

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, August 31, 2017.**

Mayor Gunter called the meeting to order at **6:05 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Ziegler <u>P</u> (Community Development Director)
Crane <u>A</u> (H.R. Director)	McIntyre <u>A</u> (Communications Director)	Liljeberg <u>A</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Brenza <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Weiss <u>A</u> (Fire Dept.)	Dep. Chief Riley <u>P</u> (Fire Dept.)	Dep. Chief Connelly <u>A</u> (Fire Dept.)
Ramsey <u>P</u> (P.W. Director)	Mulhearn <u>P</u> (Deputy Liquor Commissioner)	Olsen <u>A</u> (Assistant Finance Director)

ATTORNEY: Zemenak P Perez A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting.

OPEN FORUM:

- None.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
P=PRESENT Y=YES V=VACATION

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
MAYOR GUNTER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>9</u>	<u>10</u>	<u>11</u>					
MAYOR GUNTER	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>					

REPORTS

Mayor Gunter

- Invited Police Chief Gunther, Retired Police Chief Mulhearn, and Sergeant Patty Smallwood to the podium. Sergeant Patty Smallwood was recognized for her many years of public service and was congratulated on her retirement from the Westmont Police Department. A retirement plaque was presented to Sergeant Smallwood for all of her hard work and dedication. Patty thanked everyone.
- Mike Ramsey was called upon to show the Sister City Logo. Virgil Viscuso had made a circular blank and Jim Wright, the sign division technician, created the sign. These will be placed throughout the town as a way to promote our Sister City Program.
- The Last Straw Event will be October 1st, 2017.
- The Haunted Forest will be October 21, 2017.

Clerk Szymski

- Called for an executive session to review, accept, and release executive session minutes per 2(c)(21) of the Open Meetings Act.
- Wished everyone a happy Labor Day.

Mayor Gunter mentioned that there will be two other items that we will go into executive session, but those will be announced toward the end of the meeting.

Trustee Barker

- Bank Financial is holding a baby drive for the benefit of People's Resource Center. That will begin on September 4, 2017. Please do what you can. More information can be found though Bank Financial.
- Thoughts and prayers go out to the people who have suffered under Hurricane Harvey. There are some efforts in the village to help and bring those people some comfort. Please do what you can.

Trustee Liddle

- Tonight is the last Cruisin' Nights of the year. Please go out and enjoy. The theme for tonight is Movie Car Night.
- The next Administration meeting will be September 28, 2017 at 4:30pm here at Village Hall.
- September 10th there is a 5K run for the Prostate Center. It will be on Pasquinelli Drive. Check out the Village website for more information.
- The US Luge tryouts will be in Westmont on September 16 & 17th. They will be held on South Cass Avenue between Richmond and 55th Street.
- Public Works will have an Open House in conjunction with the Fall Plant sale. That will take place October 14, 2017.
- The Trick-or-Treat trail and Caskets on Cass will be October 21, 2017 from 11-1pm.

Trustee Nero

- The next Public Safety Meeting will be Thursday, September 14th @ 4:30pm.
- Invited Police Chief Gunther and Deputy Chief Riley to talk about the Patriot Day Ceremony.
 - Patriot Day Ceremony will be Monday, September 11th at 500 N Cass in the Fire Bay at 6:00pm. We expect the ceremony to last one hour.
 - Citizens Police Academy Alumni Meeting is the same night and they will all be in attendance.
 - The Citizens Police Academy is still taking applications. The first class will be September 27, 2017 at 6:30pm. It's a very hands on environment.
 - The Shred Event will be September 23, 2017 from 9am - Noon. We are asking for a donation of \$5/box and that money will go toward supporting Special Olympics.
 - Deputy Chief Riley gave a recap on the Cruisin' Nights - Fire Truck night. It was a large turnout and one of the best that we ever had.
 - The Senior Car Care clinic will be September 23rd at Headquarters station from 8am - 11am. If there are any questions please call (630) 719-6682.
 - The Fire Department Open House will be Saturday, October 7, 2017 from 1pm - 3pm at the Headquarters Station. There will be kid games and the slide pole for kids to enjoy.

Mayor Gunter asked the Chief to report on the exchange site at the Police Department.

- 2 parking spots were created on the south side of the Police Department that are

very clearly marked for a safe exchange zone. These spots are used for people who have purchased something from a website like ebay and want to feel more secure with making the exchange. It is an area that is monitored. You do not need to let the PD know that you are there. It is not required. We have been getting very good reviews on using the safe exchange zone..

