

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, June 22, 2017.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Ziegler <u>P</u> (Community Development Director)
Crane <u>A</u> (H.R. Director)	McIntyre <u>P</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Brenza <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Weiss <u>P</u> (Fire Dept.)	Dep. Chief Riley <u>A</u> (Fire Dept.)	Dep. Chief Connelly <u>A</u> (Fire Dept.)
Ramsey <u>P</u> (P.W. Director)	Mulhearn <u>P</u> (Deputy Liquor Commissioner)	Olsen <u>A</u> (Assistant Finance Director)

ATTORNEY: Zemenak P Perez A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting.

OPEN FORUM:

- Joan Gagen - President of Indian Trail Townhome Association
 - Response regarding stormwater and flooding at Prairie and White Birch
 - Requesting the status of this matter and the attorney letter
- Dan Hogan - 128 S Cass Ave
 - Had concerns about administrative staff entering a residence without permission.

- Fire Chief Weiss came up to the podium and announced that he is aware of the situation and is personally doing an investigation of this matter. He further explained how the procedure was written and will follow up with Mr. Hogan.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
P=PRESENT **Y=YES** **V=VACATION**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>		
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		

REPORTS

Mayor Gunter

- Announced that we will be honoring Steven Lin who has been very supportive of our village and community.
 - Larry Forssberg came up to the podium and read the proclamation that honors Steven Lin.
 - The Mayor and Clerk Szymiski presented Steven Lin with a key to the Village of Westmont.
 - Steven Lin was honored to receive this gift from the Village of Westmont. This is the first time as a diplomat that he has had this opportunity and thanked everyone for their support.
 - Angela and Larry Forssberg updated the Village Board on the Sister City program. There is a plan to conduct a virtual signing for the Sister City program.

- Former Police Chief Tom Mulhearn addressed the Board about the passing of Dawn King who lost her battle to cancer. She will be missed and we are planning a memorial service for her by both police and fire departments.
- The annual 4th of July celebration will be coming up. It is on July 4th and the activities begin at 4pm and the fireworks will start at 9:30pm. The Mayor invited everyone to come out and join us at Ty Warner Park.

Clerk Szymski

- Apologized to Manager May, Attorney Zemenak and Finance Director Parker for not mentioning them during roll call. They are always here.
- The community garage sales will be August 4 - 6th. Sunday has been added as an option, and information will be on the website soon.
- Gave a shout out to our police and fire department for their excellent service. My brother-in-law was found unconscious at home and the first responders were very helpful and got down straight to the task. My brother-in-law is doing fine now and our family is very thankful.
- Condolences to all of Dawn King's friends.
- We lost another person in our community George Drenth. Condolences to his family.

Trustee Addington

- The Economic Development Committee will meet on Wednesday, July 12th at 9:00am instead of July 5th.
- Urban Veterinary Associates is now open at 35 N Cass Avenue.
- Congratulations to a company called Magnet-Shultz. They are a large international company and they are celebrating 30 years of service. It is a family owned business, and they make a variety of different products.

Trustee Guzzo

- Be very safe on the 4th of July and have a good time.
- Announced that the next Finance Committee Meeting will be on July 6th, 2017 at 4:00pm.

Trustee Barry

- The next Public Works Committee meeting will be meeting July 20th at 4:30pm.
- The guys have been out working hard and watering the flowers, which look great.
- The new garbage cans have been delivered to the community. Waste Management will take the old cans as long as they are clearly marked. Smaller totes will be available at a later time. We ask residents to be patient.
- Thanked Spencer for a job well done while Manager May was out of town.

Trustee Barker

- Nothing to report this week.

Trustee Liddle

- A week ago we had a record breaking squad car night. It was a huge success and

everyone enjoyed the parade at the end of the evening.

- Cruisin' Nights is going on again tonight. Please come out and enjoy.
- The Taste of Westmont will be July 14 -17th. We need volunteers and we are hiring maintenance staff. Please contact WSEC and speak with Kristina at 630-829-9378 for more information.

Trustee Nero

- The next Public Safety Committee meeting will be July 6th at 4:30pm.
- Invited Fire Chief Weiss to the podium to talk about the Kids Safety Camp.
 - Fire Chief Weiss talked about the next class that is going on in August.
 - Fire Truck night during Cruisin' Nights will be Thursday, August 24th.
- Invited a group called Canned Cured Crusaders Team to the podium.
 - Mike Graham spoke about his personal experience with losing his father to a rare form of cancer. One of the events that we had was at Myth's and Legends and we raised money for our mission.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

- Nothing to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Manager May addressed the Board on this agenda item.

Motion by **Trustee Addington** to approve the consent agenda.

(A) VILLAGE BOARD MINUTES:

Board to consider a motion approving the minutes of the Village Board meeting held June 8, 2017.

(B) FINANCE ORDINANCE # 4: Dated **June 22, 2017**, in the amount of
\$ 1,617,922.81

(C) PURCHASE ORDERS:

11041980	Westmont Chamber of Commerce	\$ 88,586.00
11041997	Westmont Chamber of Commerce	\$ 42,000.00
11042001	Swallow Construction	\$ 40,999.99
11041993	KSA Lighting & Controls	\$ 28,564.00
11042020	DuPage Mayors & Managers Conference	\$25,292.88

	Total of Purchase Orders	\$ 225,442.87
	Total of Purchase Orders and Finance Ordinance #4	\$ 1,843,365.68

(D) 4TH OF JULY CELEBRATION

Board to consider an ordinance permitting the following in regards to the 2017 Fourth of July Celebration at Ty Warner Park:

1. An amplified sound permit request
2. 4th of July traffic plan around Ty Warner Park
3. A Special Event Liquor License Fee Waiver
4. Tent permit fee waiver

(E) PROCLAMATION - SUSAN FRIEND

Board to consider a proclamation to recognize Susan Friend, retiring from SEASPAR after almost 40 years of service to the community.

