dominic Barraco addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance to increase the number of available Class 2 Liquor Licenses by one (1) for Zazzo's Pizza at 200 West Ogden Ave.

There is interest in getting a class 23 license in the future.
Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(3) 15 S CASS - RESTAURANT AND BAKERY

Community Development Director Ziegler and Danielle Kirin addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a development permit request from Danielle Kirin to allow the operation of a restaurant in the B-1 Limited Business District.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(4) APPOINTMENT OF SPECIAL COUNSEL

Attorney Zemenak addressed the board on this item.

Motion by **Trustee Nero** to consider an ordinance approving the Mayor's appointment of special counsel to represent the Village's Fire & Police Commission.

Mr. Karl Ottsen has been chosen as special counsel for the Fire and Police Commission.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(5) 339 E 59TH ST - FINAL PLAT OF SUBDIVISION

Community Development Director Ziegler addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving a Final Plat of Subdivision request from EMS Construction to split one lot into two lots of record in the R-3 Single Family Residence District.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle

Nays: None.

Absent: None.

**(6) ENGINEERING AGREEMENT - 61ST STREET & CUMNOR ROAD WETLAND
DETENTION PROJECT**

Assistant Public Works Director Noriega addressed the board on this item.

Motion by **Trustee Barry** to consider an ordinance authorizing an engineering agreement with WBK Engineering for Design (Phase 2) Engineering Services for the 61st Street Road Wetland Detention Project.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Barry, Barker, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(7) SURVEYING AGREEMENT - 2017 WESTMONT BENCHMARK UPGRADE PROJECT

Assistant Public Works Director Noriega addressed the board on this item.

Motion by **Trustee Nero** to consider an ordinance authorizing a surveying agreement with Genesis Surveying for Construction (Phase 3) Services for the Village's 2017 Westmont Benchmark Upgrade Project.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #7

Ayes: Addington, Barry, Barker, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(8) SMALL CELL ANTENNA/TOWER RIGHT-OF-WAY SITING ORDINANCE

Mayor Gunter addressed the board on this item.

Motion by **Trustee Nero** to consider postponing an ordinance approving a Small Cell Antenna/Tower Right-of-Way Siting Ordinance.

Seconded by **Trustee Addington** and the motion to postpone passed.

VOTE ON MOTION #8

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(9) DISSOLUTION OF SYCAMORE RUN SUBDIVISION SSA

Attorney Zemenak and Village Manager May addressed the board on this item.

Motion by **Trustee Nero** to consider an ordinance approving the dissolution of the Sycamore Run Subdivision special service area.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #9

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(10) ESTABLISHMENT OF SSA FOR PROPERTIES CURRENTLY WITHIN THE NORTH WESTMONT FIRE PROTECTION DISTRICT

Attorney Zemenak addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance establishing a Special Service Area for properties currently within the North Westmont Fire Protection District.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #10

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(11) TAX LEVY FOR SSA FOR PROPERTIES CURRENTLY WITHIN THE NORTH WESTMONT FIRE PROTECTION DISTRICT

Attorney Zemenak addressed the board on this item.

Motion by **Trustee Barker** to consider an ordinance adopting a Tax Levy for the Village of Westmont Special Service Area for properties currently within the North Westmont Fire Protection District.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #11

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle
Nays: None
Absent: None

(12) INTERGOVERNMENTAL AGREEMENT - DUPAGE COUNTY INFRASTRUCTURE SUPPORT SERVICES

Assistant Public Works Director Noriega addressed the board on this item.

Motion by **Trustee Nero** to consider an ordinance approving an Intergovernmental Agreement (IGA) with DuPage County for Infrastructure Support Services.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #12

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

(13) INTERGOVERNMENTAL AGREEMENT - DOWNERS GROVE SANITARY DISTRICT

Assistant Public Works Director Noriega addressed the board on this item.

Motion by **Trustee Liddle** to consider approving an Intergovernmental Agreement (IGA) with Downers Grove Sanitary District with regard to Permitting and Bonding Requirements.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #13

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

(14) ABATEMENT OF TAXES

Finance Director Parker addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance abating the taxes heretofore levied for the year 2017 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2013A, its General Obligation Bonds (Alternate Revenue Source), Series 2013B, and its General Obligation Bonds (Alternate Revenue Source), Series 2017, of the Village of Westmont, DuPage County, Illinois.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #14

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

(15) PROPERTY TAX LEVY

Finance Director Parker addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance adopting the 2017 Tax Levy Ordinance in the amount of \$8,666,312.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #15

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(16) 2016-17 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Finance Director Parker addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance accepting the FY 2016-17 Comprehensive Annual Financial Report (CAFR).

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #16

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(17) PURCHASE OF 14 N LINDEN AVENUE

Village Manager May addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a real estate contract for the purchase of real property located at 14 N Linden Avenue, Westmont.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #17

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle

Nays: None.

Absent: None.

(18) COMMITTEES OF THE BOARD STRUCTURE

Village Manager May addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance amending Chapter 2, Section 2-33. - Committees, and Chapter 2, Article V, Division 5 of the Municipal Code to restructure the standing committees of the Board of Trustees.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #18

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

MISCELLANEOUS:

- Nothing this evening.

(19) CLOSED SESSION:

Mayor Gunter requested an executive session to discuss the following matters:

1. Meeting with an external auditor to discuss internal controls pursuant to section (2)(C)(29) of the Open Meetings Act.
2. To discuss the purchase of real estate for the use of the Village pursuant to section (2)(C)(5) of the open meetings act.
3. To set the price for the sale of real estate owned by the Village pursuant to section (2)(C)(6) of the open meetings act.
4. To discuss pending litigation Deviva vs The Village of Westmont pursuant to section (2)(C)(11).

Motion by **Trustee Addington** to move into executive session at **7:30pm**.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #19

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero
Nays: None.
Absent: None.

(20) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Addington** to move out of Executive Session and to reconvene the regular Board meeting at **8:33pm**.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #20

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero
Nays: None.
Absent: None.

(21) ADJOURNMENT: Motion by **Trustee Liddle** to adjourn the meeting. Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #21

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero
Nays: None.
Absent: None.



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6220 Fax: 630-829-4441

MEETING ADJOURNED AT 8:34 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 21st day of December, 2017