



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting May 28, 2015 6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held May, 14, 2015.

*Background Of
Subject Matter*

Required Parliamentary Procedure.

Type

Motion

Documents: [2015-05-14 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance # 02

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

c. **April Financial Report**

Board to consider a motion to accept the financial report submitted for the month of April 2015.

Background Of Subject Matter	*
Type	Motion

Documents: [APRIL 2015 FINANCIAL REPORT MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY APRIL 2015.PDF](#)

d. **Purchase Orders**

i. **PO 11036377**

DuPage Convention & Visitors Bureau \$21,996.02

Background Of Subject Matter	Annual Membership Dues
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036377.PDF](#)

ii. **PO 11036378**

DuPage Senior Citizens Council \$24,000.00

Background Of Subject Matter	Annual Support for Senior Services - 2015
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11036378.PDF](#)

iii. **PO 11036393**

J Congdon Sewer Service \$80,255.00

Background Of Subject Matter	Water Main Extension
Additional Background	The first payment is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
Type	Purchase Order
Budgeted	Other
Budgeted Explanation	This amount will be reimbursed

Documents: [PO 11036393.PDF](#)

iv. **PO 11036370**

Nettle Creek Nursery \$338,470.00

<i>Background Of Subject Matter</i>	Eagle Creek Subdivision - St Joseph Creek Construction
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036370.PDF](#)

v. **PO 11036417**

Safe Step \$15,000.00

<i>Background Of Subject Matter</i>	Sidewalk Cutting
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036417.PDF](#)

vi. **PO 11036396**

Clarke Environmental \$79,520.00

<i>Background Of Subject Matter</i>	Mosquito Abatement
<i>Additional Background</i>	The first payment is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036396.PDF](#)

vii. **PO 11036397**

SHI International Corp \$ 42,188.00

<i>Background Of Subject Matter</i>	Unified Threat Management System, including firewall replacement and subscription
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036397.PDF](#)

viii. **PO 11036399**

Village of Downers Grove \$566,004.00

<i>Background Of Subject Matter</i>	Annual Dispatch Cost
<i>Additional Background</i>	The first payment is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11036399.PDF](#)

ix. **Purchase Order Total**

\$ 1,167,433.02

Background Of Subject Matter	*
Type	Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

f. **Proclamation - 2015 TECO Celebration**

Board to approve a proclamation declaring May 9, 2015 as Taipei Economic Cultural Office Celebration Day.

Background Of Subject Matter	On May 9, 2015 TECO hosted a Taiwanese Children's Fun Fest that was a celebration of the culture of Taiwan. It was an outstanding success and the Village of Westmont is proud to have the TECO Cultural Center as part of our community.
Type	Proclamation

Documents: [2015 TECO PROCLAMATION.PDF](#)

g. **Community Events**

i. **Angel Haven Foundation Benefit Sale**

Board to consider a motion approving the following requests by Angel Haven Foundation, a not-for-profit corporation, for their annual fundraising yard sale:

1. Approval of a 4-day yard sale at 213 E 55th Street, June 25-28, 2015 from 9:00 a.m. until 6:00 p.m.
2. Waiver of a tent permit fee for this yard sale.
3. Waiver of the costs of utilizing the Village's Loan-a-Truck Program.
4. Waiver of the costs for a garage sale permit
5. Waiver of the costs for a temporary banner/sign permit.

Background Of Subject Matter	This event is located at West Hills Community Church. Monies raised support the Angel Haven Foundation. This has been an annual event for the last few years, which these requests have been approved.
Recommendation	Staff recommends approval.
Type	Motion
Budgeted	N/A

8. **Unfinished Business**

a. **29-31 N Cass - Development Permit Extension**

Board to consider an ordinance approving a request from Dr. Amer Alhussaini to

extend the required date of opening for a frozen yogurt shop in the B-1 Limited Business District.

