



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting March 19, 2015 5:30 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Upon completing an Open Forum request form and submitting it to the Village Clerk before the commencement of the meeting, participants will be recognized and given a chance to speak. The time limit to speak is 3 minutes. If deemed necessary by the Village Board, the matter may be referred to Village Staff or may be placed on a future agenda for Board consideration.

All participants are expected to exercise common courtesy and follow any rules of order established or announced by the Village Board and/or Mayor. Candidates for local public office may not use this forum for campaign purposes.

5. Reports

a. Board Reports

- Mayor
- Life Saving Award - Fire, Police, & Civilian
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held March 5, 2015.

*Background Of
Subject Matter*

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Type

Motion

Documents: [2015-03-05 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. **Finance Ordinance #22**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **February Financial Report**

Board to consider a motion to accept the financial report submitted for the month of February 2015.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents: [MONTHLY REVENUE AND EXPENSE SUMMARY FEBRUARY 2015.PDF](#), [FEBRUARY 2015 FINANCIAL REPORT MEMO.PDF](#)

d. **Purchase Orders**

i. **PO 11035742**

Baxter & Woodman \$ 7,610

<i>Background Of Subject Matter</i>	Williams, Cumnor, West End construction engineering additional services.
<i>Additional Background</i>	The payment is included in the Finance Ordinance, which will be approved simultaneously with the purchase order.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	Offset by reduction in construction costs.

Documents: [PO 11035742.PDF](#)

ii. **PO 11035790**

Don Morris Architect \$10,900.98

<i>Background Of Subject Matter</i>	February building reviews and inspections.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035790.PDF](#)

iii. **PO 11035852**

West Central Municipal Conference \$19,970

<i>Background Of Subject Matter</i>	Trees for spring planting
<i>Additional Background</i>	Two additional Purchase Orders are included in the spring tree planting, but are under \$5,000 individually, so they do not require individual approval. These include \$1,475 to Spring Grove Nursery and \$560 to Possibility Place Nursery.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Other

***Budgeted
Explanation***

As discussed at Public Works Committee meeting, trees for spring planting must be ordered now, but will be received next fiscal year. This is currently included in the draft budget. Additional Fall planting costs can be included in FY 2015-16 budget.

Documents: [PO 11035852.PDF](#)

iv. **PO 11035778**

Westmont Chamber of Commerce \$16,376

***Background Of
Subject Matter***

Economic Development Partnership

***Additional
Background***

The payment is included in the finance ordinance, which will be approved simultaneously with the purchase order.

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11035778.PDF](#)

v. **Total Of Purchase Orders**

\$ 54,856.98

***Background Of
Subject Matter***

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Type

Purchase Order

e. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

***Background Of
Subject Matter***

*

Type

Motion

8. Unfinished Business

a. **18 West Quincy Street - Hinsdale Bank And Trust ATM**

Board to consider an ordinance approving the following requests from Hinsdale Bank and Trust to operate an Automated Teller Machine in the B-1 Limited Business District:

1. Special use permit to permit an ATM
2. License agreement with the Village of Westmont to permit an ATM on public property

***Background Of
Subject Matter***

Hinsdale Bank is requesting to operate an ATM on the south side of the existing Metra commuter train station. A previous ATM that had existed on the north side of the station has been removed.

Recommendation

Planning & Zoning Commission unanimously recommended approval, following a positive Economic Development Committee recommendation. The station is in the downtown TIF but is not proposed for redevelopment.

Type

Ordinance

Documents: [ATM FINDINGS OF FACT.PDF](#), [2015-02-11 18 W QUINCY - HINSDALE BANK ATM](#)

9. New Business

a. Westmont, Illinois Reads - Hotel/Motel Grant Request

Board to consider an ordinance awarding a Hotel/Motel Grant request in the amount of \$2,500 to Community Unit School District (CUSD) 201 for the Westmont, Illinois Reads program.

