



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting November 12, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held October 29, 2015.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents: [2015 10 29 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 14**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11037586**

Morton Salt Inc \$67,254.00

<i>Background Of Subject Matter</i>	Salt (954.77 tons)
<i>Additional Background</i>	This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037586.PDF](#)

ii. **PO 11037587**

Don Morris Architect \$9,598.46

<i>Background Of Subject Matter</i>	October 2015 Building Plan Review & Inspections
<i>Additional Background</i>	This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037587.PDF](#)

iii. **PO 11037598**

Central Blacktop \$138,292.94

<i>Background Of Subject Matter</i>	2015 Fall MFT Resurfacing Change Order
<i>Additional Background</i>	This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037598.PDF](#)

iv. **PO 11037573**

Western Gradall \$15,000.00

<i>Background Of Subject Matter</i>	Grading Various Areas
<i>Type</i>	Purchase Order

Budgeted Yes

Documents: [PO 11037573.PDF](#)

v. **PO 11037633**

Interstate Power Systems \$18,606.73

Background Of Subject Matter	Rebuild Motor for Fire Pumper 1832
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	This specific expense was not anticipated, so the accounts will likely exceed budgeted amount by the end of the fiscal year.

Documents: [PO 11037633.PDF](#)

vi. **Total Of Purchase Orders**

\$ 248,752.13

Background Of Subject Matter	*
Type	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

e. **Community Events**

i. **2015 Holly Days 5K & Parade**

Board to consider an ordinance approving the following requests for the Westmont 2015 Holly Days Celebration on November 28, 2015:

1. Permit amplified sound in the downtown business district from 8am - 8pm
2. Close the first block of West Quincy Street from 10am - 9pm
3. Close Cass Avenue from Traube to 55th Street from 4:45pm - 7pm
4. Close off sections of several streets between Burlington Avenue and Traube, west of Cass Avenue from 7am - 10am for the Holly Days 5K Family Run/Walk.

Background Of Subject Matter	Westmont's annual Holly Days Winter Festival is a cooperative effort between the Village of Westmont, Westmont Chamber of Commerce & Tourism Bureau, Special Events Corporation, Westmont Historical Society and the Westmont Park District.
Additional Background	All requests are the same as last year.
Type	Ordinance

8. Unfinished Business

9. New Business

a. Police Pension Trustee Appointment

Board to consider a motion approving Mayor Gunter's appointment of Larry Babyar as a member of the Board of Trustees of the Police Pension Board for a two-year term.

Background Of Subject Matter	The Pension Board is comprised of two active officers elected by the members, one retired officer elected by the retirees, and two civilian members appointed by the Mayor. The Mayor appoints one of the two civilian representatives each year.
Additional Background	Larry Babyar has over 25 years of experience in the financial industry, and has served in a related role on a board overseeing an endowment for a private entity. He is an active member of the Westmont Community.
Recommendation	Staff recommends approval.
Type	Motion
Budgeted	N/A

b. 7 South Lincoln Ave - Vocal Studio

Board to consider an ordinance approving a Development Permit request to allow the operation of a vocal studio in the B-1 Limited Business District.

Background Of Subject Matter	Applicant requests to operate a 600 square foot ground floor vocal instruction studio in a downtown vacant tenant space.
Recommendation	No special use is required because the floor area is less than 1,000 square feet. The building is located within the Central Business District TIF.
Type	Ordinance

Documents: [DUCHAK - LETTER TO MAYOR OF WESTMONT.PDF](#), [VOCAL LESSONS - PLAT OF SURVEY.PDF](#), [VACANT TENANT SPACE - 7 S LINCOLN.PDF](#)

c. 1801 35th St - Mayslake Village

Board to consider an ordinance approving a request from Mayslake Village to allow temporary additional parking in the R-6 Special Residence District.

