



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting May 26, 2016 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held May 12, 2016.

*Background Of
Subject Matter*

Required Parliamentary Proceedure

Type

Motion

Documents: [2016-05-12 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 2**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **April Financial Report**

Board to consider a motion to accept the financial report submitted for the month of April, 2016.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents: [2016-04 FINANCIAL REPORT MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY 2016-04.PDF](#)

d. **Purchase Orders**

i. **PO11039024**

Harris Computer Corporation \$5,520.00

<i>Background Of Subject Matter</i>	Annual cost for online payment portal
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11039024.PDF](#)

ii. **PO11039006**

Sungard Public Sector \$31,822.49

<i>Background Of Subject Matter</i>	Annual cost for police reporting and dispatch software
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11039006.PDF](#)

iii. **PO11039054**

Cattaneo Electric Company \$29,725.00

<i>Background Of Subject Matter</i>	FD Fire Headquarters Generator Switch
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11039054.PDF](#)

iv. **PO11039010**

Target Solutions \$7,372.40

Background Of Subject Matter	Fire Training Software
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11039010.PDF](#)

v. **PO11039043**

Discount Fence Co \$14,175.00

Background Of Subject Matter	500 N Cass Avenue Fence Replacement
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11039043.PDF](#)

vi. **PO11039036**

WW Grainger \$9,487.70

Background Of Subject Matter	Aerial Lift/Work Platform
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11039036.PDF](#)

vii. **PO11039032**

Firemen Sealcoating \$9,595.00

Background Of Subject Matter	Sealcoating parkinglots
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11039032.PDF](#)

viii. **PO11039035**

Engineering Solutions Team \$155,000.00

Background Of Subject Matter	Stormwater Improvements Naperville/Warwick Design Engineering
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11039035.PDF](#)

ix. **PO11039034**

AECOM Technical Services \$36,798.00

Background Of Subject Matter	Public Works Needs Assessment
Type	Purchase Order

Budgeted Yes

Documents: [PO 11039034.PDF](#)

x. **PO 11039104**

DuPage Convention & Visitors Bureau \$25,000.00

Background Of Subject Matter Incentive Program

Type Purchase Order

Budgeted Yes

Documents: [PO 11039104.PDF](#)

xi. **Total Of Purchase Orders**

\$ 324,495.59

Background Of Subject Matter *

Type Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

f. **Red, White, & BBQ Hotel/Motel Grant Request**

Board to consider an ordinance awarding a Hotel/Motel Grant request in the amount of \$2,500 to the Westmont Lions for the Red, White, & BBQ event.

Background Of Subject Matter The Memorial Day Red, White, & BBQ is an annual competition which draws judges and competitors from across the nation. It is estimated that the event brings over 20,000 people to our community. More information is available at westmontbbq.com

Additional Background The requested funds will be used for advertising and promotion. If approved, the Village will pay up to \$2,500 to reimburse no more than 50% of expenditures. If approved, the Village will have a balance of \$15,000 in Hotel/Motel Grants for FY 2016-17.

Type Motion

Budgeted Yes

8. **Unfinished Business**

9. **New Business**

a. **Police Pension Trustee Reappointment**

Board to consider a motion approving Mayor Gunter's reappointment of Thomas Conidi as a member of the Board of Trustees of the Police Pension Fund for a two-year term.

Background Of The Pension Board is comprised of two active officers elected

Subject Matter	by the members, one retired officer elected by the retirees, and two civilian members appointed by the Mayor. The Mayor appoints one of the two civilian representatives each year.
Additional Background	Thomas Conidi has served 4 consecutive terms on the Pension Board. He has an MBA from DePaul and has been a financial adviser since 1986. He currently works for Wells Fargo as Associate Vice President - Investment Officer.
Recommendation	Staff recommends approval
Type	Motion
Budgeted	N/A

b. **Appointment Of Legal Representation - Fire And Police Commission**

Board to consider an ordinance approving the Mayor's appointment of Thomas Good as Legal Counsel for the Fire and Police Commission.

