



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting July 23, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

**Background Of
Subject Matter**

*

Type

Discussion Only

6. Public Hearing

a. Public Hearing FY 2015-16 Appropriation Ordinance

Board to conduct a public hearing for the Fiscal Year 2015-2016 Appropriations Ordinance.

**Background Of
Subject Matter**

In accordance with state statute, the Village must adopt an appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.

Type

Discussion Only

Budgeted

Other

**Budgeted
Explanation**

The appropriation ordinance should exceed the amount to be received and spent. The budget is the financial plan of what the Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.

7. Items To Be Removed From Consent Agenda

8. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held July 9, 2015.

<i>Background Of Subject Matter</i>	Required parliamentary procedure.
<i>Type</i>	Motion

Documents: [2015-07-09 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance # 06

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. June Financial Report

Board to consider a motion to accept the financial report submitted for the month of June 2015.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents: [JUNE 2015 - FINANCIAL REPORT MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY JUNE 2015.PDF](#)

d. Purchase Orders

i. PO 11036751

Blue Star Tec, LLC \$6,000.00

<i>Background Of Subject Matter</i>	Network Support
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036751.PDF](#)

ii. PO 11036783

CDS Office Technologies \$13,206.00

<i>Background Of Subject Matter</i>	Replacement of Two Police In-Car Cameras
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036783.PDF](#)

iii. **PO 11036755**

Don Morris Architect \$81,420.00

Background Of Subject Matter	June Building Reviews & Inspections
Additional Background	This amount includes approximately \$21,000 for plan review for the new commercial building for Mariano's and approximately \$57,000 for plan review for the new commercial building for Pathway Senior Living.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036755.PDF](#)

iv. **PO 11036786**

Strand Associates \$15,500.00

Background Of Subject Matter	Phase III Engineering Services for 35th St/Oakwood Jamestown Detention Basin Drainage Repairs.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036786.PDF](#)

v. **PO 11036752**

McGinty Bros \$5,707.00

Background Of Subject Matter	60th St Streambank Stabilization Monitoring
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036752.PDF](#)

vi. **PO 11036763**

Burns & McDonnell \$145,882.70

Background Of Subject Matter	Phase III Engineering for Cumnor Rd
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036763.PDF](#)

vii. **PO 11036767**

R.W. Dunteman Company \$999,999.00

Background Of Subject Matter	Construction for Cumnor Rd
Additional Background	The total construction cost for this project is \$1,443,307.74. Due to software limitations, this must be placed on more than one purchase order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11036767.PDF](#)

viii. **PO 11036768**

R.W. Duntelman Company \$200,001.00

Background Of Subject Matter Construction for Cumnor Rd

Additional Background The total construction cost for this project is \$1,443,307.74. Due to software limitations, this must be placed on more than one purchase order.

Type Purchase Order

Budgeted Yes

Budgeted Explanation The MFT Budget includes \$1.2 million for construction costs. An additional amount is included in the Capital Projects Fund for Green Infrastructure costs, which will be approved under PO 11036766.

Documents: [PO 11036768.PDF](#)

ix. **PO 11036766**

R.W. Duntelman Company \$243,307.74

Background Of Subject Matter Additional Construction Cost for Cumnor Rd Due to Green Infrastructure

Additional Background The total construction cost for this project is \$1,443,307.74.

Type Purchase Order

Budgeted Yes

Budgeted Explanation The MFT Budget includes \$1.2 million for construction costs, which are listed under POs 11036767 & 11036768. The additional budgeted amount included in the Capital Projects Fund is for Green Infrastructure is for this PO.

Documents: [PO 11036766.PDF](#)

x. **PO 11036754**

Vidito Tree Experts \$17,963.00

Background Of Subject Matter Tree Removals & Grinding (781 inches)

Type Purchase Order

Budgeted Yes

Documents: [PO 11036754.PDF](#)

xi. **PO 11036787**

Vidito Tree Experts \$23,529.00

Background Of Subject Matter Tree Removals & Grinding (1,023 inches)