Background Of Subject Matter	Mayslake Village is requesting to add at least 40 temporary parking spaces with the possibility of up to 51 spaces in select locations on its property until 2016, using a permeable surface for the spaces.
Recommendation	The intention is for Mayslake to return for approval in 2016 with a site plan requesting increased parking on a permanent basis, with a full engineering submittal addressing the new hard surface. If approved, the temporary parking should have a deadline.
Type	Ordinance

Documents: [MAYSLAKE VILLAGE REQUEST LETTER FOR APPROVAL OF TEMPORARY PARKING 102815.PDF](#), [MAYSLAKE VILLAGE SITE MAP SHOWING PROPOSED TEMPORARY PARKING LOCATIONS 102815.PDF](#), [MAYS LAKE AERIAL.PDF](#), [TRUEGRID PRO PLUS PRODUCT SPECIFICATIONS.PDF](#), [TRUEGRID CUT SHEET.PDF](#)

d. **407 West 63rd St - Aspired Living Of Westmont**

Board to consider an ordinance approving the following requests from Aspired Living to consolidate several lots and parcels into one lot of record in the R-6 Special Residence District:

1. Plat of consolidation
2. License agreement for stormwater and sanitary sewer improvements in public easements.

Background Of Subject Matter The single lot will be used for a new assisted living facility on the south side of 63rd St, east of Fairview Ave. The license agreement will allow for utility & drainage improvements to occur in existing easements on neighboring residential lots.

Recommendation Village Board granted approval of the site and landscaping plan and the associated preliminary plat on 12/11/14. The engineering review is complete and staff recommends approval.

Type Ordinance

Documents: [ASPIRED LIVING SUBDIVISION.PDF](#), [EASEMENT MEMO.PDF](#), [PATHWAYS STORM SEWER AND DRAINAGE IMPROVEMENTS.PDF](#)

e. **233 West 63rd St - Amendment To Westmont Yard Planned Development**

Board to consider an ordinance approving Third Amendment to the Planned Development Agreement for Westmont Yard, an indoor soccer facility in the C-1 Commercial District.

Background Of Subject Matter Westmont Yard was originally approved to have five retail units in front of the soccer facility, & revisions to the Planned Development have been approved several times to allow non-retail uses on a temporary basis.

Additional Background The owner is proposing to expand the existing childcare facility & programs on the second floor into the front retail spaces, which he feels is compatible with the soccer facility. Retail & the former restaurant have not been successful at this location.

Recommendation This is an individual consideration because the facility is located in the South Westmont Business TIF District and the uses would not generate sales tax for the area.

Type Ordinance

Documents: [LETTER TO VILLAGE BOARD - WM YARD.PDF](#), [2015-09-24 DAYCARE FLOOR PLAN.PDF](#), [2015-09-24 KEY PLAN.PDF](#)

f. **2015 FALL MFT Resurfacing Project - Change Order Request**

Board to consider an ordinance to approve Change Order #1 (Final) for the 2015 FALL MFT Resurfacing Project.

Background Of Subject Matter Balancing Change Order #1 (Final) in the amount of \$138,292.94 (approximately 13.45%). The additional work was necessary and not reasonably foreseeable at the time the contract was executed.

Additional Background A majority of the additional work included additional curb, sidewalk, and driveway removal and/or replacement.

Recommendation Approval of Change Order #1 (Final) in the amount of \$138,292.94.

<i>Type</i>	Ordinance
<i>Budgeted</i>	Yes

Documents: [REQUEST CHANGE ORDER 2015 FALL MFT RESURFACING BLR 13210.PDF](#)

g. **Plumbing Ordinance Text Amendment**

Board to consider an ordinance approving a text amendment to the Municipal Code regarding the Illinois plumbing code.

<i>Background Of Subject Matter</i>	Staff is recommending the Municipal Code be amended to include language required by the IL Department of Public Health. The draft ordinance language covers water usage and labeling of plumbing fixtures.
<i>Recommendation</i>	Staff recommends approval by the Village Board, and the State will issue formal approval following adoption.
<i>Type</i>	Ordinance

Documents: [TEXT AMENDMENT ATTACHMENTS.PDF](#)

h. **Police Department - Side Letter Of Agreement FOP #63**

Board to consider an ordinance approving a side letter of agreement between the Village and the Westmont Fraternal Order of Police Labor Council Lodge #63.

