



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting Amended Agenda - June 11, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held May, 28, 2015.

*Background Of
Subject Matter*

Required parliamentary procedure.

Type

Motion

Documents: [2015-05-28 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance # 03

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

c. **Purchase Orders**

i. **PO 11036013**

Cattaneo \$6,290.00

Background Of Subject Matter	Village Hall Electrical Installations
Additional Background	2nd floor build out
Type	Purchase Order
Budgeted	No

Documents: [PO 11036013.PDF](#)

ii. **PO 11035296**

Baxter & Woodman \$10,957.50

Background Of Subject Matter	Phase I Design Engineering Services for East Richmond Water Main
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	Project included in FY 2015-16 Budget. Work performed in FY 2014-15

Documents: [PO 11035296.PDF](#)

iii. **PO 11036460**

Martin Implement Sales \$13,990.00

Background Of Subject Matter	Hydroseeder
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036460.PDF](#)

iv. **PO 11036443**

Vidito Tree Experts \$13,455.00

Background Of Subject Matter	Tree Removal - 39 Trees
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036443.PDF](#)

v. **PO 11036445**

Full Compass Systems \$11,292.22

Background Of Subject Matter 4th of July Event Sound System Rental
Type Purchase Order
Budgeted Yes

Documents: [PO 11036445.PDF](#)

vi. **PO 11036447**

SHI International Corp \$9,415.00

Background Of Subject Matter Mobile Data Terminal Replacements for Police Vehicles
Type Purchase Order
Budgeted Yes

Documents: [PO 11036447.PDF](#)

vii. **PO 11036392**

Global Emergency Products \$554,805.00

Background Of Subject Matter Fire Pumper
Additional Background As discussed when the contract was approved at 5/28/2015 Board Meeting, this amount includes a performance bond.
Type Purchase Order
Budgeted Yes

Documents: [PO 11036392.PDF](#)

viii. **PO 11036454**

Amalgamated Bank of Chicago \$741,366.25

Background Of Subject Matter Bond Debt Service Payments
Type Purchase Order
Budgeted Yes

Documents: [PO 11036454.PDF](#)

ix. **Purchase Order Total**

\$ 1,361,570.97

Background Of Subject Matter *
Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

e. **Proclamation To Honor William Swanston**

Board to consider a motion approving a proclamation honoring long time resident William J. Swantson.

***Background Of
Subject Matter*** *

Type Proclamation

Documents: [2015 BILL SWANSTON PROCLAMATION.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **Winston Management**

Board to consider an ordinance to waive water billing penalties for Winston Management.

***Background Of
Subject Matter*** Winston Management, which processes water bills for Williamsport Condos, is requesting a waiver of late penalties totaling \$1,491.87 for each of their properties. Village policy allows staff to waive only one penalty per year, which was done in November.

***Additional
Background*** Winston made timely payments in December and February. Their April payment was received 2 days late. Winston requests the April penalties be waived. They have now signed up for direct deposit to ensure timely payment in the future.

Type Ordinance

Budgeted N/A

Documents: [REQUEST FOR WAIVER OF PENALTY FROM WINSTON MANAGEMENT.PDF](#)

b. **Andy Frain Inc. Agreement - Crossing Guard Services**

Board to consider an ordinance approving an agreement with Andy Frain Services Inc. to perform crossing guard services for school year 2015-2016.

***Background Of
Subject Matter*** Andy Frain has provided crossing guard services for the past several years. This agreement is for the 2015-2016 school year.

***Additional
Background*** Both the police department and local schools are pleased with the service provided by our crossing guards and wish to continue with our partnership with Andy Frain Services Inc.

Recommendation It is recommended the board approve the agreement between the Village of Westmont and Andy Frain Services Inc.

Type Ordinance

Documents: [ANDY FRAIN CONTRACT.PDF](#)

c. **Service Contract - Building Permit Review And Inspection Services**

Board to consider an ordinance authorizing a revised agreement with Don Morris Architects.

Background Of The revised agreement now reflects that the Village uses the

Subject Matter 2012 International Codes, the termination language was revised from 180 days to 90 days, & references to the Multi-Family Licensing Ordinance inspections & enforcement were eliminated.

Additional Background

Recommendation Staff recommends approval of the revised agreement to use Don Morris on an as-needed basis & update language to current codes and fee structure.

Type Ordinance

Documents: [AMENDED DON MORRIS AGREEMENT.PDF](#)

d. **Fence Text Amendment**

Board to consider an ordinance approving a text amendment to the Zoning Code and Municipal Code to update fence regulations.

Background Of Subject Matter The text amendment would update construction standards since there are numerous examples of fences throughout the Village that have failed over time. A flat fee is also recommended to reduce permit costs & be more uniform with surrounding communities.

Recommendation Staff recommends approval revisions that would require the finished side to face out, 36" post holes, post hole inspection, indemnify Village for lot line discrepancies, & reduce permit costs. Planning & Zoning Commission reviewed & recommended approval.

Type Ordinance

Documents: [PZC ATTACHMENTS.PDF](#), [PZ MINUTES - FENCE.PDF](#), [PZ FENCE DRAFT ORD.PDF](#)

e. **Mobil Gas Station - 798 E Ogden Ave**

Board to consider an ordinance approving the following agreements with Buchanan Energy (S), LLC, regarding the Mobil Gas Station site located at 798 E Ogden Avenue:

1. Limited Area Groundwater Ordinance.
2. Limited Environmental Indemnity Agreement.

Background Of Subject Matter The former owner of the Mobil gas station is working with the IEPA on a Corrective Action Plan due to petroleum contamination on site. As a condition of IEPA approval, an ordinance restricting the use of groundwater (well water) is required.

