



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting April 30, 2015 5:30 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- **Mayor** - Westmont Fire Department Promotions Swearing In

Captain Jim Fitzgerald to the rank of Duty Chief
Lieutenant Arnie Nolan to the rank of Captain
Fire Medic Darren Boyce to the rank of Lieutenant
Fire Medic Eric Blaskovich to the rank of Lieutenant
Fire Medic Joe Newton to the rank of Lieutenant

- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held April 16, 2015.

*Background Of
Subject Matter*

Required parliamentary procedure.

Type Motion

Documents: [2015-04-16 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #25**

Total to be announced at the meeting.

*Background Of
Subject Matter* *

Type Motion

c. **March Financial Report**

Board to consider a motion to accept the financial report submitted for the month of March 2015.

*Background Of
Subject Matter* *

Type Motion

Documents: [MONTHLY REVENUE AND EXPENSE SUMMARY MARCH 2015.PDF](#), [MARCH 2015 FINANCIAL REPORT MEMO.PDF](#)

d. **Purchase Orders**

i. **PO 11036036**

Bell Fuels, Inc. \$290,000.00

*Background Of
Subject Matter* Fuel Usage - FY 16

Type Purchase Order

Budgeted Yes

*Budgeted
Explanation* Fiscal Year 2016

Documents: [PO 11036036.PDF](#)

ii. **PO 11036124**

Burns & McDonnell \$12,414.63

*Background Of
Subject Matter* Stormwater Reviews 1/1-3/31 2015

*Additional
Background* Paid by permit fees.

Type Purchase Order

Budgeted Yes

Documents: [PO 11036124.PDF](#)

iii. **PO 11036137**

C D W Government Inc \$22,123.05

*Background Of
Subject Matter* Annual Microsoft Licensing

Type Purchase Order

Budgeted Yes

Documents: [PO 11036137.PDF](#)

iv. **PO 11036145**

Maercker School District #60 \$18,226.00

Background Of Subject Matter Westmont Centre Janitorial Services

Additional Background 7/1/2014-6/30/2015

Type Purchase Order

Budgeted Yes

Documents: [PO 11036145.PDF](#)

v. **PO 11036037**

Meade Electric Company \$65,000.00

Background Of Subject Matter Annual Street Light Repairs/Locates

Type Purchase Order

Budgeted Yes

Budgeted Explanation Fiscal Year 2016

Documents: [PO 11036037.PDF](#)

vi. **PO 11036126**

K-Five Construction Corporation \$999,999.00

Background Of Subject Matter 2015 Spring MFT Resurfacing

Additional Background Total amount is \$ 1,634,978.32. Due to software limitations, this must be processed as two separate POs.

Recommendation The contract for this service was approved by the Village Board at the 4/2/15 meeting.

Type Purchase Order

Budgeted Yes

Documents: [PO 11036126.PDF](#)

vii. **PO 11036127**

K-Five Construction Corporation \$634,979.32

Background Of Subject Matter 2015 Spring MFT Resurfacing

Additional Background Total amount is \$ 1,634,978.32. Due to software limitations, this must be processed as two separate POs.

Recommendation The contract for this service was approved by the Village Board at the 4/2/2015 meeting.

Type Purchase Order

Budgeted Yes

Documents: [PO 11036127.PDF](#)

viii. **PO 11035757**

Seeco Consultants Inc. \$9,916.00

Background Of Subject Matter 2015 Spring MFT Resurfacing Inspection and Testing.

Type Purchase Order

Budgeted Yes

Documents: [PO 11035757.PDF](#)

ix. **PO 11036147**

S E T Environmental Inc \$5,062.35

Background Of Subject Matter Hazard Spill Clean Up - Lake Charles

Additional Background These costs are in addition to the \$10,140 approved by the Village Board at the 4/2/15 meeting. The payment is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.