- Deputy Chief Riley talked about the generators that are being given to the Village for free from the Department of Defence. We just need to pick them up. We have picked up two from Iowa and will pick up two more from Minnesota. We are working on getting them retrofitted. These would be used in the case of some sort of emergency disaster.

Trustee Addington

- This is the first full week that school is now back in session. Please be aware of kids getting off and on the school buses.
- The next Economic Development Meeting is scheduled for Wednesday, September 6th at 9:00am. Everyone is invited.
- Hobby Lobby is now re-open.
- We received an invite for September 27th 2017 for the Aspired Living grand opening.
- SPOT will meet in November to create a 2017 Strategic Plan annual report.

Trustee Guzzo

- Recapped the Finance Committee meeting from earlier today. Financing options for the new public works facility were discussed.
- The next Finance Committee meeting will be October 12th at 4:00pm
- If you see sirens and lights, please pull to the right hand side.

Trustee Barry

- Recapped the Public Works Committee meeting earlier today. They largely focused on the Public Works Facility and giving staff direction.
- The Manning School alley will be open on Friday.
- Richmond Street is getting close to being wrapped up. It will be blacktopped soon.
- The water main project on North Warwick is moving along.
- We are working on updates for the Village Website to assist people with information regarding what can and cannot be recycled, Westmont bike trails mapping and more recycling locations have been recently added.
- There is an exciting program coming up in October. It is a Fall Plant Sale on October 14th from 8am - Noon. The last day to place an order is October 6, 2017. Proceeds from the plant sale will benefit Richmond Gardens.
- Richmond Garden hives are a buzzin! Stop by and check out the activity.
- Clarendon Hills and The Village of Westmont are working on an IGA for Richmond Gardens. After the details are ironed out the Board will adopt the IGA as a resolution.
- Clarendon Hills is working with a pro-bono engineer and designer to evaluate the current budget for Richmond Gardens and bring costs down so groundbreaking can begin in the fall.

Mayor Gunter invited Executive Director of the Chamber Larry Forssberg to the podium.

Larry Forssberg introduced Executive Director of Hope's Front Door, Janelle Robinson and one

of the board members Mike Martinez. They are located in Downers Grove, but they serve the surrounding villages.

Janelle talked about Hope's Front Door and explained what it is to the Board. They are holding a Fundraiser on October 5, 2017 from 6:30pm - 9:30pm. The proceeds will go toward a financial literacy program. Please go to www.hopesfrontdoor.org for more information.

Mike Martinez talked about Hope's Front Door and involving Westmont.

Janelle talked about how they work with People's Resource Center.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

Manager May mentioned that there is someone in the audience, Katie Staffeldt, present for the National Payroll Proclamation.

Mayor Gunter asked for a motion to pull the Proclamation for National Payroll week off of the agenda, so that it may be read as a separate item.

(1) REMOVING PROCLAMATION - 2017 NATIONAL PAYROLL WEEK FROM CONSENT AGENDA

Motion made by **Trustee Guzzo** to have the Proclamation for National Payroll Week removed from the consent agenda.

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barry, Barker, Guzzo, Liddle, Nero.

Nays: None.

Absent: None.

(2) CONSENT AGENDA [Omnibus Vote]:

Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) VILLAGE BOARD MINUTES:

Board to consider approving the minutes for the following meetings:

- Special Meeting - Sister City Ceremony held August 14, 2017
- Village Board meeting held August 17, 2017

(B) JULY FINANCIAL REPORT

Board to consider a motion to accept the financial report submitted for the month of July 2017.

(C) FINANCE ORDINANCE # 9: Dated **August 31, 2017**, in the amount of **\$ 897,235.37**

(D) PURCHASE ORDERS:

11042556	R.W. Dunteman Company	\$ 24,920.00
11042501	ClientFirst Consulting Group LLC	\$ 71,436.00
11042537	CDW Government Inc	\$24,185.63
	Total of Purchase Orders	\$ 120,541.63
	Total of Purchase Orders and Finance Ordinance #9	\$1,017,777.00

COMMUNITY EVENTS

(E) U.S. OLYMPIC LUGE TEAM TRYOUTS

Board to consider an ordinance approving the following requests for the 2017 U.S. Luge Team Tryouts to be held on September 16 and 17 on South Cass Avenue:

1. Community events permit
2. Live amplified sound permit
3. Closure of Cass Avenue from 55th Street to West Dallas Street

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barry, Barker, Guzzo, Liddle, Nero.

