



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting September 17, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held September 3, 2015.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents: [2015-09-03 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. **Finance Ordinance # 10**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **August Financial Report**

Board to consider a motion to accept the financial report submitted for the month of August 2015.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents: [AUGUST 2015 - FINANCIAL REPORT MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY AUGUST 2015.PDF](#)

d. **Purchase Orders**

i. **PO 11037150**

Midland Masonry Inc \$5,730.00

<i>Background Of Subject Matter</i>	Caulk Repair at Fire Department HQ
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037150.PDF](#)

ii. **PO 11037153**

Cargill Inc Salt Division \$62,370.00

<i>Background Of Subject Matter</i>	Bulk Road Salt (1,000 Tons)
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037153.PDF](#)

iii. **PO 11037178**

Don Morris Architect \$13,745.00

<i>Background Of Subject Matter</i>	Building Review & Inspections for August 2015
<i>Additional Background</i>	This amount is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037178.PDF](#)

iv. **PO 11037177**

DuPage Mayors & Managers \$14,066.15

Background Of Subject Matter	Annual Dues
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11037177.PDF](#)

v. **Total Of Purchase Orders**

\$ 95,911.15

Background Of Subject Matter	*
Type	Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

f. **2015 Constitution Week Proclamation**

Board to consider a proclamation to declare September 17 through 23, 2015 as Constitution Week in the Village of Westmont.

Background Of Subject Matter	In honor of the 228th anniversary of the drafting of the constitution we officially celebrate our constitution of the United States of America.
Type	Proclamation

Documents: [CONSTITUTION WEEK PROCLAMATION 2015.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **6125 S Cass Ave - Immediate Care Clinic Special Use**

Board to consider an ordinance approving the following requests from Dr. Parvaiz to allow the operation of an Immediate Care Clinic in the C-1 Commercial Business District:

1. Special use permit
2. Zoning code parking variance
3. Site and landscaping plan review

Background Of Subject Matter	Applicant requests a special use to operate a medical clinic on the ground floor in the C-1 District, which is also located within the South Westmont Business Tax Increment Financing District. The building was previously used as a bank with a drive-thru.
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Additional Background	Due to concerns about the use not fitting within the TIF, staff recommended property improvements, including increased landscaping, property maintenance, future cross access with adjoining properties, & the incorporation of a pharmacy for retail sales.
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Recommendation Planning & Zoning Commission made a positive 4-3 vote. Following the meeting, the applicant has removed the canopy from the building with a permit, which had been in poor condition. Revised plans are attached which show proposed property improvements.

Type Ordinance

Documents: [6125 S CASS AVE - 2015-08-24 - PARKING LAYOUT PLAN.PDF](#), [6125 S CASS AVE - 2015-8-24 - LANDSCAPE PLAN.PDF](#), [PZC STAFF MEMO.PDF](#)

b. **Haunted House - Temporary Use**

Board to consider an ordinance approving a request from Community Commonwealth to temporarily use the existing tenant space at 6214 South Cass Avenue for a haunted house.

Background Of Subject Matter The tenant space has been vacant for some time & the applicant would like to rent approximately 14,000 square feet temporarily through Halloween on Sat, Oct 31.

Additional Background The applicant has included a Certificate of Liability Insurance and named the Village as an additional insured. A floor plan is attached, as well as a memo that explains hours of operation, parking & security plan, volunteers & other possible concerns.

Recommendation The Fire Department will review the floorplan to determine emergency access to the building. Any ordinance approvals would have additional conditions related to safety concerns.

Type Ordinance

Documents: [HAUNTED HOUSE MEMO.PDF](#), [CERTIF OF LIAB INSURANCE.PDF](#)

c. **Service Agreement - PUSH Wellness Solutions, Inc.**

Board to consider an ordinance authorizing a service agreement with PUSH Wellness Solutions, Inc. to provide health and wellness services for Village of Westmont employees.

Background Of Subject Matter The services provided will include Biometric assessments, education, incentives, and monthly follow up with individuals.

Additional Background The Insurance Committee vetted and recommended this provider to the Finance Committee on July 9, 2015; who also recommended this be presented to the Village Board for approval.

Type Ordinance

Documents: [2015 09 02 MASTER PROFESSIONAL SERVICES AGREEMENT VILLAGE OF WESTMONT.PDF](#), [2015 09 09 SERVICE AND PAYMENT AGREEMENT VILLAGE OF WESTMONT.PDF](#)

10. **Miscellaneous**

11. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the

meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.