



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting April 2, 2015 5:30 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Retirement Plaques: John Ziblis
- Clerk
- Attorney
- Manager
- Trustees

Background Of *

Subject Matter

Type Discussion Only

b. Committee Reports

- Administration - Trustee Senicka
- Economic Development - Trustee Addington
- Finance - Trustee Scott
- Public Safety - Trustee Nero
- Public Works - Trustee Barry
- Public Information - Clerk Szymiski
- Community Development - Trustee Barker
- Westmont First - Trustee Barker
- Environmental Improvement Commission - Trustee Barry

Background Of *

Subject Matter

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held March 19, 2015.

<i>Background Of Subject Matter</i>	Required parliamentary procedure.
<i>Type</i>	Motion

Documents: [2015-03-19 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #23

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. Purchase Orders

i. PO 11035818

Dorian Carpets and Interiors \$9,400.00

<i>Background Of Subject Matter</i>	Carpet replacement at Fire Headquarters.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035818.PDF](#)

ii. PO 11035856

WS Darley \$7,032.00

<i>Background Of Subject Matter</i>	Fire Gear - Coats & Pants
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035856.PDF](#)

iii. PO 11035859

Fireground Supply \$6,330.00

<i>Background Of Subject Matter</i>	Fire Gear - boots & hoods
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035859.PDF](#)

iv. PO 11035972

Keycode Media \$34,019.00

Background Of Subject Matter	Board room video equipment replacement purchased under the Comcast franchise agreement using the pass-through clause.
Additional Background	Previously approved by the board.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11035972.PDF](#)

v. **PO 11035973**

S E T Environmental Inc. \$10,140.38

Background Of Subject Matter	Hazard Spill Cleanup
Type	Purchase Order
Budgeted	No

Documents: [PO 11035973.PDF](#)

vi. **PO 11035927**

Westmont Chamber of Commerce \$20,000.00

Background Of Subject Matter	Chamber Tourism Funding
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11035927.PDF](#)

vii. **Total Of Purchase Orders**

\$86,921.38

Background Of Subject Matter	*
Type	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

8. Unfinished Business

9. New Business

a. **Environmental Services - 60th Street Streambank Stabilization Project (2013)**

Board to consider an ordinance approving an agreement with Wills Burke Kelsey Associates for Environmental Services for the 60th Street Streambank Stabilization Project that was constructed in 2013.

Background Of Subject Matter	This project is located within a Special Management area, St. Josephs Creek, requiring DuPage County Stormwater and USACE Permitting. Up to 3 years of monitoring and maintenance are required by permits, depending on success of
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vegetation.

Additional Background	An Environmental Services Agreement proposal for all three (3) years with WBK is attached. The maximum compensation for these services is stated as \$10,500.
Recommendation	Approve the Environmental Agreement with WBK.
Type	Ordinance
Budgeted	Yes

Documents: [60TH STREET STREAMBANK STABILIZATION PROJECT - WBK ENVIRONMENTAL SERVICES AGREEMENT.PDF](#)

b. **Resolution Of Intent - Motor Fuel Tax/GO Bond**

Board to consider a resolution approving the IDOT Resolution for the Village's 2015 Motor Fuel Tax Fall Resurfacing Project.

Background Of Subject Matter	Request to appropriate the sum of One Million Five Hundred Thousand Dollars (\$1,500,000.00) for the 2015 FALL MFT Resurfacing Project, MFT# 15-00107-00-RS, from the municipality's allotment of Motor Fuel Tax Funds.
Recommendation	Approval of the IDOT Resolution.
Type	Resolution
Budgeted	Yes

Documents: [2015 FALL MFT STREET RESURFACING PRE-FINAL LIST 03162015.PDF](#), [2015 FALL MFT RESURFACING PROJECT - LOCATION MAP 03162015.PDF](#)

c. **Award Of Bid Proposal - 2015 SPRING MFT Resurfacing Project**

Board to consider an ordinance awarding the bid proposal from K-Five Construction Corporation for the Village's 2015 SPRING MFT Resurfacing Project MFT# 15-00106-00-RS, and authorizing a contract consistent with the bid documents.

