



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting June 8, 2017 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held May 25, 2017.

*Background Of
Subject Matter* Required Parliamentary Procedure

Type Motion

Documents:

[2017_05_25 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 3**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **April Financial Report**

Board to consider a motion to accept the financial report submitted for the month of April 2017.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents:

[MONTHLY FINANCIAL REPORT MEMO - 2017-04.PDF](#)
[MONTHLY FINANCIAL REPORT 2017-04.PDF](#)

d. **Purchase Orders**

i. **PO 11041931**

Atlas Bobcat \$53,536.00

<i>Background Of Subject Matter</i>	Compact Excavator
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents:

[PO 11041931.PDF](#)

ii. **PO 11041828**

Twin Supplies \$20,787.46

<i>Background Of Subject Matter</i>	LED Streetlight Project
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Other
<i>Budgeted Explanation</i>	This was offset by grant revenue

Documents:

[PO 11041828.PDF](#)

iii. **PO 11041949**

Elanar Construction Co \$930,679.00

<i>Background Of</i>	Naperville and Warwick Stormwater Project
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Subject Matter

Type Purchase Order

Budgeted Yes

Documents:

[PO 11041949.PDF](#)

iv. **PO 11041926**

RW Duntelman Company \$795,578.03

Background Of Subject Matter East Richmond Water Main & Resurfacing Project

Type Purchase Order

Budgeted Yes

Documents:

[PO 11041926.PDF](#)

v. **Total Of Purchase Orders**

\$ 1,800,580.49

Background Of Subject Matter *

Type Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

f. **Hotel/Motel Grant Request - Park District - Concerts In The Park**

Board to consider a motion awarding a Hotel/Motel Grant request in the amount of \$2,500 to the Westmont Park District for the Concerts in the Park events.

Background Of Subject Matter The Concerts in the Park events draw attendees from the community and neighboring towns. The Park District will use these funds to secure popular, more expensive bands, that could increase the attendance.

Additional Background If all grants on this agenda are approved, we will have an additional \$5,000 (2 grants) that can be committed by October 2017, and an additional \$10,000 (4 grants) that can be committed between November 2017 and April 2018, for a total \$15,000 remaining.

Type Motion

Budgeted Yes

Documents:

g. **Hotel/Motel Grant Request - Park District - Haunted Forest**

Board to consider a motion awarding a Hotel/Motel Grant request in the amount of \$2,500 to the Westmont Park District for the Haunted Forest event.

<i>Background Of Subject Matter</i>	The Haunted Forest event that began in 2006. Last year the event had over a 1,000 participants, including visitors from 13 neighboring communities in addition to Westmont.
<i>Additional Background</i>	If all grants on this agenda are approved, we will have an additional \$5,000 (2 grants) that can be committed by October 2017, and an additional \$10,000 (4 grants) that can be committed between November 2017 and April 2018, for a total \$15,000 remaining.
<i>Type</i>	Motion
<i>Budgeted</i>	Yes

Documents:

h. **Hotel/Motel Grant Request - Park District - Summer Musical**

Board to consider a motion awarding a Hotel/Motel Grant request in the amount of \$2,500 to the Westmont Park District for the performance of the summer musical.

<i>Background Of Subject Matter</i>	The summer musical event traditionally offers 6 shows which average 350 people per show, with 40% of those individuals coming from neighboring communities.
<i>Additional Background</i>	If all grants on this agenda are approved, we will have an additional \$5,000 (2 grants) that can be committed by October 2017, and an additional \$10,000 (4 grants) that can be committed between November 2017 and April 2018, for a total \$15,000 remaining.
<i>Type</i>	Motion
<i>Budgeted</i>	Yes

Documents:

i. **Community Events**

i. **Angel Haven Foundation Benefit Sale**

Board to consider an ordinance approving the following requests from Angel Haven Foundation, a not-for-profit corporation, for their annual fundraising yard sale:

1. Approval of a 4-day yard sale at 213 E 55th Street, June 22nd-25th, 2017 from 9:00 a.m. until 6:00 p.m.
2. Waiver of a tent permit fee for this yard sale.
3. Waiver of the costs of utilizing the Village's Loan-a-Truck Program.
4. Waiver of the costs for a garage sale permit
5. Waiver of the costs for a temporary banner/sign permit.

