

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, April 27, 2017.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Ziegler <u>P</u> (Community Development Director)
Crane <u>A</u> (H.R. Director)	McIntyre <u>P</u> (Communications Director)	Liljeberg <u>A</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Brenza <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Weiss <u>P</u> (Fire Dept.)	Dep. Chief Riley <u>A</u> (Fire Dept.)	Dep. Chief Connelly <u>A</u> (Fire Dept.)
Ramsey <u>P</u> (P.W. Director)	Mulhearn <u>A</u> (Deputy Liquor Commissioner)	Vitell <u>A</u> (Code Enforcement Officer)

ATTORNEY: Zemenak P Perez A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS:

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting

OPEN FORUM:

- None

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
P=PRESENT **Y=YES** **V=VACATION**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>				
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				

REPORTS

Mayor Gunter

- Presented Police Chief Gunther with a 20 years of service plaque. Police Chief Gunther talked about services. He thanked his family for their patience.
- Introduced Communications Director McIntyre to update everyone on the Taiwan Sister City.
- On May 7th at 3pm there will be a Taiwanese Dance troop that is performing at Westmont H.S. He invited the entire community to come out for the performance.
- He also announced the U.S. Luge will be using our hill again in September.
- Mayor Gunter congratulated Diane Main, Jinny, and Jen Babyar.

Clerk Szymski

- Mentioned that the Rotary Reverse Raffle is tomorrow night. It is being held at the Knights of Columbus. The doors will open at 6pm and tickets will be available at the door. It is \$100 and that includes dinner and an open bar.
- It's time to get ready for the Red, White, and BBQ. It will be held on May 26th, 27th, and 28th. The Race to the Flag will be held on May 28th. The money collected goes to help the People's Resource Center. Lions Club provides a free breakfast for all runners.

Mayor Gunter mentioned that the Rotary raffle monies go to a scholarship fund.

Trustee Barry

- Asked that Mary Gabryel come up to the podium to announce the Arbor Day art & essay contest winners. Samyuktha Viswanath -- K-1st-2nd -- Essay; Keshav Viswanath -- K-1st-2nd -- Essay; Peter Sebastian -- K-1st-2nd -- Artwork; Anabelle Christensen -- K-1st-2nd -- Artwork; Darren Chen -- 3rd-4th-5th -- Essay; Sebrina Sebastian -- 3rd-4th-5th -- Essay; Suryakumari Sista -- 3rd-4th-5th -- Artwork; Casandra Christensen -- 3rd-4th-5th -- Artwork; Pranav Viswanath -- 6th-7th-8th -- Essay; Maria Attaallah -- 6th-7th-8th -- Artwork; Evelyn Kostal -- 6th-7th-8th -- Artwork
- Invited Jill Ziegler up to talk about the Richmond Gardens Groundbreaking at Richmond Gardens on Earth Day. She gave some information about the Memorial Brick Program. If you are interested in the Richmond Gardens or the Memorial Brick Program more information is available at richmondgardens.org
- There is a presentation at the Westmont Public Library at 7pm next Wednesday about "How to Protect Monarch Butterflies".
- Jon Yeater talked about the tree planting at Maercker School tomorrow. It will be at 11am on the north side of the parking lot.
- Tree Seedling Giveaway is tomorrow for Arbor Day. It will be at the Westmont Public Library from 2-6pm. Check our Green Page on the website for details at westmont.il.gov/green
- The Village of Westmont is scheduling several construction projects in 2017 including stormwater improvements at Naperville Road and Warwick Avenue, continuing work of a watermain replacement project on Richmond Street which includes resurfacing of the roadway, alley reconstruction in the Central Business District east of Cass Avenue between Norfolk Street and Chicago Avenue, a water meter replacement project at Suffield Gardens, and resurfacing of Richmond Avenue between Ogden Avenue and Chicago Avenue. Details will be on the village website soon.
- The State Fire Marshall was in town and certified our rating as ISO Class 1. We are the only fire department in the country that is accredited and have an ISO Class 1 rating.
- There will be two Kids Safety Camps for 8, 9, and 10 year olds. There is more information on the Village of Westmont Fire Department's website.
- Called Chief Gunther to the podium to talk about the drug take back program. That is this Saturday, April 29th from 10 - 2pm.
- Talked about the Cop on Top fundraiser for Illinois Special Olympics. Deputy Chief Gruen and Erin Compton were chosen for the publicity for Cop on Top. The dates are May 19th and we will be at both Dunkin' Donuts locations.