Nays: None.

Absent: None.

UNFINISHED BUSINESS

NEW BUSINESS

(3) PROCLAMATION - 2017 NATIONAL PAYROLL WEEK

Motion by **Trustee Barry** to consider a proclamation declaring the week of September 4 -10, 2017 as Payroll Week.

Seconded by **Trustee Nero** and the motion passed.

Katie Staffeldt, resident of Westmont, addressed the Board and expressed appreciation to the Village Board for recognizing Payroll Professionals. It is very important to her.

Director Parker is also very appreciative of the support from the American Payroll Association.

We have used their services many times to help navigate some tough payroll issues. It's a great resource to have.

VOTE ON MOTION #3

Ayes: Addington, Barry, Barker, Guzzo, Liddle, Nero.

Nays: None.

Absent: None.

4) FALL WINE TASTING FESTIVAL

Deputy Liquor Commissioner Mulhearn and Greg Notbusch from Dolce's addressed the board on this item.

Deputy Liquor Commissioner noted that he prefers a wristband rather than a punch card.

Shaw media will do the promotion. This will be sponsored by WSEC. We will have a tent out. There will be some food available, mainly appetizers.

Motion by **Trustee Barry** to consider an ordinance approving the following requests for the 2017 Fall Wine Tasting Festival to be held on October 7 & 8, 2017 on West Quincy Street:

1. Community events permit
2. Live amplified sound permit
3. Partial street closure of West Quincy Street

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barry, Barker, Guzzo, Liddle, Nero.

Nays: None.

Absent: None.

(5) PROPERTY TRANSFER TO PARK DISTRICT

Attorney Zemenak addressed the board on this item.

Motion by **Trustee Barry** to consider a resolution approving the transfer of properties to the Westmont Park District in furtherance of the 1988 Intergovernmental Agreement.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero.

Nays: None.

Absent: None

(6) INTERGOVERNMENTAL AGREEMENT - DUPAGE COUNTY NPDES

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an Intergovernmental Agreement (IGA) with DuPage County for the Implementation of the National Pollutant Discharge Elimination System (NPDES) Program in the Village of Westmont.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero.

Nays: None.

Absent: None.

(7) BUILDING REGULATIONS TEXT AMENDMENT

Community Development Director Ziegler addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving a text amendment to Chapter 18, Section 18-65 of the Municipal Code regarding allowing masonry waivers to be administratively approved.

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #7

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero.

Nays: None.

Absent: Barry

(8) AMENDING ORDINANCE - DUPAGE COUNTY PREVAILING WAGE

Attorney Zemenak addressed the board on this item.

Motion by **Trustee Barry** to consider an ordinance to amend the June 2017 ordinance to ascertain the prevailing wages.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero.

Nays: None.

Absent: None.

MISCELLANEOUS:

- Clerk Szymiski - Westmont will be hosting the 1st Dupage County Municipal Clerks meeting of the year next Wednesday. The Board is invited to drop in to say hello. It will be at Las Palmas. The social will begin at 5:30pm.

(9) CLOSED SESSION:

Mayor Gunter asked for a motion to adjourn to executive session to discuss the following:

1. Pending litigation in the case of Sachdeva v Dumon & The Village of Westmont pursuant to section 2(c)(11) of the Open Meetings Act.

2. Purchase of property for the use of the Village pursuant to section 2(c)(5) of the Open Meetings Act.
3. Review of closed session minutes pursuant to section 2(c)(21) of the Open Meetings Act.

A motion was made by **Trustee Addington** to move into Executive Session at 6:49 PM.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #9

Ayes: Addington, Barker, Barry, Nero, Guzzo, and Liddle.

Nays: None.

Absent: None.

(10) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Guzzo** to move out of Executive Session and to reconvene the regular Board meeting at 7:34 pm.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #10

Ayes: Addington, Barker, Barry, Nero, Guzzo, and Liddle.

Nays: None.

Absent: None.

(11) ADJOURNMENT: Motion by **Trustee Addington** to adjourn the meeting. Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #11

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero.

Nays: None.

Absent: None

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MEETING ADJOURNED AT 7:35 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 14th day of September, 2017