Background Of Subject Matter	The Village accepted bid proposals from 3 contractors for the 2015 SPRING MFT Resurfacing Project MFT#15-00106-00-RS. The low bidder is K-Five of Lemont with a low bid of \$1,634,978.32 (approx 13% below the Engineer's Estimate of \$1,871,403.50).
Recommendation	Award K-Five's Bid of \$1,634,978.32.
Type	Ordinance
Budgeted	Yes

Documents: [2015 SPRING MFT RESURFACING PROJECT LOCATION MAP \(2\).PDF](#), [2015 SPRING MFT RESURFACING PROJECT - BID TABULATION \(BLR12315\).PDF](#)

d. **Hens Text Amendment**

Board to consider an ordinance approving text amendments to Chapter 14 of the Municipal Code and to the Zoning Code to allow the accessory use of hens in designated residential districts.

Background Of Subject Matter	After some residential chicken complaints, Building & Zoning Committee briefly discussed whether hens and chicken coops should be allowed, & recommended the topic be reviewed by Planning & Zoning Commission, who reviewed at public hearings on 1/14 & 2/11.
Additional Background	The text amendment has been amended based on public input and discussion from the PZC, allowing up to 6 hens & 1 coop

per property, maximum coop size of 50 sq ft in rear yards only, with a minimum distance of 20' from the property line.

Recommendation Planning & Zoning Commission made a 5-1 recommendation for a draft ordinance (see attached) based on the discussion.

Type Ordinance

Documents: [2015-04-02 DRAFT HENS ORDINANCE - REV.PDF](#), [2015-02-11 MEETING MINUTES - HENS EXCERPT - PZC.PDF](#), [2015-02-11 STAFF REPORT - HENS TEXT AMENDMENT - PLANNING AND ZONING COMMISSION.PDF](#), [CHICKEN COOP COMMUNITY LIST.PDF](#)

e. **Electronic Sign Zoning Code Text Amendment**

Board to consider an ordinance approving a text amendment to the zoning code to update electronic sign regulations.

Background Of Subject Matter The text amendment was prompted by staff review of existing electronic message board signs that did not meet the minimum hold times required. In order to be more business friendly, staff recommended a text amendment with less restrictive hold times.

Additional Background The amendment also allows for larger signs if they are designed in a monument style, plus graphics & additional color. Several businesses with electronic signs spoke in favor of the proposed regulations at the Planning & Zoning Commission public hearing.

Recommendation Commission recommended a shorter hold time of 5 seconds and a 75% sign area for the electronic message boards after discussion, which is included in the attached draft ordinance. Staff recommends approval.

Type Ordinance

Documents: [2015-04-02 DRAFT ELECTRONIC SIGN ORDINANCE.PDF](#), [2015-03-11 STAFF REPORT - SIGNS TEXT AMENDMENT PZC.PDF](#), [ELEC SIGNS - COMMUNITY COMPARISON.PDF](#), [2015-01-22 AND 2015-03-19 CDC MINUTES - SIGN EXCERPT.PDF](#)

f. **Amendments To Village Board Meeting Time And Agenda**

Board to consider an ordinance amending Section 2-51 and Section 2-55 of the Village Code of Ordinances to amend the Village Board meeting start time and agenda requirements.

Background Of Subject Matter In order to accommodate newly-elected Trustees, and effective May 14, 2015, the start time of Village Board meetings will be changed from 5:30 pm to 6:00 pm.

Additional Background Additionally, Committee Reports will be removed from the permanent order of business on the agenda, and committee reports may be given under Trustees' Reports.

Recommendation Approval is recommended.

Type Ordinance

g. **Creation Of Fire Department Deputy Chief Position**

Board to consider an ordinance amending Section 42-31 of the Village Code of Ordinances to create the position of full-time Deputy Chief of the Fire Department.

Background Of Subject Matter The Fire Department plans to promote an individual to a full-time Deputy Chief. The Village Board has previously lifted the hiring freeze for this position and adopted ordinances to allow this individual to participate in the Downstate Fire Pension Fund.

Additional Background	This action will codify this position in the Code of Ordinances.
Recommendation	Approval is recommended.
Type	Ordinance
Budgeted	Yes

h. **Surplus Property - Westmont Police Department**

Board to consider an ordinance to declare certain equipment as surplus Village Property. The property will be disposed of and removed from Village Property inventory.

Background Of Subject Matter	The property identified on the attached list has outlived its useful life; it is outdated, non-functioning or otherwise not economically maintainable. This equipment will be sold or disposed of by a method acceptable to the Village Manager.
Additional Background	This property upon being declared as surplus and disposed of, will be removed from the Village's property inventory.
Recommendation	Board to declare this property as surplus.
Type	Ordinance

Documents: [SURPLUS ITEMS 3-2015.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.