Trustee Liddle

- The next Administration meeting will be May 25th at 4:30pm in this room.
- The next meeting for Westmont Special Events will be on May 22nd at 6pm at Westmont Centre. If you are interested in volunteering please come to our meeting.
- Recapped the Community Branding meeting last week. The Village has officially begun

the redesign of our website. The new website is expected to be ready for the anniversary.

- Larry Forssberg was invited to the podium to talk about the Westmont Pet Promenade. It will be held on Sunday, May 21, 2017 from 11 - 2pm. More information can be found on the Chamber of Commerce website.

Trustee Addington

- Economic Development Committee has been cancelled for the month of May. The next meeting will be in June.
- DuPage Mayors and Managers Legislative Committee meeting has been postponed due to the Springfield Drive Down.
- We have 150 teams for the BBQ competition for the Red, White, and BBQ.
- Please watch out for the busses when kids are being let out of school. Be aware, and watch out for our kids

Trustee Barker

- There is stormdrain stenciling coming up and we are still taking volunteers for that.
- The following week we are doing the DuPage River Sweep that will be May 18th, 2017.

Trustee Guzzo

- We will not have a Finance Committee meeting May 11th.
- The next Finance Committee Meeting will be June 8th at 4pm in Village Hall.

Trustee Nero

- Reminded everyone that May 13th at 9am will be the Police Department Open House.
- Invited Police Chief Gunther to the podium to recap the volleyball tournament.
 - Police Chief Gunther talked about the money that was raised.
- Talked about the ISO Class 1 award that the Fire Department received.
- Congratulated Clerk Szyski on the award that she received at the award ceremony.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

- Nothing to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Addington** to approve the consent agenda.

(A) VILLAGE BOARD MINUTES:

Board to consider a motion approving the following Village Board Meeting Minutes:

- Special Meeting: Village Board & Planning Zoning Commission April 5, 2017
- Special Meeting: Budget Meeting held April 6, 2017
- Village Board Meeting held April 13, 2017

(B) FINANCE ORDINANCE # 24: Dated **April 27, 2017**, in the amount of
\$ 1,006,514.15

(C) MARCH 2017 FINANCIAL REPORT: Board to consider a motion to accept the financial report submitted for the month of March 2017.

(D) PURCHASE ORDERS:

11041390	Bell Fuels	\$ 250,000.00
11041389	Meade Electric	\$ 75,000.00
11041606	HD Supply Water Works	\$ 97,363.00
11041519	Rage Agency	\$ 20,000.00
	Total of Purchase Orders	\$ 442,363.00
	Total of Purchase Orders and Finance Ordinance #24	\$ 1,448,877.15

(E) HOTEL / MOTEL GRANT REQUEST - PARK DISTRICT - HOLLY DAYS

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$5,000 to the Westmont Park District to assist in Holly Days.

(F) NATIONAL ARBOR DAY PROCLAMATION

Board to consider a proclamation to declare April 28, 2017 as National Arbor Day in the Village of Westmont.

(G) PROCLAMATION - MUNICIPAL CLERKS WEEK

Board to consider a proclamation to declare May 7th through May 13th 2017 as Municipal Clerks Week in the Village of Westmont.