Background Of Subject Matter Illinois Reads is working with CUSD201 on a community-focused introduction of their state-wide reading initiative. This will bring people from across the state to Westmont. If this request is approved, the remaining hotel/motel grant balance is \$12,500.

Additional Background If approved, the Village will pay up to \$2,500 to reimburse up to 50% of expenditures for the program. The Village also intends to provide additional support by paying for a video that can be used by Illinois Reads to promote the program in the future.

Recommendation The Finance committee was supportive of contributing to this program

Type Ordinance

Budgeted Yes

Documents: [CUSD 201 ILLINOIS READS.PDF](#)

b. Fire Pension Trustee Appointment

Board to consider a motion approving Mayor Gunter's appointment of two members of the Fire Pension Fund.

Background Of Subject Matter The Pension Board will be comprised of an active officer and two officers appointed by the Mayor.

Additional Background The Village Board approved creation of the Fire Pension at the 3/5/2015 Village Board meeting.

Type Motion

Budgeted N/A

c. Agreement Renewal - Golfview Hills Fire Protection District

Board to consider an ordinance approving the renewal of an agreement to provide fire and emergency medical services to the Golfview Hills Fire Protection District.

Background Of Subject Matter Golfview Hills Fire Protection District is requesting renewal of an agreement to provide fire and emergency medical services commencing on June 1, 2015, and ending May 31, 2025.

Type Ordinance

Documents: [FIRE AGREEMENT FOR SERVICES.PDF](#), [FIRE AGREEMENT ORDINANCE.PDF](#)

d. Preliminary And Final Plat Request - 415 Brookside Drive

Board to consider an ordinance approving the following requests from the Village of Westmont to split one lot into two lots in the R-3 Single Family Detached Residence District:

1. Preliminary Plat of Subdivision request.
2. Final Plat of Subdivision request.
3. Waiver for stormwater detention.

Background Of The 2 lots of record will be used to construct one new single

Subject Matter	family home and maintain the natural area adjacent to St. Joseph Creek. The lots are located in the existing Sycamore Run subdivision & the buildable lot meets the R-3 zoning regulations.
Additional Background	There was significant public comment about how stormwater would be handled. Stormwater detention will be provided as part of the adjacent creek improvements. Staff proposed to meet with neighbors after the meeting to answer detailed engineering questions.
Recommendation	PZC made a unanimous recommendation at the 3/11/15 meeting, recommending special engineering consideration be given to the lot so there would be no negative impact to the neighbors. Staff recommends approval of the subdivision.
Type	Ordinance

Documents: [SUBN PLAT.PDF](#), [2015-03-11 STAFF REPORT 415 BROOKSIDE - PZC.PDF](#)

e. **Custodial Agreement - Village Hall**

Board to consider an ordinance authorizing an agreement with Imperial Services Systems, Inc. for custodial services at the Village Hall.

Background Of Subject Matter	Request to approve the sum of \$1,685 per month (\$20,220 per year) for custodial services at Village Hall. General service will include 3x per week for all areas, and 5x per week for common areas.
Additional Background	Village Hall custodian is retiring in April 2015. Imperial's proposal for VH custodial service will be a significant cost savings. Westmont Police Department currently uses this company at their facility at 500 N. Cass and they come highly recommended.
Recommendation	Staff recommends approving the proposal in the amount of \$1,685 per month (\$20,220 per year) for custodial services for the Village Hall.
Type	Ordinance
Budgeted	Yes

Documents: [IMPERIAL SERVICE SYSTEMS PROPOSAL VH 03042015.PDF](#)

f. **Hiring Freeze - ERI Positions**

Board to consider a motion to temporarily lift the hiring freeze for the sole purpose of hiring for positions affected by the early retirement incentive.

Background Of Subject Matter	This item has been reviewed by committee.
Additional Background	The hiring overlap will allow for training in each of the positions.
Type	Motion
Budgeted	No
Budgeted Explanation	Currently, the budget covers one individual per position.

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.