(F) PROCLAMATION - STEVEN LIN

Board to consider a proclamation honoring TECO-Chicago's Steven Lin.

Trustee Barry had a question on the PO for KSA Lighting and Controls. Is this one that is the grant lighting? Manager May responded that this is a partial grant reimbursement.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

UNFINISHED BUSINESS

NEW BUSINESS

(2) 201 S WASHINGTON STREET - SETBACK VARIANCE

Community Development Director Ziegler addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving a Zoning Code Variance request from Scott Jacaway to allow for the construction of a home addition and deck within the required side yard adjoining a street setback in the R-3 Single Family Detached Residence District.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(3) 700 OAKMONT - RYAN COMPANIES AND LAUREL BMW

Community Development Director Ziegler addressed the board on this item.

Motion by **Trustee Barry** to consider an ordinance approving a request from the Ryan Companies and Laurel BMW to allow temporary parking in the O/R Office Research District.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(4) 200 E QUINCY AVE - WESTMONT PARK DISTRICT

Community Development Director Ziegler and Park District Director Bob Fleck addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a special use permit to allow a park maintenance facility in the R-5 General Residence District.

Trustee Liddle brought up residents concerns about an increase in truck traffic in that area. Park District Director Fleck said there would not be any additional traffic than already present on residential streets.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(5) INCREASE AVAILABLE CLASS 23 LIQUOR LICENSES

Deputy Liquor Commissioner Mulhearn and Business Owners Mark & Carrie Link addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance increasing the number of available Class 23 liquor license by one (1) for Uncle Bub's BBQ 132, South Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None

(6) POSTPONE SHARED IT SERVICES WITH WESTMONT PUBLIC LIBRARY

IT Director Liljeberg addressed the board on this item.

Motion by **Trustee Nero** to postpone an ordinance to enter into an intergovernmental agreement with the Westmont Public Library for IT Services.

Seconded by **Trustee Addington** and the motion to postpone passed.

VOTE ON MOTION #6

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None

(7) LEASE AGREEMENT - 218 - 222 N CASS AVENUE

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a lease agreement for parking spaces at 218-222 N. Cass Avenue for the benefit of residents displaced by alley reconstruction work.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #7

Ayes: Addington, Barker, Guzzo, Nero, and Liddle.

Nays: Barry

Absent: None

(8) POSTPONE ENGINEERING AGREEMENT - 2017 NEW PUBLIC WORKS FACILITY

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Barry** to consider postponing an ordinance authorizing an engineering agreement with AECOM Technical Services for the Conceptual Design Report, Preliminary Design Documents and final Construction Documents of both 39 East Burlington Avenue and 328 South Wilmette Street.

Seconded by **Trustee Nero** and the motion to postpone passed.

VOTE ON MOTION #8

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None

(9) RESOLUTION FOR IMPROVEMENT - MOTOR FUEL TAX

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Barker** to consider a resolution approving the Illinois Department of Transportation Resolution for the Village's East Richmond Street Resurfacing and Watermain Installation Project.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #9

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None

(10) STORMWATER BONDS

Finance Director Parker and Tom Chapman addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2017 in one or more series, of the Village of Westmont, DuPage County, Illinois, in an aggregate principal amount not to exceed \$7,000,000 for the purpose of financing the costs of certain capital projects within the Village and paying for costs related thereto.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #10

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None

(11) CLIENT FIRST AGREEMENTS - ERP SYSTEM

Finance Director Parker addressed the board on this item.

Motion by **Trustee Addington** consider an ordinance approving the following agreements with Client First:

- a) ERP Contract Negotiation Assistance
- b) ERP Project Implementation Services

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #11

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None

MISCELLANEOUS:

- Trustee Barker asked if staff can get the reading information well ahead of time. Hopefully by Tuesday instead of Wednesday.
- Trustee Barry asked if the new ERP software would have an effect on our insurance rating. Finance Director Parker commented that the new software was recommended as a good practice.

(12) CLOSED SESSION: As requested by Mayor Gunter, a motion was made by **Trustee Guzzo** to move into Executive Session at 7:57 PM to discuss the purchase of real estate pursuant to section (2) (c) (5) of the Open Meetings Act and pending litigation pursuant (2) (c) (11) of the Open Meetings Act.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #12

Ayes: Addington, Barker, Barry, Nero, Guzzo, and Liddle.

Nays: None.

Absent: None.

(13) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Addington** to move out of Executive Session and to reconvene the regular Board meeting at 8:43 pm.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #13

Ayes: Addington, Barker, Barry, Nero, Guzzo, and Liddle.

Nays: None.

Absent: None.

(14) ADJOURNMENT: Motion by **Trustee Addington** to adjourn the meeting. Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #14

Ayes: Addington, Barker, Barry, Liddle, Guzzo, and Nero.

Nays: None.

Absent: None.

MEETING ADJOURNED AT 8:44 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 6th day of July, 2017