



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting May 11, 2017 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Oath Of Office

Darien City Clerk JoAnne Ragona to administer the oath of office to Village Clerk, Virginia Szyski.

Village Clerk Virginia Szyski to administer the oath of office to the Honorable Ronald J. Gunter, Mayor.

Village Clerk Virginia Szyski to administer the oath of office to Village Trustees:

- James A. Addington
- Bruce Barker
- Harold Barry III

Background of *

Subject Matter

Type Discussion Only

6. Roll Call Of The New Village Board

Background of *

Subject Matter

Type Discussion Only

7. Reports

a. Board Reports

- Mayor
- Clerk

- Trustees

**Background Of
Subject Matter** *

Type Discussion Only

8. Items To Be Removed From Consent Agenda

9. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held April 27, 2017.

**Background Of
Subject Matter** Required parliamentary procedure.

Type Motion

Documents:

[2017-04-27 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance # 1

Total to be announced at the meeting.

**Background Of
Subject Matter** *

Type Motion

c. Purchase Orders

i. PO 11041698

Don Morris Architect \$21,155.32

**Background Of
Subject Matter** April Building Reviews & Inspections

Type Purchase Order

Budgeted Yes

Documents:

[PO 11041698.PDF](#)

ii. PO 11041661

Clarke Environmental \$79,520.00

**Background Of
Subject Matter** Mosquito Abatement May-Sept 2017 - Budget Year 2018 approved expense.

**Additional
Background** This is an open purchase order, where the Board is approving expenditures within the fiscal year up to a total of the specified dollar amount. Four payments will be

invoiced for contracted services.

Type Purchase Order
Budgeted Yes

Documents:

[PO 11041661.PDF](#)

iii. **PO 11041684**

Village of Addison \$106,845.84

Background Of Subject Matter Dispatch Services 2/28/17 - 4/30/2017
Additional Background The payment is also included as a check in the Finance Ordinance, which will be approved simultaneously with the purchase order.
Type Purchase Order
Budgeted Yes

Documents:

[PO 11041684.PDF](#)

iv. **PO 11041686**

Village of Addison \$640,370.00

Background Of Subject Matter Dispatch Services FY 2017-18. This is an opening/encumbering PO for the entire fiscal year. Individual invoices will be paid as they are due.
Additional Background The payment of \$104,835.67 for 5/1/2017 - 6/30/2017 is also included as a check in the Finance Ordinance, which will be approved simultaneously with the purchase order.
Type Purchase Order
Budgeted Yes

Documents:

[PO 11041686.PDF](#)

v. **PO 11041692**

Action Target Inc \$46,861.80

Background Of Subject Matter Indoor shooting range. Design, material procurement, and manufacturing
Additional Background This purchase order, along with PO 11041693 (also on the agenda) and PO 11041694 (for \$7,810.30) make a total of \$78,703 for this vendor for this project.
Type Purchase Order
Budgeted Yes

Documents:

[PO 11041692.PDF](#)

vi. **PO 11041693**

Action Target Inc \$23,430.90

***Background Of
Subject Matter*** Indoor shooting range. Product Delivery

***Additional
Background*** This purchase order, along with PO 11041692 (also on the agenda) and PO 11041694 (for \$7,810.30) make a total of \$78,703 for this vendor for this project.

Type Purchase Order

Budgeted Yes

Documents:

[PO 11041693.PDF](#)

vii. **Total Of Purchase Orders**

\$918,183.86

***Background Of
Subject Matter*** *

Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

***Background Of
Subject Matter*** *

Type Motion

e. **Proclamation - National Police Week**

Board to consider a proclamation declaring the week of May 11-17, 2017 as National Police Week and May 15, 2017 as Peace Officers' Memorial Day.

***Background Of
Subject Matter*** To commemorate law enforcement officers and to honor those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

Type Proclamation

Documents:

[2017 POLICE WEEK PROCLAMATION.PDF](#)

f. **Proclamation - National EMS Week**

Board to consider a motion approving a proclamation honoring Westmont's Emergency Medical Services team and proclaiming the week of May 21-27, 2017, as National EMS Week in Westmont with the theme, "EMS Strong: Always in Service."

***Background Of
Subject Matter*** EMS is a vital public service and the members of emergency medical services teams are ready to provide lifesaving care to

those in need 24 hours a day, 7 days a week.

***Additional
Background***

It is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating May 21 - 27, 2017, as Emergency Medical Services Week.

