



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting October 29, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held October 15, 2015.

*Background Of
Subject Matter*

Required Parliamentary Procedure.

Type

Motion

Documents: [2015-10-15 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 13**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **September Financial Report**

Board to consider a motion to accept the financial report submitted for the month of September 2015.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents: [SEPTEMBER 2015 - FINANCIAL REPORT MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY SEPTEMBER 2015.PDF](#)

d. **Purchase Orders**

i. **PO 11037489**

Currie Motors \$78,099.00

<i>Background Of Subject Matter</i>	Replace 3 Police Squad Vehicles
<i>Additional Background</i>	As discussed at the 10/15/15 Finance Committee Meeting, the current price for these vehicles is only available through November 8. The engine hours for the vehicles to be replaced are 13,829; 16,229; and 18,644.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037489.PDF](#), [VRP SHEETS PO 11037489.PDF](#)

ii. **PO 11037490**

Currie Motors \$25,981.00

<i>Background Of Subject Matter</i>	Fire Vehicle
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037490.PDF](#), [VRP SHEET PO 11037490.PDF](#)

iii. **PO 11037491**

Public Safety Direct \$7,052.35

<i>Background Of Subject Matter</i>	Light/Equipment for Replacement Fire Vehicle
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037491.PDF](#)

iv. **PO 11037363**

Black Box Network Services \$8,290.00

Background Of Subject Matter Annual Phone System Maintenance

Type Purchase Order

Budgeted Yes

Documents: [PO 11037363.PDF](#)

v. **PO 11037473**

Westmont Park District \$14,936.50

Background Of Subject Matter Landscaping Maintenance

Additional Background This is included in the Finance Ordinance, which will be approved simultaneously with the purchase order

Type Purchase Order

Budgeted Yes

Documents: [PO 11037473.PDF](#)

vi. **PO 11037476**

Gregory Property & Development \$34,108.25

Background Of Subject Matter Punch List Items for the Completion of Greenleaf Subdivision.

Type Purchase Order

Budgeted Yes

Documents: [PO 11037476.PDF](#)

vii. **Total Of Purchase Orders**

\$168,467.10

Background Of Subject Matter *

Type Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

f. **World Pancreatic Cancer Day 2015**

Board to consider a proclamation to declare November 13, 2015 as World Pancreatic Cancer Day in the Village of Westmont.

Background Of Subject Matter *

Type Proclamation

Documents: [WORLD PANCREATIC CANCER DAY 2015 PROCLAMATION.PDF](#)

8. Unfinished Business

9. New Business

a. **Preliminary And Final Plat Request - 29-31 N Williams Drive**

Board to consider an ordinance approving the following requests from Susan Van Laten to combine two lots into one in the R-3 Single Family Detached Residence District:

1. Preliminary Plat of Subdivision request.
2. Final Plat of Subdivision request.
3. Waiver for stormwater detention.

Background Of Subject Matter The two lots of record will be combined into one large lot. The homeowner has torn down the previous structures, which were a code enforcement problem, and reseeded the lot.

Recommendation Planning and Zoning Commission made a unanimous positive recommendation at the 10/14/15 public meeting, and staff recommends approval.

Type Ordinance

Documents: [2015-10-14 STAFF REPORT 29-31 N WILLIAMS - PZC REPORT.PDF](#)

b. **428 North Cass Avenue - Westmont Public Library**

Board to consider an ordinance approving a request for a building permit fee waiver of \$2025 and a bond of \$1500 for the Westmont Public Library.

Background Of Subject Matter The Library Director has attached a memo that explains the fee waiver request, and that the building renovation will be used for a community meeting room to serve the public. The Building Commissioner supports this request and staff recommends approval.

Type Ordinance

Documents: [PERMIT WAIVER REQUEST FOR WPL.PDF](#), [LIBRARY PERMIT FEES.PDF](#)

c. **Westmont 100th Anniversary Committee**

Board to consider an ordinance to create a Westmont 100th Anniversary Committee.

Background Of Subject Matter *

Type Ordinance

d. **Amendment To Tobacco Dealers Licensing Requirement**

Board to consider an ordinance amending Chapter 22, Article XIII of the Westmont Code of Ordinances to regulate a request for a change of location by an existing tobacco dealer.

Background Of Chapter 22, Article XIII regulates tobacco dealers and requires a

Subject Matter	tobacco license in order to sell tobacco products. Article XIII was amended in Year 2012 to more closely align the licensing procedures to those required for liquor licenses.
Additional Background	The proposed amendment would clarify that an existing licensee who desires to change locations must receive the advance approval of the tobacco commissioner, who would review the request using the existing standards for a new tobacco license.
Recommendation	Approve.
Type	Ordinance

Documents: [TOBACCO DEALERS ORDINANCE.PDF](#)

e. **Exclusive Buyer Representation Agreement**

Board to consider an ordinance approving an agreement with James Long of Long Realty Inc. to act as the legal agent of the Village of Westmont for the purpose of negotiating the purchase of property.

Background Of Subject Matter	The attached standard agreement has been amended by the Village Attorney. This agreement will be effective until September 29, 2017.
Type	Ordinance
Budgeted	Yes

Documents: [LONG REALTY REPRESENTATION AGREEMENT DRAFT 2015-10-02.PDF](#)

f. **Purchase Of Real Estate**

Board to consider an ordinance approving a real estate contract for the purchase of 505 N. Grant Street by the Village.

Background Of Subject Matter	The Village has negotiated a real estate contract to purchase 505 N. Grant Street as part of the Village's efforts to mitigate stormwater issues in the area.
Additional Background	The ordinance approves the contract and authorizes the Village Manager and Village Attorney to take the necessary steps to close the transaction.
Recommendation	Approve. The purchase is for a proper public purpose.
Type	Ordinance
Budgeted	Yes
Budgeted Explanation	Bond funds are available and will be used for this purchase.

Documents: [PURCHASE AND SALE AGREEMENT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through

Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.