



31 West Quincy Street • Westmont, Illinois 60559  
Tel: 630-981-6200

## Village Board Meeting January 7, 2016 6:00 p.m.

### 1. Call To Order

### 2. Roll Call

### 3. Pledge Of Allegiance

### 4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

### 5. Reports

#### a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of  
Subject Matter*

\*

*Type*

Discussion Only

### 6. Items To Be Removed From Consent Agenda

### 7. Consent Agenda (Omnibus Vote)

#### a. Village Board Minutes

##### i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held December 10, 2015.

*Background Of  
Subject Matter*

Required Parliamentary Procedure.

*Type*

Motion

*Documents:* [2015-12-10 VILLAGE BOARD MEETING MINUTES.PDF](#)

ii. **Executive Session Minutes**

Board to consider a motion to accept, approve and release the following Executive Session minutes with the exceptions as noted:

| <b><u>Meeting Date</u></b> | <b><u>Exception: Paragraph #</u></b> |
|----------------------------|--------------------------------------|
|----------------------------|--------------------------------------|

- June 17, 2013 Except Para # 4
- September 18, 2014
- October 2, 2014
- November 13, 2014 Except Para # 5
- February 5, 2015 Except Para # 1
- February 19, 2015 Except Para # 2
- March 19, 2015 Except Para # 1, 3, 4, 5
- April 2, 2015
- April 30, 2015
- September 17, 2015 Except Para # 1
- October 15, 2015 Except Para # 2, 3, 4
- November 12, 2015 Except Para # 1, 2, 3, 4, 5, 6, 7

|                                            |                                                                                                                                                                  |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><i>Background Of Subject Matter</i></b> | The Illinois Open Meetings Act requires that the Village Board periodically review to accept, approve and/or release Executive Session minutes in whole or part. |
| <b><i>Recommendation</i></b>               | Approval.                                                                                                                                                        |
| <b><i>Type</i></b>                         | Motion                                                                                                                                                           |
| <b><i>Budgeted</i></b>                     | N/A                                                                                                                                                              |

b. **Finance Ordinance**

i. **Finance Ordinance # 16**

Total to be announced at the meeting.

|                                            |        |
|--------------------------------------------|--------|
| <b><i>Background Of Subject Matter</i></b> | *      |
| <b><i>Type</i></b>                         | Motion |

c. **November Financial Report**

Board to consider a motion to accept the financial report submitted for the month of November 2015.

|                                            |                                                                                                                                                                       |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><i>Background Of Subject Matter</i></b> | Typically this report would have been presented on the last meeting of December. Due to the cancellation of the 12/24 meeting, it is being presented at this meeting. |
| <b><i>Type</i></b>                         | Motion                                                                                                                                                                |

***Documents:*** [MONTHLY REVENUE AND EXPENSE SUMMARY NOVEMBER 2015.PDF](#), [NOVEMBER 2015 - FINANCIAL REPORT MEMO.PDF](#)

d. **Purchase Orders**

i. **PO 11037949**

Affiliated Customer Service \$14,820.00

|                             |                             |
|-----------------------------|-----------------------------|
| <b><i>Background Of</i></b> | Required Fire Panel Upgrade |
|-----------------------------|-----------------------------|

**Subject Matter**  
**Type** Purchase Order  
**Budgeted** Yes

**Documents:** [PO 11037949.PDF](#)

ii. **PO 11037959**

Central Blacktop \$32,775.00

**Background Of Subject Matter** 2015 Fall MFT Change Orders  
**Type** Purchase Order  
**Budgeted** Yes

**Documents:** [PO 11037959.PDF](#)

iii. **PO 11037948**

Thomas Engineering Group \$37,000.00

**Background Of Subject Matter** Phase I & II Engineering CBD Alley Reconstruction (Cass/Lincoln - Irving/Norfolk)  
**Type** Purchase Order  
**Budgeted** Yes

**Documents:** [PO 11037948.PDF](#)

iv. **PO 11037878**

ME Simpson \$31,000.00

**Background Of Subject Matter** Water Valve Assessment Program  
**Type** Purchase Order  
**Budgeted** Yes

**Documents:** [PO 11037878.PDF](#)

v. **PO 11037849**

Uno Construction, Co \$10,000.00

**Background Of Subject Matter** Sanitary Disconnect, Prior to Demolition (505 N Grant)  
**Type** Purchase Order  
**Budgeted** Yes  
**Budgeted Explanation** Not specifically itemized, but budget includes funds for property acquisition.

