



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting September 3, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held August 20, 2015.

*Background Of
Subject Matter*

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Type

Motion

Documents: [2015-08-20 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 09**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11037042**

Cattaneo \$5,740.00

<i>Background Of Subject Matter</i>	Replace Generator Transfer Switch
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Other
<i>Budgeted Explanation</i>	This specific repair was not anticipated, but the budget does contain miscellaneous money for repairs to facilities.

Documents: [PO 11037042.PDF](#)

ii. **PO 11037091**

Wills Burke Kelsey \$12,900.00

<i>Background Of Subject Matter</i>	Eagle Creek St Joseph Creek - 3 Yr Monitoring & Reporting
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037091.PDF](#)

iii. **PO 11037059**

Westmont Chamber of Commerce \$16,376.00

<i>Background Of Subject Matter</i>	Economic Development Partnership
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11037059.PDF](#)

iv. **Total Of Purchase Orders**

\$ 35,016.00

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

<i>Background Of</i>	*
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Subject Matter

Type Motion

e. **Proclamation - 2015 National Payroll Week**

Board to consider a proclamation to declare September 7-11, 2015 as National Payroll Week.

**Background Of
Subject Matter** *

Type Proclamation

Documents: [PROCLAMATION - PAYROLL WEEK 2015.PDF](#)

f. **Community Events**

i. **2015 Trick Or Treat Trail Events**

Board to consider an ordinance approving the following requests for the Westmont Chamber of Commerce Trick or Treat Trail and the People's Resource Center Stuff-a-Truck Event:

1. Partial closure of the commuter parking lot at Cass and Burlington
2. An amplified sound permit

**Background Of
Subject Matter** Events will include the People's Resource Center's Stuff-A-Truck Program, downtown Scarecrow Decorations Program, and the new Community Pumpkin Smashing Extravaganza on Saturday, Oct. 24, 2015, 11:00 a.m. to 2:00 p.m:

**Additional
Background** This is an annual event that has been very successful for many years. New in 2015 will be the Pumpkin Smashing Extravaganza and the Scarecrow Decorations.

Type Ordinance

Documents: [2015CHAMBERTRICKORTREATTRAIL-SCARECROWDECORATIONS-PUMPKINSMASHINGCOMMUNITYEVENTSPERMITREQUESTFORM.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **408-414 N Cass - Request For Extension Of Approvals**

Board to consider an ordinance extending the variance approvals request for Westmont Gardens townhomes in the R-4 General Residence District.

**Background Of
Subject Matter** In June 2014, the Village Board approved ordinances for a new townhome development on North Cass. Since then, the developer has been working with the Planning Engineer regarding the stormwater concerns at this particular site.

Recommendation Staff recommends approval so the builder can resolve on-site engineering issues and move toward the construction phase of the project.

Type Ordinance

Documents: [CASS AVE - EXTENSION LETTER.PDF](#), [14-103 408-412 N CASS VARIANCE FOR A FRONT YARD SETBACK.PDF](#)

b. **106 South Cass Avenue - Downtown Development Grant Request**

Board to consider an ordinance approving a Downtown Development Grant request in the amount of \$1662.50 from Angelina Duran in the B-1 Limited Business District.

Background Of Subject Matter	Applicant requests assistance with the \$3325 cost of installing a fire alarm, which is eligible for a matching grant of 50%. If the grant request is approved, the remaining Life Safety fund balance is \$10,337.50.
Recommendation	Staff recommends approval.
Type	Ordinance
Budgeted	Yes

Documents: [106 S CASS FIRE ALARM GRANT.PDF](#)

c. **Engineering Agreement - Naperville Road And Warwick Avenue Stormwater Management Project**

Board to consider an ordinance authorizing an engineering agreement with Engineering Solutions Team for Design (Phase 1) Engineering Services for the Naperville Road and Warwick Avenue Stormwater Management Project.

Background Of Subject Matter	Request to approve the sum of \$ 38,870 for Ph1 Design Engineering Services for the Village's Naperville Road and Warwick Avenue Stormwater Management Project.
Recommendation	Staff recommends approving the proposal in the amount of \$38,870 for Design (Phase 1) Engineering Services.
Type	Ordinance

Documents: [ENGINEERING SOLUTIONS PH1 PROPOSAL 08142015.PDF](#)

d. **Engineering Agreement - Norfolk And Linden Detention Facility Project**

Board to consider an ordinance authorizing an engineering agreement with Strand and Associates for Design (Phase 1 and 2) Engineering Services for the Norfolk and Linden Detention Facility Project.

Background Of Subject Matter	Request to approve the sum of \$69,630 for Ph1 and Ph2 Design Engineering Services for the Village's Norfolk and Linden Detention Facility Project.
Recommendation	Staff recommends approving the proposal in the amount of \$69,630 for Design (Phase 1 and 2) Engineering Services.
Type	Ordinance

Documents: [FEE BREAKDOWN.REVISED-1.PDF](#), [WESTMONT-STORMWATER IMPROVEMENTS AT NORFOLK AND LINDEN STRAND.REVISED-1.PDF](#)

e. **Declaration Of Village Property As Surplus**

Board to consider an ordinance declaring certain Village owned vehicles as surplus property to be sold at the DuPage Mayors and Managers Conference (DMMC) auction.

Background Of Subject Matter	This property, as identified in the attachment, has outlived its useful life. It is outdated, non-functioning, replaced, or otherwise
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not economically maintainable.

***Additional
Background***

5 vehicles & 1 water pump will be disposed of by auction through Obenauf Auction Services. On behalf of DMMC, 1 will be used for Fire Dept training. This property, upon being declared surplus & sold, will be removed from the Village's property inventory.

Recommendation

Staff recommends approval of this declaration of listed vehicles as surplus and the method of disposition.

Type

Ordinance

Documents: [AUCTIONLIST2015.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.