Background Of Subject Matter	The Board of Fire & Police Commissioners has selected Attorney Thomas Good, and seeks approval from the Mayor and Board of Trustees.
Additional Background	The Board of Fire & Police Commissioners may select its own special counsel from a list approved by the mayor with advice and consent of the trustees.
Type	Ordinance

c. **Reappointment Of Village Prosecutor**

Board to consider an ordinance to approve Mayor Gunter's reappointment of Christine Charkewycz as Village Prosecutor.

Background Of Subject Matter	Ms. Charkewycz has been the village prosecutor for the past year with a one year contract. The terms of the new contract are unchanged.
Recommendation	Staff recommends approval
Type	Ordinance

Documents: [PROSECUTION AGREEMENT 2016.PDF](#)

d. **350 E Richmond Street - Lot Area Variance**

Board to consider an ordinance approving a Zoning Code variance request from Elliott Carpentry, LLC to allow relief from the minimum lot area for a dwelling in the R-3 Single Family Residential District.

Background Of Subject Matter	Applicant is requesting a variance for a vacant lot to build a new single family home. All of the lots in the subdivision on the north side of the street have similar lot areas.
Additional Background	Public comment at the PZC hearing included questions about the existing well (which has been abandoned) and concerns about the size of the new home. The Commission made a unanimous positive recommendation.
Recommendation	The lot would need a variance for any size house, and the applicant meets setback requirements and is proposing less than 35% lot coverage. The variance is for a lot that is deficient by 371 square feet.
Type	Ordinance

Documents: [350 E RICHMOND PZC PACKET.PDF](#)

e. **522 64th Street - Plat Of Subdivision And License Agreement Request**

Board to consider an ordinance approving the following requests from Sameer Afsar to subdivide one lot into two in the R-1A Single Family Detached Residence District:

1. Preliminary and Final Plat of Subdivision request.
2. License agreement for stormwater and drainage improvements in public easements.

Background Of Subject Matter	One lot of record will be split into two residential lots, both meeting zoning requirements. The homeowner will remove the existing home, and plans to live in one of the two new houses.
Recommendation	Planning and Zoning Commission made a unanimous positive recommendation at the 10/14/15 public meeting. Final engineering since that meeting has been completed and staff recommends approval.
Type	Ordinance

Documents: [2015-10-14 STAFF REPORT - 522 64TH ST SUB - PZC.PDF](#), [522 64TH ST SUB PLAT.PDF](#), [522 64TH ST LICENSE AGREEMENT.PDF](#)

f. **50 W Ogden - Tesla Motors**

Board to consider an ordinance approving the following requests from Tesla Motors to allow the sale of new automobiles in the B-2 General Business District:

1. Special Use Permit request to operate an automobile dealership.
2. Plat of Vacation request.
3. Final Plat of Subdivision request.

Background Of Subject Matter	There was public comment and discussion at the public hearing on 5/11 regarding point of sale for vehicles and how that affects retail sales tax, the legal right to have a dealership in Illinois, and the impact on the adjacent residential neighbors.
Additional Background	A site and landscaping plan & preliminary plat of subdivision had been previously approved for the property, & Tesla has adhered to that design. Final engineering is approved & final subdivision with a plat of dedication has been submitted for approval.
Recommendation	Tesla will address the Village Board regarding the concerns about taxes and the legalities about dealerships that were raised at the Planning and Zoning Commission meeting.
Type	Ordinance

Documents: [50 W OGDEN PZC PACKET.PDF](#), [TESLA DEALER - IL AUTHORIZATION.PDF](#)

g. **143 S Cass Avenue - Darl Grooter Interior Design**

Board to consider an ordinance approving the following requests from Dan Hogan for the following in the B-1 Limited Business District:

1. Site and Landscaping Plan approval to allow for construction of a building addition.

2. Commercial masonry waiver request.

Background Of Subject Matter	The building addition is intended to complement the existing architecture of the building, which is not masonry, and a masonry waiver is requested. The addition would be built over existing hard surface, which does not require stormwater detention.
Additional Background	PZC made a positive recommendation of the plan on 5/11, & recommended increasing accessibility to the building addition. The landscaping that has already been installed was in excess of requirements & the formal plan is included with the packet.
Type	Ordinance

Documents: [143 S CASS PZC PACKET.PDF](#)

h. **Award Of Bid Proposal - Water Main Construction**

Board to consider an ordinance awarding the bid to and authorizing a contract with Suburban General Construction for the East Richmond Water Main Replacement Phase 1 project.