**Documents:** [PO 11037849.PDF](#)

vi. **PO 11037848**

Uno Construction, Co \$9,000.00

**Background Of Subject Matter** Sanitary Disconnect, Prior to Demolition (224 North Willard)

|                             |                                                                                |
|-----------------------------|--------------------------------------------------------------------------------|
| <i>Type</i>                 | Purchase Order                                                                 |
| <i>Budgeted</i>             | Yes                                                                            |
| <i>Budgeted Explanation</i> | Not specifically itemized, but budget includes funds for property acquisition. |

*Documents:* [PO 11037848.PDF](#)

vii. **PO 11037868**

Uno Construction, Co \$18,000.00

|                                     |                                                                                |
|-------------------------------------|--------------------------------------------------------------------------------|
| <i>Background Of Subject Matter</i> | Sanitary Disconnect, Prior to Demolition (412, 414, 416 North Warwick)         |
| <i>Type</i>                         | Purchase Order                                                                 |
| <i>Budgeted</i>                     | Yes                                                                            |
| <i>Budgeted Explanation</i>         | Not specifically itemized, but budget includes funds for property acquisition. |

*Documents:* [PO 11037868.PDF](#)

viii. **PO 11037879**

Nu Toys Leisure Products \$10,170

|                                     |                 |
|-------------------------------------|-----------------|
| <i>Background Of Subject Matter</i> | Benches for CBD |
| <i>Type</i>                         | Purchase Order  |
| <i>Budgeted</i>                     | Yes             |

*Documents:* [PO 11037879.PDF](#)

ix. **PO 11037835**

Don Morris Architect \$11,780.00

|                                     |                                         |
|-------------------------------------|-----------------------------------------|
| <i>Background Of Subject Matter</i> | November Building Reviews & Inspections |
| <i>Type</i>                         | Purchase Order                          |
| <i>Budgeted</i>                     | Yes                                     |

*Documents:* [PO 11037835.PDF](#)

x. **PO 11037930**

Microsystems \$5,824.15

|                                     |                                |
|-------------------------------------|--------------------------------|
| <i>Background Of Subject Matter</i> | Electronic Document Conversion |
| <i>Type</i>                         | Purchase Order                 |
| <i>Budgeted</i>                     | Yes                            |

*Documents:* [PO 11037930.PDF](#)

xi. **PO 11037853**

Xerox Corporation \$7,740.00

|                      |                                   |
|----------------------|-----------------------------------|
| <i>Background Of</i> | Firehouse Software Annual Payment |
|----------------------|-----------------------------------|

**Subject Matter**

**Type** Purchase Order

**Budgeted** Yes

**Documents:** [PO 11037853.PDF](#)

xii. **PO 11037884**

WS Darley & Co \$16,553.00

**Background Of  
Subject Matter** Fire Turnout Gear

**Type** Purchase Order

**Budgeted** Yes

**Documents:** [PO 11037884.PDF](#)

xiii. **Total Of Purchase Orders**

\$204,662.15

**Background Of  
Subject Matter** \*

**Type** Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

**Background Of  
Subject Matter** \*

**Type** Motion

f. **Westmont Lions Club Proclamation**

Board to consider a proclamation to celebrate the 80th anniversary of the Westmont Lions Club.

**Background Of  
Subject Matter** \*

**Type** Proclamation

**Documents:** [2016-01-07-PROCLAMATION-P16-001-WESTMONTLIONSCLUB80THANNIVERSARY.PDF](#)

**8. Unfinished Business**

a. **2016-2021 Strategic Plan**

Board to consider a motion to accept the final draft of the Strategic Plan 2016-2021.

