



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting October 15, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held October 1, 2015.

*Background Of
Subject Matter*

Required Parliamentary Procedure.

Type

Motion

Documents: [2015-10-01 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 12**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11037362**

Firemen Sealcoating \$8,635.00

<i>Background Of Subject Matter</i>	Sealcoating Various Locations: Train Station Lot, Burlington/Cass, 211 N Cass, Irving/Cass
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037362.PDF](#)

ii. **PO 11037312**

Harris Computer Corporation \$22,278.30

<i>Background Of Subject Matter</i>	Financial Software Maintenance Fee
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037312.PDF](#)

iii. **Total Of Purchase Orders**

\$30,913.30

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

8. **Unfinished Business**

9. **New Business**

a. **20 E Quincy - Downtown Development Grant Request**

Board to consider an ordinance approving a Life Safety Downtown Development Grant request from Bales Ace Hardware in the amount of \$1,500.

<i>Background Of</i>	Remaining balance for Life Safety portion of Downtown
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Subject Matter	Development Grants for fiscal year is \$8,837.50. Bales was approved in 2013 for \$1500, which was the max amount approved at that time to allow for multiple businesses to request funds.
Recommendation	Bales is requesting an additional \$1500, which combined with the \$1500 approved in 2013 would max out the amount able to be requested per business. Their total cost for the fire alarms was over \$8000.
Type	Ordinance
Budgeted	Yes

Documents: [BALES FIRE ALARM INVOICE.PDF](#)

b. **260 North Cass Ave - Eddie's Citgo Station**

Board to consider an ordinance approving a development permit request from Eddie Kisswani to allow the operation of a gas station in the B-1 Limited Business District.

Background Of Subject Matter	Applicant requests to operate a gas station at 260 N Cass. A newly built gas station would require a Special Use in the B-1 district, but the new operator would continue to operate it as an existing nonconforming use so the special use is not required.
Additional Background	Applicant received a negative recommendation from Economic Development Committee to revise the station to be a convenience store, request a special use & install a new gas station canopy. The store is too small to allow alcohol sales.
Type	Ordinance

Documents: [CITGO ATTACHMENTS.PDF](#)

c. **Downtown Market Analysis Agreement**

Board to consider an ordinance authorizing an agreement with Residential Planning Partners to provide a Highest and Best Use Study that will analyze the market for downtown redevelopment.

Background Of Subject Matter	This item was discussed and recommended at the Economic Development Committee meeting on October 7. The Village's TIF consultant suggested this study as a next step for Economic Development projects in the Downtown.
Recommendation	Staff recommends approval of this agreement.
Type	Ordinance

Documents: [SERVICE AGREEMENT - DOWNTOWN WESTMONT.PDF](#)

d. **Electronic Message Board Sign - First Amendment To IGA**

Board to consider an ordinance approving a First Amendment to the Intergovernmental Agreement with the Westmont Public Library regarding cost sharing for the electronic message board signs.

Background Of Subject Matter	The Village Board approved an IGA with the Westmont Public Library on 5/28/15 regarding the purchase, installation, maintenance and operation of 2 electronic message board signs. The initial estimate was at \$110,000.00 which would be split equally.
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Additional Background	The Village has made design changes to the signs so that the signs come closer in appearance to Village gateway signs. This amendment to the IGA provides that the Village will bear the additional purchase costs over the original \$110,000.00 estimate.
Recommendation	Approve
Type	Ordinance
Budgeted	Yes
Budgeted Explanation	Yes. The Village budgeted contingency dollars for this purpose.

Documents: [LIBRARYVILLAGE.AMENDMENT.SIGNIGA. 10.15.PDF](#)

e. **U.S. Cylinder Gas - Product Supply Agreement**

Board to consider an ordinance approving a Product Supply Agreement with U.S. Cylinder Gas for oxygen tanks for use by the Westmont Fire Department.

Background Of Subject Matter	The Fire Department purchases/leases oxygen tanks for emergency medical purposes. U.S. Cylinder Gas has submitted a proposal for oxygen tanks at a fixed price for a 3 year term which represents a cost savings over current costs.
Additional Background	U.S. Cylinder Gas provides oxygen and other products to various fire departments and private companies. The proposed agreement has been negotiated by the Village Attorney and Fire Department.
Recommendation	Approve
Type	Ordinance
Budgeted	Yes

Documents: [PRODUCT SUPPLY AGREEMENT - US CYLINDER GAS.PDF](#)

f. **Prescribed Burn Ordinance**

Board to consider an ordinance amending Chapter 42, Article IV, Fire Prevention Code, of the Westmont Code of Ordinances to regulate prescribed burns.

Background Of Subject Matter	The Fire Dept. desires to regulate & permit "prescribed burns," which is the act of burning undisturbed vegetation, such as grasses, flowers, brush, shrubs & small trees in an open landscape for the management and preservation of grasslands and savannas.
Additional Background	The prescribed burn regulations do not allow the general outdoor burning of landscape, which is prohibited. These regulations do not regulate recreational outdoor burning (fire pits, etc.), which are regulated under the International Fire Code.
Recommendation	Approve. These regulations will enhance public safety.
Type	Ordinance

Documents: [SECTION 42-190 PRESCRIBED BURNS.PDF](#)

g. **Engineering Agreement - CBD Alley Reconstruction Project**

Board to consider an ordinance authorizing an engineering agreement with Thomas Engineering Group for Phase 1 & 2 Design Engineering Services for the proposed Central Business District (CBD) Alley Reconstruction Project (Section B).

Background Of Subject Matter	Request to approve the sum of \$36,401.60 for Phase 1 & 2 Design Engineering Services for the proposed Central Business District (CBD) Alley Reconstruction Project (SecB). Section B is the alley east of Cass Avenue between Burlington and Irving.
Additional Background	Project consists of the reconstruction of the alley with "green" initiatives (pervious concrete) and other related work similar to Section A.
Recommendation	Staff recommends approval of the proposal in the amount of \$36,401.60 for Phase 1 and 2 Design Engineering Services for the CBD Alley Reconstruction Project (SecB) Project.
Type	Ordinance
Budgeted	Yes

Documents: [WESTMONT ALLEYS SECTION B PROJECT PROPOSAL.10.01.15.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.