Background Of Subject Matter	The Village accepted bid proposals from 6 contractors for the East Richmond St. Water Main Project. The low bidder is Suburban General Construction with a low bid of \$664,985.20 Approximately 14% below engineer's estimate of \$780,000.
Recommendation	Staff recommends that we award the contract to Suburban General Construction with a bid of \$664,985.20
Type	Ordinance
Budgeted	Yes

Documents: [EAST RICHMOND STREET WATER MAIN REPLACEMENT.PDF](#)

i. **650 Westmont Drive - Laurel BMW Of Westmont**

Board to consider an ordinance approving a request from Laurel BMW of Westmont to extend previously granted temporary approval to use the existing building at 650 Westmont Drive for interior parking.

Background Of Subject Matter	AutoNation purchased the 650 Westmont Dr building last year & was approved for indoor automobile inventory parking until June 1, 2016. BMW is requesting to continue this approval for a subsequent year while working on permanent site plan improvements.
Additional Background	Fire Dept remains concerned about the unsprinklered building. If an extension is approved, staff recommends a shorter time, tied to the timeline of approvals for a permanent structure.
Type	Ordinance

Documents: [BMW EXTENSION REQUEST.PDF](#), [15-129 TEMPORARY USE FOR LAUREL BMW OF WESTMONT TO TEMPORARILY PARK VEHICLES AT 650 WESTMONT DRIVE.PDF](#)

j. **Public Works Facility Study**

Board to consider an ordinance authorizing a service agreement with AECOM to perform a Needs Programming Study for a New Public Works Facility.

Background Of	Request to approve the sum of \$36,798.00 for a Needs
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Subject Matter	Programming study for the New Public Works Facility Project.
Recommendation	Staff recommends approving the proposal in the amount of \$36,798.00 for services.
Type	Ordinance
Budgeted	Yes

Documents: [US CONSULTINGSERVICESAGREEMENT VILLAGE OF WESTMONT REV1 2016.PDF](#)

k. Brilliant Financial Staffing

Board to consider an ordinance approving an agreement with Brilliant Financial Staffing.

Background Of Subject Matter	The Village has a relationship with a variety of temporary staffing agencies. Brilliant Financial Staffing is an agency we have not used before, which specializes in temporary replacement for financial positions.
Additional Background	As with other agencies this agreement will serve as the basis to allow the Village to use this agency to fill temporary staffing needs on an as-needed basis.
Type	Ordinance
Budgeted	Other
Budgeted Explanation	The use of this agency was not specifically budgeted, but if this agency is used, the cost will largely be offset by savings in wages and benefits.

Documents: [BRILLIANT FINANCIAL STAFFING - DRAFT AGREEMENT.PDF](#)

l. Fire Department Fees

Board to consider an ordinance approving amendments to Chapter 42 of the Westmont Code of Ordinances to establish certain reimbursable Fire Department fees for emergency services.

Background Of Subject Matter	The Fire Department is authorized to charge & collect fees to responsible parties who require emergency fire department services. The Village Board on May 12, 2016 approved an agreement with Fire Recovery USA to collect these fees.
Additional Background	This ordinance now adopts the fees.
Recommendation	Approve
Type	Ordinance

m. Information Technology - Surplus Property

Board to consider an ordinance to declare certain equipment as surplus Village property.

Background Of Subject Matter	The property identified on the attached list has outlived its useful life: outdated, nonfunctioning or otherwise not economically maintainable. This equipment will be sold or disposed of by a method acceptable to the Village Manager.
Additional Background	This property upon being declared as surplus and disposed of, will be removed from the Village Property Inventory.

Type

Ordinance

Documents: [2016-05-26 - IT SURPLUS LIST.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.