**Background Of  
Subject Matter** \*

**Type** Motion

**Documents:** [FINAL DRAFT COPY 2016-2021 STRATEGIC PLAN.PDF](#)

**9. New Business**

a. **5809 Fairview Ave - Preliminary Plat Of Subdivision**

Board to consider an ordinance approving a Preliminary Plat of Subdivision request from Wojtek Bialy in order to build a new single family home.

|                                     |                                                                                                                                                                                                                                                            |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Background Of Subject Matter</b> | Applicant seeks preliminary plat of subdivision approval to split 1 lot into 2 lots of record to build a new single family home and build an addition to the existing single family home. Stormwater detention will be provided & reviewed by engineering. |
| <b>Recommendation</b>               | Planning and Zoning Commission discussed the proposed engineering and recommended approval of the preliminary plat of subdivision request.                                                                                                                 |
| <b>Type</b>                         | Ordinance                                                                                                                                                                                                                                                  |

**Documents:** [PZ 2015-027 5809 FAIRVIEW AVE.PDF](#)

b. **339 E 59th Street - Rezoning And Subdivision**

Board to consider ordinances approving the following requests from EMS Construction for the following:

1. Map Amendment request to rezone from R-1 Single Family Residence District to R-3 Single Family Residence District.
2. Preliminary Plat of Subdivision request to split one lot into two buildable lots in the R-3 Single Family Residence District.

|                                     |                                                                                                                                                                                     |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Background Of Subject Matter</b> | Applicant requests approval to split 1 lot into 2 lots to build 2 new single family homes. Stormwater detention will be provided and will be reviewed as part of final engineering. |
| <b>Recommendation</b>               | Planning & Zoning Commission recommended approval of the requests.                                                                                                                  |
| <b>Type</b>                         | Ordinance                                                                                                                                                                           |

**Documents:** [PZ 2015-028 339 E 59TH ST.PDF](#)

c. **20 North Cass Ave - Sushi Restaurant**

Board to consider an ordinance approving a Development Permit request to allow the operation of a restaurant in the B-1 Limited Business District.

|                                     |                                                                                                                                                                                                                                                    |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Background Of Subject Matter</b> | Applicant requests to operate a new sushi restaurant in a currently vacant tenant space (formerly the La La Li Bakery). The building is located within the Central Business District TIF and the restaurant is a recommended use for the downtown. |
| <b>Type</b>                         | Ordinance                                                                                                                                                                                                                                          |

**Documents:** [MAX BLUES SUBMITTAL.PDF](#)

d. **800 E Ogden Avenue - Grill 89 And Cucinova**

Board to consider an ordinance approving a Site and Landscaping Plan approval request from Chipman Design Architecture in order to complete a restaurant build-out at 800 East Ogden Avenue in the B-2 General Business District.

|                                     |                                                                                                                                                                                                                             |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Background Of Subject Matter</b> | Site & landscaping plan approval are requested to allow a cooler to be built out from the building for additional food storage. 2 fast casual restaurants will occupy the space formerly occupied by Jimmy's Island Grille. |
| <b>Recommendation</b>               | Planning & Zoning Commission made a unanimous positive                                                                                                                                                                      |

recommendation after discussing condensers, access to the cooler, how common areas would be shared, if the patio would be used, seating capacity & hours of operation.

**Type** Ordinance

**Documents:** [PZ 2015-029 800 E OGDEN AVE.PDF](#)

e. **2015 FALL MFT Resurfacing Project - Change Order Request (FINAL)**

Board to consider an ordinance to approve Change Order #2 (Final) for the 2015 FALL MFT Resurfacing Project.

**Background Of Subject Matter** Balancing Change Order #2 (Final) in the amount of \$32,775.00 (approximately 2.8%). This was a late invoice from the General Contractor's sub-contractor.

**Additional Background** The final total of all change orders on the contract is \$171,067.94 bring a final contract amount of \$1,199,626.53.

**Recommendation** Approval of Change Order #2 (Final) in the amount of \$32,775.00.

**Type** Ordinance

**Budgeted** Yes

**Documents:** [IDOT APPROVAL OF FINAL ENG PAY BLR 13231 AND REQ CO2 FINAL BLR 13210.PDF](#)

f. **Tent Text Amendment**

Board to consider an ordinance approving a text amendment to the zoning code to address minimum standards for tent permits.

**Background Of Subject Matter** The text amendment was prompted by staff discussion and concerns regarding lack of minimum standards for tents. Community Development Committee made a positive recommendation to create a text amendment.

**Recommendation** Planning and Zoning Commission made a positive recommendation following discussion, including revisions to allow private tents for up to 3 days rather than 2, and to remove a high level of liability insurance for private tents.

**Type** Ordinance

**Documents:** [PZ 2015-026 TENT TEXT AMENDMENT.PDF](#)

**10. Miscellaneous**

**11. Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. Adjourn**

*Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.*