Background Of Subject Matter	This event is located at West Hills Community Church. Proceeds are used to support the Angel Haven Foundation. This has been an annual event for the last few years, which these requests have been approved.
Recommendation	Staff recommends approval.
Type	Ordinance

Documents:

[2017 ANGEL HAVEN COMMUNITY EVENTS PERMIT REQUEST FORM.PDF](#)

8. Unfinished Business

9. New Business

a. 59th And Williams - Tax Deed Purchase

Board to consider an ordinance approving the following actions related to the acquisition of property located at 59th Street and Williams Street:

1. Approving the Mayor's appointment of Lynette Lockwitz of Reiter Law Offices, Ltd. as special counsel for the Village for the limited purpose of obtaining a tax deed to said property.
2. Approving a Certificate of Sale Agreement to enable the Village to purchase said property via a tax deed.

Background Of Subject Matter	The property is vacant, located within a flood plain, & is useful to the Village for stormwater management. Beor Fund I, LLC has paid the unpaid property taxes for this property & petitioned the circuit court for a tax deed.
Additional Background	Beor Fund is willing to assign its rights to the Village to obtain ownership via a tax deed. Attorney Lynette Lockwitz specializes in tax deed work and will represent the Village in finalizing this property acquisition.
Recommendation	Approve
Type	Ordinance

Documents:

[ENGAGEMENT LETTER - VILLAGE OF WESTMONT.PDF](#)

[AGREEMENT BEOR FUND 1 LLC AND VILLAGE OF WESTMONT.PDF](#)

b. 701 Blackhawk Dr - U-Stor-It

Board to consider an ordinance approving a commercial masonry waiver request from U-Stor-It Self Storage in the M - Manufacturing District.

Background Of Subject Matter	Applicant is requesting a waiver to construct a non-masonry facade to an exterior wall for aluminum storefront glass. The applicant's memo and elevations are attached, as well as a supportive memo from the fire department.
Type	Ordinance

Documents:

[701 BLACKHAWK - MASONRY WAIVER REQUEST.PDF](#)

[701 BLACKHAWK FD MEMO.PDF](#)

[701 BLACKHAWK ELEVATIONS.PDF](#)

c. **Declare Items As Surplus Equipment**

Board to consider an ordinance to declare Fire Department hose and radio equipment as surplus property.

<i>Background Of Subject Matter</i>	The property (as identified in the attachment) has outlived its useful life and is outdated, non-functioning, or is otherwise not economically maintainable. The equipment will be sold, donated or scrapped as appropriate.
<i>Additional Background</i>	This property, upon being declared surplus and disposed of, will be removed from the Village's property inventory.
<i>Recommendation</i>	Approve
<i>Type</i>	Ordinance
<i>Budgeted</i>	Other

Documents:

[2017-WFD SURPLUS EQUIPMENT - RADIOS AND HOSE.PDF](#)

d. **Prevailing Wage - DuPage County**

Board to consider an ordinance to ascertain the prevailing wages as defined in said act.

<i>Background Of Subject Matter</i>	The Village of Westmont is required by Illinois State Law to adopt the ordinance and mail certified copies to the State of Illinois.
<i>Additional Background</i>	This particular state law requires the Village to ascertain the prevailing wages, as defined in state law, for laborers, mechanics and other workers in the locality of the Village who are employed in performing construction of public works.
<i>Type</i>	Ordinance

Documents:

[DU PAGE COUNTY PREVAILING WAGE FOR JULY 2015.PDF](#)

e. **Public Comment Procedures**

Board to consider an ordinance approving procedures for public comment at all public meetings of Village boards, commissions and committees.

<i>Background Of Subject Matter</i>	The Open Meetings Act provides that the public shall have the right to comment at all public meetings of the Village boards, commissions and committees. It is recommended that the Board adopt basic procedures and guidelines for such public comment.
<i>Recommendation</i>	Approve
<i>Type</i>	Ordinance

10. **Miscellaneous**

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.