Type Purchase Order

Budgeted No

Documents: [PO 11036147.PDF](#)

x. **PO 11036125**

Wills Burke Kelsey Associates LTD \$10,500.00

Background Of Subject Matter 60th Streambank Stabilization Monitoring

Additional Background Complete 3 year total

Type Purchase Order

Budgeted Yes

Documents: [PO 11036125.PDF](#)

xi. **PO 11036146**

Westmont Park District \$12,500.00

Background Of Subject Matter Landscaping Services

Type Purchase Order

Budgeted Yes

Documents: [PO 11036146.PDF](#)

xii. **PO 11036150**

Westmont Park District \$8,107.35

Background Of Salary Reimbursement - Landscape Architect

Subject Matter

Type Purchase Order

Budgeted Yes

Documents: [PO 11036150.PDF](#)

xiii. **Total Of Purchase Orders**

\$ 2,088,827.70

**Background Of
Subject Matter** *

Type Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

**Background Of
Subject Matter** *

Type Motion

f. **2015 Clerks Week**

Board to consider a proclamation declaring the week of May 3 - 9, 2015 as Municipal Clerks Week.

**Background Of
Subject Matter** *

Type Proclamation

Documents: [2015 CLERKS WEEK PROCLAMATION.PDF](#)

g. **2015 Public Service Recognition Week Proclamation**

Board to consider a proclamation to declare the week of May 3-9, 2015 as Public Service Recognition Week in the Village of Westmont.

**Background Of
Subject Matter** Celebrated the 1st week of May since 1985, Public Service Recognition Week is organized annually by the Public Employees Roundtable & member organizations to honor men & women who serve our nation as federal, state, county & local government employees.

**Additional
Background** The theme for PSRW 2015 is Government Works. Public servants do amazing things across our great nation, around the world, and in your hometown and community.

Type Proclamation

Documents: [2015 PUBLIC SERVICE RECOGNITION WEEK PROCLAMATION.PDF](#)

8. Unfinished Business

a. **Fire Pension Trustee Appointment**

Board to consider a motion approving Mayor Gunter's appointment of two members of the Board of Trustees of the Fire Pension Fund.

**Background Of
Subject Matter** The Pension Board will be comprised of an active officer and two officers appointed by the Mayor.

Additional Background	The Village Board approved creation of the Fire Pension at the 3/5/2015 Village Board meeting.
Recommendation	Staff recommends approval
Type	Motion
Budgeted	Yes

9. New Business

a. Red, White, & BBQ Hotel/Motel Grant Request

Board to consider an ordinance awarding a Hotel/Motel Grant request in the amount of \$2,500 to the Westmont Lions for the Red, White, & BBQ event.

Background Of Subject Matter	The Memorial Day Red, White, & BBQ is an annual competition which draws judges and competitors from across the nation. It is estimated that the event brought over 20,000 people to our community. More information is available at westmontbbq.com
Additional Background	The requested funds will be used for advertising and promotion. If approved, the Village will pay up to \$2,500 to reimburse no more than 50% of expenditures. If approved, the Village will have a balance of \$12,500 in Hotel/Motel Grants for FY 2015-16.
Recommendation	The Finance committee was supportive of contributing to this event.
Type	Ordinance
Budgeted	Yes

Documents: [RED WHITE AND BBQ HOTELMOTEL GRANT REQUEST.PDF](#)

b. TECO Hotel/Motel Grant Request

Board to consider an ordinance awarding a Hotel/Motel Grant request in the amount of \$500 to the Taipei Economic & Cultural Office (TECO) for the Taiwanese American Heritage Week events.

Background Of Subject Matter	TECO serves members of our community and communities throughout the Midwest. On May 6, they will be hosting an Austronesian Dance at Westmont High School.
Additional Background	If approved, the Village will pay up to \$500 to reimburse no more than 50% of expenditures. If approved, the Village will have a balance of \$12,000 in Hotel/Motel Grants for FY 2015-16.
Recommendation	The Finance committee will discuss this request at the 4/30/2015 meeting.
Type	Ordinance
Budgeted	Yes

Documents: [TAIWANESE AMERICAN HERITAGE FLYER.PDF](#)

c. 515 64th Street - Rezoning And Preliminary Subdivision

Board to consider ordinances approving the following requests from Oak Creek Capital Partners:

1. Map Amendment request to rezone 515 64th Street from R-1, Single Family Detached Residence Zoning District, to R-1A Single Family Detached

Residence Zoning District.

