



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting June 9, 2016 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held May 26, 2016.

*Background Of
Subject Matter*

Required parliamentary procedure.

Type

Motion

Documents: [2016-05-26 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 3**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11039096**

Global Emergency Products \$7,814.26

<i>Background Of Subject Matter</i>	Maintenance & Repairs on Fire Truck 1839
<i>Additional Background</i>	Payment is included in the finance ordinance, which will be approved simultaneously with this purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	This FY 2016 expense is to the Fire vehicle repair accounts, which exceeded the budget in FY 2016

Documents: [PO 11039096.PDF](#)

ii. **PO 11039146**

Janus Gardens \$2,064.00

<i>Background Of Subject Matter</i>	Additional Cost for Downtown Hanging Baskets. Payment is included in the finance ordinance, which will be approved simultaneously with this purchase order.
<i>Additional Background</i>	The Board previously approved a PO in the amount of \$9,471.00 based on a quoted price for 216 baskets. The actual order was for 260 baskets and costs \$11,535. Because the difference in cost exceeds 10%, the additional amount is submitted for approval.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11039146.PDF](#)

iii. **PO 11039133**

SHI International \$7,949.17

<i>Background Of Subject Matter</i>	Virtual Desktop Licensing
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11039133.PDF](#)

iv. **Total Of Purchase Orders**

\$17,827.43

Background Of Subject Matter	*
Type	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

e. **Community Events**

i. **2016 Reclaim 13 5K Run-Walk**

Board to consider an ordinance approving the following requests for the 2016 LOVE>FEAR 5K fundraiser for Reclaim 13 to be held on August 20, 2016:

1. Community Events Permit
2. Live Amplified Sound Permit
3. Various temporary street closures during 5K race

Background Of Subject Matter	This event is basically a continuation of last year's Color Run 5K fundraiser for Reclaim 13. The race will follow the same route as the Race To The Flag 5K.
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Recommendation	Staff recommends approval.
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Type	Ordinance
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Documents: [COMMUNITY EVENTS PERMIT REQUEST FORM - 2016 RECLAIM13 - 5K RUN-WALK.PDF](#)

ii. **Westmont Park District - 4th Of July Celebration**

Board to consider an ordinance permitting the following in regards to the 2016 Independence Day Celebration at Ty Warner Park:

1. An amplified sound permit request.
2. A Special Event Liquor License Fee Waiver for the Westmont Park District.
3. A special events traffic plan using various one-ways and street closures around Ty Warner Park from 6 a.m. to 10:30 p.m. or until the public has dispersed after the fireworks presentation.

Background Of Subject Matter	The Westmont Park District will sell beer and wine from 3 - 10pm.
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Additional Background	The Class 11 special event liquor license fee is \$100.00.
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Recommendation	Staff recommends approval.
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Type	Ordinance
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Documents: [2016 4TH OF JULY COMMUNITY EVENTS PERMIT REQUEST FORM.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **Commissioner Reappointment - Planning And Zoning**

Board to consider a motion to approve the Mayor's reappointment of Craig Thomas to the Planning and Zoning Commission.

Background Of Subject Matter Mr. Thomas has been a P&Z Commissioner since 2001, with 15 years of service to the Village. The term for the P&Z Commission is 5 years.

Type Motion

b. **Commissioner Reappointment - Board Of Fire And Police Commissioners**

Board to consider a motion to approve the Mayor's reappointment of Vince Musial to the Board of Fire and Police Commission.

Background Of Subject Matter Commissioner Musial has served on the board since 2007. The Planning & Zoning Commission term is 3 years.

Additional Background Commissioner Musial is a retired Westmont Police Officer.

Type Motion

c. **230 S Cass Avenue - Duplex Building**

Board to consider an ordinance approving the following requests from SKE Property Investments for the following:

1. Zoning Code Variance request for relief from the minimum square feet per building in a R-4 General Residence District.
2. Zoning Code Variance request for relief from the maximum allowable density in a R-4 General Residence District.
3. Site and Landscaping Plan approval to build a new single-family semi-detached dwelling.
4. Preliminary Plat of Subdivision request to split one lot into two buildable lots in the R-4 General Residence District.

Background Of Subject Matter The proposal was continued at the March PZC hearing so the applicant could work on a subdivision & the lots could be sold rather than rented. Applicant made appropriate changes & answered questions from the public regarding engineering & lot lines.

Recommendation Planning & Zoning Commission made a unanimous positive recommendation and noted that the variances were in keeping with nearby properties on Cass Avenue.

Type Ordinance

Documents: [230 S CASS AVE- DUPLEX - PZC PACKET.PDF](#), [2016-05-11 MEETING MINUTES - PZC - 230 S CASS EXCERPT.PDF](#)

d. **200 N Linden Avenue - J.T. Manning Elementary School**

Board to consider an ordinance approving the following requests from Cashman Stahler Group, Inc. regarding improvements at J.T. Manning Elementary School for the following:

1. Zoning Code Variance request for relief from the maximum allowable Floor Area Ratio (FAR) in the R-3 Single Family Detached Residence District.
2. Zoning Code Variance request for relief from the maximum allowable Lot Coverage in the R-3 Single Family Detached Residence District.

3. Site and landscaping approval to construct a building addition.

Background Of Subject Matter	The school is requesting variances and site & landscaping plan approval to build an exterior secured vestibule addition of 171 square feet.
Recommendation	Planning & Zoning Commission made a unanimous positive recommendation on 5/11 after clarifying several site plan items. The Commission complimented the school on the safety improvements, collaboration and presentation.
Type	Ordinance

Documents: [200 N LINDEN - MANNING - PZC PACKET.PDF](#), [2016-05-11 DRAFT MEETING MINUTES - PZC - MANNING SCHOOL EXCERPT.PDF](#)

e. **Purchase Of Real Estate**

Board to consider an ordinance approving a real estate contract for the purchase of 6101 S. Cass Avenue by the Village.

Background Of Subject Matter	The Village has negotiated a real estate contract to purchase 6101 S. Cass Avenue as part of the Village's efforts to mitigate stormwater issues in the area.
Additional Background	The ordinance approves the contract and authorizes the Village Manager and Village Attorney to take the necessary steps to close the transaction.
Recommendation	Approve. The purchase is for a proper public purpose.
Type	Ordinance
Budgeted	Yes

f. **Professional Engineering Services Agreement - ESI Consultants, Ltd.**

Board to consider an ordinance to approve an Engineering Agreement for Professional Services pertaining to Stormwater Review Services with ESI Consultants, Ltd.

Background Of Subject Matter	With the Village's Partial Waiver status, the Village is responsible for Stormwater review under the DuPage County Stormwater Ordinance. We are currently seeking to expand our list to include ESI Consulting, Ltd., Naperville.
Additional Background	ESI has executed the Village's standard agreement without changes.
Recommendation	Approve the agreement with ESI Consultants, Ltd.
Type	Ordinance
Budgeted	Yes

Documents: [PROFESSIONALENGINEERINGSERVICES-STORMWATER 2016.PDF](#)

10. **Miscellaneous**

11. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.