



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting August 20, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held August 6th, 2015.

*Background Of
Subject Matter*

Required parliamentary procedure.

Type

Motion

Documents: [2015-08-06 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance # 08**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **July Financial Report**

Board to consider a motion to accept the financial report submitted for the month of July 2015.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents: [JULY 2015 - FINANCIAL REPORT MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY JULY 2015.PDF](#)

d. **Purchase Orders**

i. **PO 11036966**

Copenhaver Construction \$110,036.00

<i>Background Of Subject Matter</i>	35th St/Oakwood Drainline Construction Costs
<i>Additional Background</i>	Purchase Order for Jamestown Detention Pond Improvement contract awarded on July 9, 2015.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Other

Documents: [PO 11036966.PDF](#)

ii. **PO 11036993**

Copenhaver Construction \$36,500.00

<i>Background Of Subject Matter</i>	35th St/Oakwood Change Orders 1, 2 and 3
<i>Additional Background</i>	Change Order per Village Board approval on August 6, 2015.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No

Documents: [PO 11036993.PDF](#)

iii. **PO 11036936**

Gregory Property & Development Group \$5,342.60

<i>Background Of Subject Matter</i>	Punch list items for the Greenleaf Subdivision
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036936.PDF](#)

iv. **PO 11036976**

HD Supply Waterworks \$25,920.00

Background Of Subject Matter Water meter single port monitors

Type Purchase Order

Budgeted Yes

Documents: [PO 11036976.PDF](#)

v. **PO 11036957**

Illinois EPA Infrastructure-Water Bureau \$25,984.86

Background Of Subject Matter A.R.R.A. Loan Payment #9

Type Purchase Order

Budgeted Yes

Documents: [PO 11036957.PDF](#)

vi. **PO 11036965**

Don Morris Architect \$34,415.63

Background Of Subject Matter July Building Reviews & Inspections

Additional Background This amount is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11036965.PDF](#)

vii. **PO 11036964**

Westmont Park District \$15,000.00

Background Of Subject Matter Landscaping - quarterly maintenance at various Village properties

Additional Background The quarterly billing is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11036964.PDF](#)

viii. **PO 11036937**

Westmont Park District \$8,391.95

Background Of Subject Matter Salary reimbursement for landscape architect

Type Purchase Order

Budgeted Yes

Documents: [PO 11036937.PDF](#)

ix. **PO 11036981**

Westmont Chamber of Commerce \$24,000.00

Background Of Subject Matter Westmont Auto Mile funding

Type Purchase Order

Budgeted Yes

Documents: [PO 11036981.PDF](#)

x. **PO 11036996**

DuPage Convention & Visitors Bureau \$6,000.00

Background Of Subject Matter Pilot Incentive Program

Additional Background Per Village Board discussion at Finance Committee meeting on August 6, 2015.

Type Purchase Order

Budgeted No

Documents: [PO 11036996.PDF](#)

xi. **Total Of Purchase Orders**

\$ 291,591.04

Background Of Subject Matter *

Type Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

f. **Americans With Disabilities Act - 25th Anniversary**

Board to consider a proclamation honoring the passage of the Americans with Disabilities Act 25 years ago.

Background Of Subject Matter Americans with Disabilities Act was signed into law on July 26, 1990. The goal of it's passage was to enlighten people that disabilities are a part of the human experience

Additional Background By honoring this milestone,the Village of Westmont reaffirms our opposition to discrimination based on disability

Type Proclamation

Documents: [ADA ANNIVERSARY PROCLAMATION 2015.PDF](#)

g. **Proclamation - Equality Day**

Board to consider a proclamation celebrating Equality Day and the 95th Anniversary of the passage of the 19th amendment, securing women the right to vote.

***Background Of
Subject Matter***

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Type

Proclamation

Documents: [2015-08-26PROCLAMATION-CELEBRATINGEQUALITY.PDF](#)

8. Unfinished Business

a. **Preliminary And Final Plat Request - 415 Brookside Drive**

Board to consider ordinances approving the following requests from the Village of Westmont to split one lot into two lots in the R-3 Single Family Detached Residence District:

1. Preliminary Plat of Subdivision request.
2. Final Plat of Subdivision request.
3. Waiver for subdivision stormwater detention requirements.