Type

Proclamation

Documents:

[PROCLAMATION-EMSWEEK2017.PDF](#)

g. **Proclamation - Public Works Week**

Board to consider a proclamation to declare May 21-27, 2017 as National Public Works Week in the Village of Westmont.

***Background Of
Subject Matter***

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Type

Proclamation

Documents:

[2017 PUBLIC WORKS PROCLAMATION.PDF](#)

10. Unfinished Business

11. New Business

a. **5937 Cumnor Rd - Plat Of Subdivision**

Board to consider an ordinance approving a request from Greenscape Homes LLC for Preliminary and Final Plat of Subdivision to split one lot into two in the R-3 Single Family Detached Residence District.

***Background Of
Subject Matter***

One lot will be split into two residential lots, both meeting zoning requirements. The previous home on the site has been demolished and removed. One lot is currently under construction, and the other home would be built following Board approvals.

***Additional
Background***

Planning and Zoning Commission made a unanimous positive recommendation at the 4/12/17 public meeting. Final engineering since that meeting has been completed and staff recommends approval.

Type

Ordinance

Documents:

[PZ17-005 5937 CUMNOR - GREENSCAPE LOT SPLIT.PDF](#)
[5937 CUMNOR - PLAT OF RESUBDIVISION.PDF](#)

b. **408-414 N Cass Avenue - Final Plat Of Subdivision**

Board to consider an ordinance approving a Final Plat of Subdivision request for Westmont Gardens townhomes in the R-4 General Residence District.

***Background Of
Subject Matter***

The final plat of subdivision will allow 22 townhomes to be built on the existing property. Final engineering is complete. Site and

landscaping plan and associated variance requests were previously approved for the property.

Type Ordinance

Documents:

[408-412 N CASS AVE - PLAT OF SUBN P1.PDF](#)

[408-412 N CASS AVE - PLAT OF SUBN P2.PDF](#)

c. **138 N Cass - Variety Store**

Board to consider an ordinance approving a development permit request from Jas Variety and Fashion to allow the operation of a retail company in the B-1 Limited Business District.

Background Of Subject Matter Applicant request to operate a ground floor variety store, which is an allowed use in the B-1 district and recommended in the TIF District. No additional parking is necessary.

Type Ordinance

Documents:

[138 N CASS DEV PERMIT.PDF](#)

d. **Award Of Bid Proposal - 2017 Suffield Gardens Water Main Improvements**

Board to consider an ordinance awarding the bid proposal from Swallow Construction for the Suffield Gardens Water Main Improvement Project, and authorizing a contract consistent with the bid documents.

Background Of Subject Matter The Village accepted bid proposals from 5 contractors for the 2017 Suffield Gardens Water Main Improvement Project. The low bidder is Swallow Construction with a low bid of \$40,999.99 (approx 18% below the Engineer's estimate of \$49,845.00.

Recommendation Award Swallow Construction's bid of \$40,999.99

Type Ordinance

Budgeted Yes

Documents:

[LETTER OF RECOMMENDATION. \(4.24.17\)DOCX.PDF](#)

e. **Water Quality Improvement Project DuPage County - Intergovernmental Agreement**

Board to consider an ordinance approving an Intergovernmental Agreement (IGA) with DuPage County for reimbursement of Water Quality Improvements (WQIP) as part of the proposed FDHQ Stormwater Management Project.

Background Of Subject Matter The Village is currently in Ph2 Engineering Design for the proposed FDHQ Stormwater Management Project (aka 6101 S Cass Detention Facility Project). The improvements includes Water Quality features that qualify for the County's WQIP Grant Program.

Additional Background Upon completion of the project, the Village will be reimbursed \$90,000 for the Water Quality Portion of the project.

Recommendation Approval of the IGA.

Type Ordinance

Documents:

[DUPAGE COUNTY WESTMONT WQIP IGA MAY 2017.PDF](#)

f. **Clarendon Hills - Westmont Intergovernmental Agreement North Richmond Avenue**

Board to consider an ordinance to approve an Intergovernmental Agreement (IGA) with the Village of Clarendon Hills for road improvements to North Richmond Avenue.

Background Of Subject Matter Clarendon Hills and Westmont are jointly responsible for the North Richmond Avenue. All necessary road improvement work is to be agreed on by both parties.

Type Ordinance

Documents:

[INTERGOVERNMENTAL AGREEMENT - RICHMOND.PDF](#)

12. Miscellaneous

13. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

14. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.