2. Preliminary Plat of Subdivision request to subdivide the subject lot into two (2) buildable lots.

Background Of Subject Matter	Applicant requests to rezone & subdivide an existing lot into 2 lots to construct 2 new single family homes & a shared stormwater management area in the rear of the lots. The lots meet all of the zoning requirements of R-1A & no variances are requested.
Recommendation	Planning & Zoning Commission made a positive recommendation after discussing how the stormwater management area would be handled, & that the lot to the south could tie in to the stormwater in the future.
Type	Ordinance

Documents: [2015-04-08 STAFF REPORT - OAK CREEK 64TH ST SUBN - PLANNING AND ZONING COMMISSION.PDF](#), [SUBDIVISION PLAT.PDF](#), [LANDSCAPING PLAN.PDF](#), [TREE REMOVAL PLAN.PDF](#)

d. **4116-4122 N Cass Ave - Rezoning**

Board to consider an ordinance approving a Map Amendment request to rezone the property at 4116-4122 North Cass Avenue from O/R 1 Office/Research-One District to B-2 General Business District.

Background Of Subject Matter	Applicant seeks rezoning to market the property to retail & commercial uses other than office. The building currently has a cleaners, dental office, and a vacant unit. The Comprehensive Plan supports secondary retail, office & service uses in this area.
Recommendation	Economic Development Committee & Planning & Zoning Commission unanimously recommended approval, following discussion of the site & the commercial character of the surrounding North Cass properties.
Type	Ordinance

Documents: [2015-04-08 STAFF REPORT - 4116-4122 N CASS MAP AMENDMENT REZONING - PZC.PDF](#), [REZONING ATTACHMENTS.PDF](#)

e. **Intergovernmental Agreement With Westmont Public Library**

Board to consider an ordinance approving an intergovernmental agreement with the Westmont Public Library to jointly purchase and operate two electronic message board signs.

Background Of Subject Matter	Village of Westmont & Westmont Public Library have been working together for the past year to propose 2 electronic message board signs to display public messages to the community. They would be located at the Library and Fire Dept headquarters.
Recommendation	The attached Intergovernmental Agreement provides details on the display of the signs and how they would be operated, funded & maintained. Staff recommends approval.
Type	Ordinance

Documents: [IGA - LIBRARY.PDF](#)

f. **428 N Cass Ave - Westmont Public Library**

Board to consider an ordinance approving the following requests in the O/R-1 Office Research-One District:

1. Zoning Code Variance Request to permit an electronic message board sign to be the primary sign with more than 40 percent sign area.
2. Zoning Code Variance Request to permit an electronic message board sign to be illuminated until 10 p.m.

Background Of Subject Matter	The library requests variance approval to provide an electronic message board sign to provide public information to the community.
Recommendation	Commission made a 6-0 positive recommendation (Carmichael recusal) after a residential neighbor asked questions about location & hours of illumination, which were answered by the library.
Type	Ordinance

Documents: [2015-04-08 428 N CASS AVE - PUBLIC LIBRARY SIGN VARIANCE - PZC STAFF MEMO.PDF](#), [LIBRARY FOF.PDF](#), [PZC MEMO.PDF](#), [FINDINGS OF FACT.PDF](#), [SIGN PLAN DRAWINGS.PDF](#)

g. **6015 S Cass Ave - Westmont Fire Department**

Board to consider an ordinance approving the following requests in the R-3 Single Family Residential District

1. Special Use Permit Request to permit an electronic message board sign for a government use in a residential district.
2. Zoning Code Variance Request to permit an electronic message board sign to be the primary sign with more than 40 percent sign area.
3. Zoning Code Variance Request to permit an electronic message board sign to be illuminated 24 hours a day.

Background Of Subject Matter	The Village of Westmont requests variance approval to install an electronic message board sign at Fire Department Headquarters to provide public information to the community.
Recommendation	Planning & Zoning Commission made a unanimous 7-0 positive recommendation, & asked if the message center could be accessed remotely in case of emergencies, which is part of the agreement.
Type	Ordinance

Documents: [2015-04-08 6015 S CASS - FIRE DEPT SIGN VARIANCE - PZC STAFF MEMO.PDF](#), [FIRE DEPT FOF.PDF](#), [2015-03-24 - COMMUNITY ELECTRONIC BULLETIN BOARD SIGN PROJECT - BACKGROUND.PDF](#), [SIGN PLAN DRAWINGS.PDF](#)

h. **Massage Establishment License**

Board to consider an ordinance decreasing the number of massage establishment licenses by one due to the non renewal by The Nail Cafe at 125 West Ogden Avenue of their Massage Establishment License.

Background Of Subject Matter	Board is asked to reduce the number of available massage establishment licenses from seven (7) to six (6) due to this non-renewal.
Type	Ordinance

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.