***Background Of
Subject Matter***

The 2 lots of record will be used to construct one new single family home and maintain the natural area adjacent to St. Joseph Creek. The lots are located in the existing Sycamore Run subdivision & the buildable lot meets the R-3 zoning regulations.

***Additional
Background***

There was significant public comment about how stormwater would be handled. Stormwater management will be provided as part of lot development, as required. Staff met with neighbors in a separate public meeting to answer any engineering questions.

Recommendation

PZC made a unanimous recommendation on 3/11/15, recommending special engineering consideration be given to the lot so there would be no negative impact to the neighbors. This item was tabled 3/19/15. Staff recommends approval of the subdivision.

Type

Ordinance

Documents: [SUBN PLAT.PDF](#), [2015-03-11 STAFF REPORT 415 BROOKSIDE - PZC.PDF](#)

9. New Business

a. **128 South Cass Avenue - Downtown Development Grant Request**

Board to consider an ordinance approving a Downtown Development Grant request in the amount of \$975 from Florence Dalton of Flo's Tips & Toes in the B-1 Limited Business District.

***Background Of
Subject Matter***

Applicant is requesting assistance with the cost of installing a new awning to identify her new nail salon. The work is eligible for a matching grant of up to \$5000 or 50%, whichever is less; applicant is requesting \$975.

Recommendation

If the request is approved, remaining Facade fund balance is \$14,025. Awning meets adopted downtown Design Guidelines and staff recommends approval.

Type

Ordinance

Budgeted Yes

Documents: [AWNING DETAIL - 128 S CASS.PDF](#), [128 S CASS AWING ESTIMATE.PDF](#)

b. **29 North Cass Avenue - Downtown Development Grants Request**

Board to consider an ordinance approving Downtown Development Grant requests in the amount of \$1150 and \$3000 from Amer Alhussaini of Cocoa Froyo and Immediate Care Center of Westmont in the B-1 Limited Business District.

Background Of Subject Matter Applicant is requesting assistance with the cost of installing new awnings to identify his business, as well as the cost of the sprinkler installation.

Additional Background Awnings are eligible for a matching grant of up to \$5000 or 50%, whichever is less; applicant is requesting \$1150. The life safety cost is eligible for a matching grant of up to \$3000, or 50%, whichever is less; applicant is requesting \$3000.

Recommendation If awning request is approved, remaining Facade fund balance is \$12,875. Awning meets adopted downtown Design Guidelines and staff recommends approval. If life safety request is approved, remaining fund balance is \$12,000.

Type Ordinance

Budgeted Yes

Documents: [AWNING DETAIL - 29 N CASS.PDF](#), [LIFE SAFETY PAID INVOICE - 29 N CASS.PDF](#), [29 N CASS FACADE AND LIFE SAFETY ESTIMATES.PDF](#)

c. **Environmental Services - St. Joseph's Creek Streambank Stabilization Project (2015)**

Board to consider an ordinance approving an agreement with Wills Burke Kelsey Associates for Environmental Monitoring Services on the St. Joseph's Creek Streambank Stabilization Project that was constructed in 2015.

Background Of Subject Matter This project is located within a Special Management area, St. Josephs Creek, requiring DuPage County Stormwater and USACE Permitting. Up to 3 years of monitoring and maintenance are required by permits, depending on success of vegetation.

Additional Background An Environmental Services Agreement proposal for all three (3) years with WBK is attached. The maximum compensation for these services is stated as \$12,900.

Recommendation Staff Recommendation - Approve the Environmental Agreement with WBK.

Type Ordinance

Budgeted Yes

Documents: [WBK MAINTENANCE REPORT ENGINEERING SERVICES PROPOSAL.PDF](#)

10. **Miscellaneous**

11. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.