(H) 2017 PUBLIC SERVICE WEEK PROCLAMATION

Board to consider a proclamation to declare May 7th through May 13th 2017 as Public Service Week in the Village of Westmont.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

UNFINISHED BUSINESS

NEW BUSINESS

(2) 108 E 56TH STREET - LOT WIDTH AND LOT AREA VARIANCES

Community Development Director Ziegler addressed the board on this item.

Motion by **Trustee Addington** to consider approving an ordinance for the following requests from Greenscape Homes LLC to allow for the construction of a new single family home in the R-3 Single Family Detached Residence District:

1. Zoning code variance for minimum lot area for a dwelling
2. Zoning code variance for minimum lot width for a dwelling

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(3) LICENSE AGREEMENT - 417 JAMESTOWN

Village Manager May addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a license agreement for a small area of the stormwater management facility west of 417 Jamestown.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(4) AWARD OF BID PROPOSAL - 2017 EAST RICHMOND STREET RESURFACING AND WATER MAIN REPLACEMENT

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance awarding the bid proposal from R.W. Duntelman Company for the 2017 East Richmond Street Resurfacing - Water Main Replacement and authorizing a contract consistent with the bid documents.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(5) AWARD OF BID PROPOSAL - 2017 NAPERVILLE WARWICK STORMWATER IMPROVEMENT PROJECT

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance accepting the bid proposal from Elanar Construction Company for the Village's 2017 Naperville Warwick Stormwater Improvement Project, and authorizing a contract consistent with the bid documents.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(6) ENGINEERING AGREEMENT - 2017 NAPERVILLE WARWICK STORMWATER IMPROVEMENT PROJECT

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance authorizing an engineering agreement with Engineering Solutions Team for Ph3 Construction Inspection Engineering and Material Testing Services on the 2017 Naperville Warwick Stormwater Improvement Project.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(7) AWARD OF BID PROPOSAL - CBD ALLEY RECONSTRUCTION SECTION F

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance accepting the bid proposal from R.W. Duntelman Company for the Village's 2017 CBD Alley Reconstruction Project Section F, and authorizing a contract consistent with the bid documents.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #7

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(8) ENGINEERING AGREEMENT - CBD ALLEY RECONSTRUCTION PROJECT SECTION F

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Nero** to consider an ordinance authorizing an engineering agreement with Thomas Engineering for Ph3 Construction Inspection Engineering and Material Testing Services on the CBD Alley Reconstruction Project Section F.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #8

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

(9) WESTMONT PUBLIC LIBRARY ACCOUNTING INTERGOVERNMENTAL AGREEMENT

Finance Director Parker addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving a revised intergovernmental agreement to provide accounting services to the Westmont Public Library.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #9

Ayes: Addington, Barker, Barry, Guzzo, Nero, and Liddle.

Nays: None.

Absent: None.

MISCELLANEOUS:

- Clerk Szymiski wanted to acknowledge Jon Yeater for the presentation on Richmond Gardens that he gave at the DuPage County Clerk's meeting. It was a wonderful presentation and everyone who came enjoyed it very much.

(10) CLOSED SESSION: As requested by Mayor Gunter, a motion was made by **Trustee Nero** to move into Executive Session at 7:07 PM to discuss the purchase of real estate pursuant to section (2) (c) (5) of the Open Meetings Act and pending litigation pursuant (2) (c) (11) of the Open Meetings Act.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #10

Ayes: Addington, Barker, Barry, Nero, Guzzo, and Liddle.

Nays: None.

Absent: None.

(11) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Liddle** to move out of Executive Session and to reconvene the regular Board meeting at 7:32 pm.

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #11

Ayes: Addington, Barker, Barry, Nero, Guzzo, and Liddle.



Village Clerk's Office

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Nays: None.
Absent: None.

(12) ADJOURNMENT: Motion by **Trustee Addington** to adjourn the meeting. Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #12

Ayes: Addington, Barker, Barry, Nero, Guzzo, and Liddle.
Nays: None.
Absent: None.

MEETING ADJOURNED AT 7:33 P.M.
ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 11th day of May, 2017