Type Purchase Order

Budgeted Yes

Documents: [PO 11036787.PDF](#)

xii. **PO 11036777**

Long Realty \$5,000.00

*Background Of
Subject Matter* Earnest Money

Type Purchase Order

Budgeted Yes

Documents: [PO 11036777.PDF](#)

xiii. **PO 11036778**

Long Realty \$5,000.00

*Background Of
Subject Matter* Earnest Money

Type Purchase Order

Budgeted Yes

Documents: [PO 11036778.PDF](#)

xiv. **PO 11036746**

Lynn Montei Associates \$24,000.00

*Background Of
Subject Matter* Strategic Planning Services

*Additional
Background* The first installment is included in the Finance Ordinance,
which will be approved simultaneously with the purchase
order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11036746.PDF](#)

xv. **Total Of Purchase Orders**

\$ 1,786,515.44

*Background Of
Subject Matter* *

Type Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

*Background Of
Subject Matter* *

Type Motion

9. **Unfinished Business**

10. New Business

a. I AM ME Fundraising Event

Board to consider an ordinance approving the following requests from the Burn Camp and Chamberlain Nursing Fundraising Event to benefit the I AM ME burn camp. It is scheduled for September 19, 2015:

1. Community event permit
2. Sound amplification permit
3. Raffle permit

Background Of Subject Matter This is a new event for Westmont and is being coordinated by Westmont Fire Dept. staff Robert Ratcliff. The event will be held at Ty Warner Park and does not require use of Village right of way.

Type Ordinance

Documents: [2015FIREDEPTFUNDRAISERCOMMUNITYEVENTSPERMITREQUESTFORM-PDF.PDF](#)

b. 22 South Cass - First Class Cutz

Board to consider an ordinance approving a Development Permit request to allow the operation of a barber shop in the B-1 Limited Business District.

Background Of Subject Matter Applicant requests to operate a 500 sq ft ground floor barber shop in a vacant tenant space in an existing commercial building.

Recommendation No special use required because floor area is less than 1,000 square feet. The building is located within the Central Business District TIF.

Type Ordinance

Documents: [BARBER APPLICATION MATERIALS.PDF](#)

c. Laurel BMW Of Westmont - Temporary Use

Board to consider an ordinance approving a request from Laurel BMW of Westmont to temporarily use the existing building at 650 Westmont Drive for interior parking.

Background Of Subject Matter The building at 650 Westmont Drive has been purchased by AutoNation and is being requested to be used for indoor automobile inventory parking for BMW immediately preceding and following the upcoming winter season.

Recommendation A letter from the applicant requesting to use the existing building from July until the end of April 2016 (approximately 10 months) is attached, with special conditions listed within the draft ordinance, limiting storage, service & access.

Type Ordinance

Documents: [AUTONATION REQUEST.PDF](#), [BMW MEMO FROM CD.PDF](#), [2015-17-23 BMW TEMPORARY USE ORD \(A\).PDF](#)

d. FY 2015-16 Appropriation Ordinance

Board to consider an ordinance adopting the Fiscal Year 2015-2016 Appropriations Ordinance.

Background Of In accordance with state statute, the Village must adopt an

Subject Matter	appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.
Type	Ordinance
Budgeted	Other
Budgeted Explanation	The appropriation ordinance should exceed the amount to be received and spent. The budget is the financial plan of what the Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.

Documents: [2015-2016 APPROPRIATION-PUBLIC NOTICE.PDF](#), [FY 2015-2016 ANNUAL APPROPRIATIONS ORDINANCE - DRAFT.PDF](#)

e. Investment Broker Agreement

Board to consider an ordinance authorizing staff to open accounts and execute agreements with PMA Financial Network and PMA Securities.

Background Of Subject Matter	As discussed at the 7/9/15 Finance Committee Meeting, staff feels that the Village could increase return on investment by utilizing an investment broker or municipal advisor to help manage investments.
Additional Background	After submitting a Request for Information (RFI) to 15 vendors, and reviewing responses from the RFI, staff recommends using PMA, which has a competitive fee structure and a wealth of experience with municipalities.
Type	Ordinance

Documents: [2015-07-15 MEMO - INVESTMENT BROKER.PDF](#)

f. Cumnor Road Reconstruction Project

Board to consider an ordinance approving an IDOT Resolution for the Village's Cumnor Road Reconstruction Project MFT #12-00100-00-PV.

Background Of Subject Matter	Request to appropriate the sum of One Million Two Hundred Thousand Dollars (\$1,200,000.00) for the Village's Cumnor Road Reconstruction Project, MFT #12-00100-00-PV, between 59th and 61st Streets, from the municipality's allotment of Motor Fuel Tax Funds.
Recommendation	Approval of the IDOT Resolution as presented.
Type	Ordinance
Budgeted	Yes

Documents: [CUMNOR ROAD RECONSTRUCTION PROJECT - RESOLUTION BLR09111.PDF](#)

11. Miscellaneous

12. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

13. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable

time before the meeting.