<i>Background Of Subject Matter</i>	A side letter of agreement has been agreed upon by representatives of the Police Department and the FOP Labor Council concerning a change in language of the collective bargaining agreement pertaining to required overtime (section 10.10.)
<i>Additional Background</i>	Both parties have agreed to the change in language of the collective bargaining agreement pertaining to section 10.10 which covers the callout procedure for required overtime.
<i>Recommendation</i>	Recommendation is for the Board to approve the side letter of agreement
<i>Type</i>	Ordinance

Documents: [SIDE LETTER OF AGREEMENT SECTION 10 10 REQUIRED OVERTIME 2015 A - GOOGLE DOCS.PDF](#)

i. **Fire Department - Surplus Property**

Board to consider an ordinance to declare Fire Department equipment, gear and training material as surplus property.

<i>Background Of Subject Matter</i>	The property (as identified in the attachment) has outlived its useful life and is outdated, non-functioning, or is otherwise not economically maintainable. The equipment/materials will be sold, donated or scrapped as appropriate.
<i>Additional Background</i>	This property, upon being declared surplus and disposed of, will be removed from the Village's property inventory.
<i>Recommendation</i>	Approval is recommended.
<i>Type</i>	Ordinance
<i>Budgeted</i>	Other

Documents: [WFD SURPLUS PROPERTY.PDF](#)

j. **Liquor Licenses - Video Gaming Cafes**

Board to consider an ordinance amending Chapter 10, Section 10-36 of the Westmont Code of Ordinances to create a new liquor license classification for video gaming cafés.

Background Of Subject Matter	The Village Board and Liquor Commissioner have determined that video gaming cafés are best classified through a new Class 22 liquor license classification in that they do not operate primarily as a restaurant.
Additional Background	All 5 existing video gaming cafés meet the proposed square footage limitation. The number of available licenses is capped at 5. Existing video gaming cafés are encouraged to switch to this new classification.
Type	Ordinance
Budgeted	N/A

Documents: [ORDINANCE AMENDING CLASSIFICATION FOR VIDEO GAMING CAFES.PDF](#)

k. **Proposed Aggregate Property Tax Levy**

Board to consider a motion determining the proposed aggregate tax levy.

Background Of Subject Matter	As discussed at the 10/15 A&F Committee, the Tax Cap law allows revenues to increase by CPI (0.8%) & new growth, which we expect to capture by levying a 4.29% increase. The proposed aggregate levy is \$8,395,840.
Additional Background	The attached shows current levels and 3 options. "2015 Option" (Red Column) requires \$27,000 in cuts. Proposal is to levy "2015 Levy" (Green Column), to get "2015 Expected" (Blue Column), which is an estimated \$10 annual impact to the average resident.
Recommendation	Adoption
Type	Motion
Budgeted Explanation	This will be part of determining the budget for FY 2016-17

Documents: [2015 LEVY PTELL - AGGREGATE SUMMARY.PDF](#)

l. **Regular Meeting Schedule Modification**

Board to consider a motion to amend the regular meeting schedule adjusting the November 26, 2015 and the December 24, 2015 meeting dates.

Background Of Subject Matter	The regular meeting schedule can be rescheduled to a different evening or a decision to cancel the meetings can be reached. The first meeting of the new year is January 7, 2016.
Additional Background	If a decision to cancel is reached, in the unlikely event a board meeting is required, a special meeting can be scheduled. The committee meeting rotation does not include these dates.
Type	Motion

m. **Electronic Bulletin Board - Community Sign**

Board to consider an ordinance accepting the bid proposal from Omega Sign and Lighting Inc. for the community digital sign project and awarding a contract consistent with the bid.

Background Of Subject Matter	On November 10, 2015 the Village accepted 3 bids for the electronic bulletin board project to install one digital community sign at the Westmont Library and one at Fire Headquarters. The lowest base bid was from Omega in the amount of \$136,722.20.
Recommendation	Award the contract to Omega Sign and Lightening, Inc.
Type	Ordinance

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.