Background Of Subject Matter Applicant was approved in Oct 2014 for a Special Use to operate a ground floor medical clinic, Development Permits for a medical clinic & frozen yogurt shop, & a parking variance. The yogurt shop was required to be open by April 2, 2015.

Additional Background The applicant has been working steadily on interior building permits, but contractor delays have resulted in a slower than expected opening date. Dr. Alhussaini now expects to be open before July 2015, and is requesting an approval for this extension.

Type Ordinance

Documents: [14-174 DEVELOPMENT PERMITS FOR A MEDICAL CLINIC AND FROZEN YOGURT SHOP LOCATED AT 29-31 N CASS AVE.PDF](#)

b. **Intergovernmental Agreement - Westmont Public Library**

Board to consider an ordinance approving a revised intergovernmental agreement with the Westmont Public Library to jointly purchase and operate two electronic message board signs.

Background Of Subject Matter The Village Board approved the agreement at the April 30, 2015 regular meeting. The Library Board and the Village Attorney have made adjustments to the agreement.

Additional Background The 2 electronic message board signs to display public messages to the community will be located at the Library and Fire Dept headquarters.

Type Ordinance

Documents: [IGA - LIBRARY MESSAGE BOARD SIGN.PDF](#)

9. **New Business**

a. **20-24 S Cass - Hair Salon**

Board to consider an ordinance approving the following requests from Atia Carter of Levelz Hair Salon to allow the operation of a hair salon on the ground floor in the B-1 Limited Business District:

1. Special use permit.
2. Zoning code variance to reduce the number of required off-street parking stalls and a waiver from the cash-in-lieu payment for B-1 parking spaces.
3. Development permit.

Background Of Subject Matter Applicant requests a special use to operate a hair salon in a small tenant space in the B-1 TIF. The small size would likely not be viable for retail & was previously a salon. This will occupy a vacancy & customers may patronize other local retailers.

Additional Background While the applicant technically needs a parking variance, a private rear parking lot is typically not full during the day & staff supports the request.

Recommendation Planning & Zoning Commission unanimously recommended approval.

Type Ordinance

Documents: [HAIR SALON SP USE VARIANCE FOF.PDF](#), [2015-05-13 STAFF REPORT - 24 S CASS - HAIR SALON SPECIAL USE - PZC.PDF](#), [HAIR SALON ATTACHMENTS.PDF](#)

b. 700 E Ogden - Driver Education

Board to consider an ordinance approving a Special Use permit request from Brian Kearney of Kearney Educational Services to allow the operation of a Driver Education facility in the B-2 General Business District.

Background Of Subject Matter Applicant requests to operate a classroom in an existing office building with 1 employee, typically during non-traditional office hours. The site has a private parking lot with sufficient availability.

Additional Background The Commission asked questions about building security and confirmed the business would be classroom only training, and made a positive recommendation for approval.

Type Ordinance

Documents: [DRIVING SCHOOL FOF.PDF](#), [2015-05-13 STAFF REPORT - 700 E OGDEN - KEARNEY DRIVERS ED SPECIAL USE - PZC.PDF](#), [DRIVING SCHOOL ATTACHMENTS.PDF](#)

c. Class B Tobacco License Increase

Board to consider an ordinance increasing the the number of Class B tobacco licenses by one, to accommodate a request from the Green Meadows Golf Course, located at 201 63rd Street.

Background Of Subject Matter Green Meadows Golf Course has requested a tobacco license in order to sell cigars to golfers. The cigars will be located in the golf pro shop.

Recommendation The Deputy Liquor Commissioner recommends approving the request.

Type Ordinance

d. Taco Grill Salsa Bar Class 3 Liquor License Request

Board to consider an ordinance increasing the number of Class 3 liquor licenses by one and decreasing the number of Class 4 licenses by one to accommodate a request from the Taco Grill Salsa Bar located at 111 West Ogden Avenue.

