westmont.il.gov
31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting
June 25, 2015
6:00 p.m.

1. **Call To Order**

2. **Roll Call**

3. **Pledge Of Allegiance**

4. **Open Forum**

   Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

   Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. **Reports**

   a. **Board Reports**

   - **Mayor**
   - **Clerk**
   - **Attorney**
   - **Manager**
   - **Trustees**

Background Of Subject Matter	*
Type	Discussion Only

6. **Items To Be Removed From Consent Agenda**

7. **Consent Agenda (Omnibus Vote)**

   a. **Village Board Minutes**

      i. **Board Meeting Minutes**

      Board to consider approving the minutes of the Village Board Meeting held June 11, 2015.

Background Of Subject Matter	Required Parliamentary Procedure.
Type	Motion

Documents: 2015-06-11 VILLAGE BOARD MEETING MINUTES.PDF

   b. **Finance Ordinance**

      i. **Finance Ordinance # 04**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

c. **May Financial Report**

Board to consider a motion to accept the financial report submitted for the month of May 2015.

Background Of Subject Matter	*
Type	Motion

Documents: MAY 2015 - FINANCIAL REPORT MEMO.PDF, MONTHLY REVENUE AND EXPENSE SUMMARY MAY 2015.PDF

d. **Purchase Orders**

i. **PO 11036510**

Baker Tilly Virchow Krause $25,800.00

Background Of Subject Matter	Audit Services for FY 15
Type	Purchase Order
Budgeted	Yes

Documents: PO 11036510.PDF

ii. **PO 11036586**

D U M E G $18,720.00

Background Of Subject Matter	Annual Membership Contribution
Type	Purchase Order
Budgeted	Yes

Documents: PO 11036586.PDF

iii. **PO 11036598**

Westmont Chamber of Commerce $16,376.00

Background Of Subject Matter	Economic Development Program
Type	Purchase Order
Budgeted	Yes

Documents: PO 11036598.PDF

iv. **PO 11036538**

Don Morris Architect $6,840.04

Background Of Subject Matter	May 2015 building & plan review & inspections.
Type	Purchase Order

Budgeted	Yes

Documents: PO 11036538.PDF

v. **PO 11036574**
Davey Tree $6,000

Background Of Subject Matter	Honey Locust Treatment
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	General tree insect control was budgeted at $1,000. The necessary treatment for this season exceeds the expected amount included in the budget. Options for offsetting this necessary cost increase can be discussed at a future PW committee meeting.

Documents: PO 11036574.PDF

vi. **PO 11036591**
Seeco Consultants $7,554.00

Background Of Subject Matter	2015 Fall MFT Resurfacing Material Testing.
Type	Purchase Order
Budgeted	Yes

Documents: PO 11036591.PDF

vii. **PO 11036592**
Central Blacktop $999,999.00

Background Of Subject Matter	2015 Fall MFT Resurfacing
Additional Background	The total price for the resurfacing contract is $1,028,558.59. Due to system limitations, this must be processed on two purchase orders.
Type	Purchase Order
Budgeted	Yes

Documents: PO 11036592.PDF

viii. **PO 11036593**
Central Blacktop $28,559.59

Background Of Subject Matter	2015 Fall MFT Resurfacing.
Additional Background	The total price for the resurfacing contract is $1,028,558.59. Due to system limitations, this must be processed on two purchase orders.
Type	Purchase Order
Budgeted	Yes

Documents: PO 11036593.PDF

ix. **Total Of Purchase Orders**
$1,109,848.63

Background Of Subject Matter	*
Type	Motion

e. **Total Of Purchase Orders And Finance Ordinance**
Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

8. Unfinished Business

9. New Business

a. **Westmont Park District - 4th Of July Celebration**
Board to consider an ordinance permitting the following in regards to the 2015 Independence Day Celebration at Ty Warner Park:

1. An amplified sound permit request.
2. A 4th of July community event traffic plan using various one-ways and street closures around Ty Warner Park from 6:00 a.m. to 10:30 p.m. or until public has dispersed after the fireworks presentation.
3. A Special Event Liquor License Fee Waiver for the Westmont Park District.

Background Of Subject Matter	This event is sponsored by Westmont Auto Mile. The Westmont Park District will sell beer and wine from 3-10pm.
Additional Background	The Class 11 special event liquor license fee is $100.00. All requests are the same as 2014.
Recommendation	Staff recommends approval.
Type	Ordinance

Documents: 2015 INDEPENDENCE DAY CELEBRATION MAP.PDF

b. **25 S Cass Ave - Dance Studio Special Use**
Board to consider an ordinance approving the following requests from Expression Dance Studio to allow the operation of a dance studio in the B-1 Limited Business District:

1. Special use permit
2. Development permit

Background Of Subject Matter	Applicant requests a special use ordinance to operate a dance studio on the ground floor in the Central Business TIF District. The 6,000 sq ft tenant space was a theater in the past.
Additional Background	The adjacent private parking lot is sufficient for the proposed use. Staff recommends the special use ordinance require sound mitigation as part of the build-out, that the parking lot be striped & maintained & commuter parking would not be permitted.

Recommendation	Applicant received a positive recommendation from EDC and PZC, after working with staff & police on a parking & circulation plan that would be required to be followed. Dance studio customers spoke in favor of the location at the public hearing.
Type	Ordinance

Documents: DANCE STUDIO FINDINGS OF FACT.PDF, PZC STAFF MEMO AND ATTACHMENTS.PDF, PARKING DIAGRAM.PDF, DANCE STUDIO CUSTOMER SURVEY.PDF, PKG AGREEMENT.PDF

c. **Special Use Text Amendment**

Board to consider an ordinance approving a text amendment to the zoning code to allow administrative approval of Special Uses in certain instances.

Background Of Subject Matter	Staff recommends administrative approval of certain businesses in B-1 & B-2 districts that would typically require special uses, if they are less than 1,000 square feet. The intention is to be more efficient, small business friendly, & save time & money.
Recommendation	PZC made a unanimous positive recommendation, after discussing concerns such as not having a public notice or hearing, & encouraging too many service uses. The small size for administrative approval should not allow a majority of service uses by right.
Type	Ordinance

Documents: SPEC USE TEXT AMENDMENT MEMO.PDF

d. **Antenna Text Amendment**

Board to consider an ordinance approving a text amendment to the Zoning Code to allow administrative approval of antennas in certain instances.

Background Of Subject Matter	Telecommunication antennas on existing towers & previously approved structures are typically straight-forward requests with consistent approvals. To facilitate a more efficient process, staff is recommends administrative approvals in certain instances.
Additional Background	Staff recommends administrative approval of antennas if they are located on existing telecommunications equipment, with approved structural calculations by a structural engineer, & are painted to match the structure.
Recommendation	PZC discussed the lack of public comment for these proposals, & that structural loads would still be reviewed & approved by an engineer. PZC made a unanimous positive recommendation, and an update was provided to Community Development Committee.
Type	Ordinance

Documents: ANTENNA STAFF MEMO.PDF

e. **Text Amendment: Not-For-Profit Solicitation**

Board to consider an ordinance restricting not-for-profit organizations to solicit contributions at intersections to (1) one time per year.

Background Of Subject Matter	The text amendment would update the existing Village code Chapter 22, Article IV, Division IV, Section 22-303 to allow for limiting the number of times an organization can solicit for

	contributions at intersections to (1) one time per year.
Recommendation	Administration Committee recommends approval.
Type	Ordinance

10. **Miscellaneous**

11. **Executive Session**

    This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.