Additional Background Additionally, the Village has required the Limited Environmental Indemnity Agreement to protect against potential contamination in the Village's right-of-way.

Recommendation Approve.

Type Ordinance

Documents: [LIMITED ENVIROMENTAL INDEMNITY AGREEMENT.PDF](#), [MAP - MOBIL GAS STATION.PDF](#)

f. **Award Of Bid Proposal - Cumnor Road Reconstruction Project**

Board to consider an ordinance accepting the bid proposal from R.W. Dunteman for the Village's Cumnor Road Reconstruction Project, and authorizing a construction contract consistent with the bid documents.

Background Of Subject Matter	The Village accepted bid proposals from 5 contractors for the Cumnor Road Reconstruction Project. The low bidder is R.W. Dunteman Co. with a low bid of \$1,443,307.75 (approx 1% within the Engineer's Estimate of \$1,427,050.70).
Recommendation	Award R.W. Dunteman's bid of \$1,443,307.75
Type	Ordinance
Budgeted	Yes

Documents: [LETTER OF RECOMMENDATION - 5292015.PDF](#), [BID TABULATION.PDF](#)

g. **Engineering Agreement - Cumnor Road Reconstruction Project**

Board to consider an ordinance authorizing an engineering agreement with Burns & McDonnell for Construction (Phase 3) Engineering Services for the Cumnor Road Reconstruction Project.

Background Of Subject Matter	Request to approve the sum of \$145,882.70 for Ph3 Construction Engineering Services for the Village's Cumnor Road Reconstruction Project (#12-00100-00-PV).
Recommendation	Staff recommends approving the proposal in the amount of \$145,882.70 for Construction (Phase 3) Engineering Services.
Type	Ordinance
Budgeted	Yes

Documents: [CUMNOR ROAD RE SERVCIES - BLR 05512.PDF](#)

h. **Award Of Bid Proposal - 2015 FALL MFT Resurfacing Project**

Board to consider an ordinance awarding the bid proposal from Central Blacktop for the Village's 2015 FALL MFT Resurfacing Project MFT# 15-00107-00-RS, and authorizing a contract consistent with the bid documents.

Background Of Subject Matter	The Village accepted bid proposals from 4 contractors for the 2015 FALL MFT Resurfacing Project MFT#15-00107-00-RS. The low bidder is Central Blacktop with a low bid of \$1,028,558.59 (approx 12% below the Engineer's Estimate of \$1,169,889.75).
Recommendation	Award Central Blacktop's bid of \$1,028,558.59
Type	Ordinance
Budgeted	Yes

Documents: [2015 FALL MFT RESURFACING PROJECT - BID TABULATION BLR 12315.PDF](#), [2015 FALL MFT RESURFACING PROJECT - LOCATION MAP.PDF](#)

i. **Engineering Agreement - 2015 FALL MFT Resurfacing Project**

Board to consider an ordinance authorizing an engineering agreement with SEECO Consultants, Inc. for material testing and inspection services for the 2015 FALL MFT Resurfacing Project (MFT# 15-00107-00-RS).

Background Of Subject Matter	Request to approve the sum of \$7,554.00 for Material Testing and Inspection Services for the village's annual street resurfacing project.
-------------------------------------	--

Additional Background	Material Testing & Inspection Services by a certified agency is required by IDOT for projects utilizing Motor Fuel Tax Funds. The 2015 FALL MFT Resurfacing Project proposes to resurface approximately 3 miles of roadway along with other related work.
Recommendation	Staff recommends approving the proposal in the amount of \$7,554.00 for Material Testing and Inspection Services for the 2015 FALL MFT Resurfacing Project (MFT# 15-00107-00-RS).
Type	Ordinance
Budgeted	Yes

Documents: [2015 FALL MFT RESURFACING PROJECT - SEECO PROPOSAL.PDF](#)

j. **Comprehensive Plan Design Guidelines Adoption**

Board to consider an ordinance adopting the revised Commercial Area Design Guidelines for the Village of Westmont.

Background Of Subject Matter	Community Development Committee reviewed the draft Design Guidelines that had been prepared by the Comprehensive Plan consultant on March 19, and a revision was provided to the committee on June 11.
Recommendation	Staff recommends approval of this document that will be instrumental with commercial TIF projects at 63rd & Cass as well as the Central Business District. Comments have been incorporated by the consultant into the final revision.
Type	Ordinance

Documents: [WESTMONT DESIGN GUIDELINES REVISED.PDF](#)

k. **Prevailing Wage Ordinance**

Board to consider an ordinance to ascertain the prevailing wages as defined in said Act.

Background Of Subject Matter	The Village of Westmont is required by Illinois State Law to adopt the ordinance and mail certified copies to the State of Illinois.
Additional Background	This particular state law requires the Village to ascertain the prevailing wages, as defined in state law, for laborers, mechanics and other workers in the locality of the Village who are employed in performing construction of public works.
Type	Ordinance

Documents: [DU PAGE COUNTY PREVAILING WAGE FOR JUNE 2015.PDF](#)

l. **Strategic Plan Presentation**

Board to be presented with an orientation by Lynn Monte Associates on the phases of preparing the Village Strategic Plan.

Background Of Subject Matter	*
Type	Discussion Only

10. **Miscellaneous**

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.