Background Of Subject Matter The Taco Grill Salsa Bar currently holds a Class 4 liquor license which allows the sale of beer and wine. The owners have requested a change to a Class 3 license, all liquor, in order to serve margaritas.

Additional Background Applicant requests to waive initial license fees as they have an existing license.

Recommendation The Deputy Liquor Commissioner recommends approving the request.

Type Ordinance

e. 328 S Wilmette - Verizon Wireless

Board to consider an ordinance approving a zoning code variance from Verizon Wireless to permit more than 3 antennas on a structure in the R-3 Residential District.

Background Of Subject Matter There are currently 36 antennas on the water tower; the additional 6 antennas trigger the need for a variance. A

structural engineer has confirmed the tower has adequate support for all of the equipment.

Recommendation Planning & Zoning Commission recommended approval based on antennas and equipment being painted a neutral color.

Type Ordinance

Documents: [VERIZON FOF.PDF](#), [VERIZON PZC MINUTES 2014-12-10.PDF](#), [VERIZON MEMO AND ATTACHMENTS.PDF](#)

f. **License Agreement - Verizon Wireless**

Board to consider an ordinance approving a Site License Agreement with Verizon Wireless.

Background Of Subject Matter An agreement has been reached for Verizon Wireless to license space on the tower at 328 S. Wilmette Avenue for cellular antennas.

Type Ordinance

Documents: [VERIZON AGREEMENT 2015.PDF](#)

g. **Clarke Environmental Mosquito Management Contract**

Board to consider an ordinance approving a contract with Clarke Environmental Mosquito Management for services through 2017.

Background Of Subject Matter This is a recurring contract with this vendor to address mosquito management in Westmont. Clarke is now utilizing their environment-friendly Earth Right Program to address mosquito issues.

Additional Background The contract amount will be \$79,520.00 annually.

Recommendation The Environmental Improvement Commission and Staff recommend approval of this contract.

Type Ordinance

Budgeted Yes

Documents: [2015-2017 CLARKE ENVIRONMENTAL CONTRACT.PDF](#)

h. **Strategic Plan Agreement**

Board to consider an ordinance authorizing an agreement for professional services with Lynn Montei and Associates for the design, facilitation, and preparation of a Village Strategic Plan.

Background Of Subject Matter This item was discussed and approved during the 2015-16 Budget Workshop process.

Recommendation Staff recommends approval of this agreement.

Type Ordinance

Budgeted Yes

Documents: [AGREEMENT FOR PROFESSIONAL SERVICES WITH LYNN MONTEI.PDF](#)

i. **Westmont Fire Dept - Purchase Agreement**

Board to consider an ordinance authorizing an agreement to purchase one (1) Pierce Impel Pumper from Global Emergency Products.

Background Of Subject Matter	Based on the recommendation of the WFD Engine Committee, the Fire Department is requesting that the Village purchase one new Pierce Impel Pumper from Global Emergency Products at a total cost not to exceed \$553,067.00 if 100% pre-paid.
Additional Background	Sale price is \$579,400.00 (includes \$40,000 discount through the HGAC-Buy Program). If 100% pre-payment is made at contract execution, an additional \$26,333.00 deduction will be made, bringing total cost to \$553,067.
Recommendation	Approve.
Type	Ordinance
Budgeted	Yes

Documents: [PIERCE CONTRACT.PDF](#), [GLOBAL - PIERCE IMPEL PUMPER.PDF](#)

j. **Video Gaming License**

Board to discuss potential restrictions for video gaming establishments.

Background Of Subject Matter	*
Type	Discussion Only

k. **Bradford Equities LLC – 150 W 63rd St**

Board to consider an ordinance approving a permit fee waiver for Bradford Equities, LLC for the Mariano's Development.

Background Of Subject Matter	Bradford Development has requested that \$78,537.00 of Engineering (only) Fees be waived as assistance with offsetting costs related to unanticipated site work characteristics.
Type	Ordinance

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.