



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting February 19, 2015 5:30 p.m.

1. Call To Order

2. Pledge Of Allegiance

3. Roll Call

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- **Mayor**
- Recognize Westmont Park District President Diane Main as she begins her term as Chair of the Illinois Association of Park Districts.
- Westmont Fire Department plaque presentation from the University of Illinois Fire Safety Institute.
- **Clerk**
- **Attorney**
- **Manager**
- **Trustees**

*Background Of
Subject Matter*

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Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held February 5, 2015.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents: [2015-02-05 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #20

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. January Financial Report

Board to consider a motion to accept the financial report submitted for the month of January 2015.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

Documents: [MONTHLY REVENUE AND EXPENSE SUMMARY JANUARY 2015.PDF](#), [JANUARY 2015 FINANCIAL REPORT MEMO.PDF](#)

d. Purchase Orders

i. PO 11035607

CDS Office Technologies \$53,421.00

<i>Background Of Subject Matter</i>	Emergency Replacement of Police In-Car Cameras
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	Proactive camera replacement was considered in past 2 budgets but was postponed until necessary. Cameras are now breaking and if not replaced will soon require pulling cars from service. This replaces 7 cameras now. The remaining to be replaced next year.

Documents: [PO 11035607.PDF](#)

ii. PO 11035664

Burns & McDonnell \$12,899.00

<i>Background Of Subject Matter</i>	Additional Engineering Services - Green Road Design
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035664.PDF](#)

iii. PO 11035663

Burns & McDonnell \$37,000.00

<i>Background Of Subject Matter</i>	Cumnor Road - Additional Engineering Services - Green Road Design
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035663.PDF](#)

iv. PO 11035556

Cattaneo \$12,803.00

<i>Background Of</i>	Electrical work for Village Hall 2nd floor offices.
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Subject Matter

Type Purchase Order

Budgeted No

Budgeted Explanation In the budget, we set aside \$7,000 for unspecified adjustments to Village Hall facilities. This build-out will provide additional office space and a nicer venue for board meeting overflow, and for ceremonies, such as swearing-in, held at Village Hall.

Documents: [PO 11035556.PDF](#)

v. **PO 11035565**

Don Morris Architect \$9,657.62

Background Of Subject Matter January building reviews and inspections.

Type Purchase Order

Budgeted Yes

Documents: [PO 11035565.PDF](#)

vi. **PO 11035518**

M.A.B.A.S. Division 10 \$6,250.00

Background Of Subject Matter Annual Dues for Division 10 including Tactical Response Team, and MABAS.

Type Purchase Order

Budgeted Yes

Documents: [PO 11035518.PDF](#)

vii. **PO 11035603**

Morton Salt \$45,000.00

Background Of Subject Matter Additional salt purchase

Type Purchase Order

Budgeted No

Budgeted Explanation Initially budgeted \$110,000 when salt was \$55/ton. Costs increased to \$75/ton, so the \$110,000 has already been spent, and we now need this additional amount beyond the budget.

Documents: [PO 11035603.PDF](#)

viii. **PO 11035647**

SHI International Corp \$16,876.00

Background Of Subject Matter Servers for Emergency Replacement of Police In-Car Cameras

Type Purchase Order

Budgeted No

Budgeted Explanation Proactive camera replacement was considered in past 2 budgets but was postponed until necessary. Cameras are now breaking and if not replaced will soon require pulling cars from service. This replaces 7 cameras now. The remaining to

be replaced next year.

Documents: [PO 11035647.PDF](#)

ix. **PO 11035572**

West Town Refrigeration Corp \$12,800.00

<i>Background Of Subject Matter</i>	Village Hall 2nd floor office build out - HVAC
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	In the budget, we set aside \$7,000 for unspecified adjustments to Village Hall facilities. This build-out will provide additional office space and a nicer venue for board meeting overflow, and for ceremonies, such as swearing-in, held at Village Hall.

Documents: [PO 11035572.PDF](#)

x. **PO 11035645**

Westmont Park District \$12,500.00

<i>Background Of Subject Matter</i>	Quarterly landscaping services.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035645.PDF](#)

xi. **PO 11035602**

Wills Burke Kelsey \$30,000.00

<i>Background Of Subject Matter</i>	Phase III engineering for Eagle Creek Subdivision and Saint Joseph Creek stabilization.
<i>Additional Background</i>	This is in line with the agreement the Board adopted with Wills Burke Kelsey, at the 2/5/15 board meeting.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11035602.PDF](#)

xii. **Total Of Purchase Orders**

249,206.62

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

e. **Total Of Purchase Orders & Finance Ordinance**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

f. **Community Events**

i. **2015 Taste Of Westmont**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2015 Taste of Westmont event:

1. Special Event Liquor License Fee Waiver
2. Amusement License Fee Waiver
3. Live Amplified Sound Permit for event hours
4. Street and Public Right of Way Closures - Typical Street and Right of Way Closures For Taste of Westmont Event

Background Of Subject Matter The WSEC will be hosting their annual Taste of Westmont July 9-12, 2015 in Downtown Westmont on Cass Avenue from Naperville Road to Burlington Avenue. All of their requests for this year are the same as last year.

Type Ordinance

Documents: [2015TASTEOWESTMONTCOMMUNITYEVENTSPERMITREQUESTFORM-PDF.PDF](#), [2014-2015 TASTE OF WESTMONT EVENT MAP.PDF](#)

ii. **2015 Westmont Street Fair & Cruisin' Nights**

Board to consider an ordinance approving the following requests from the Westmont Special Events Corporation for their 2015 Westmont Street Fair & Cruisin' Nights events:

1. Live Amplified Sound Permit for event hours
2. Street and Public Right of Way Closures - Typical Street and Right of Way Closures For Westmont Street Fair except for the addition of Cass Avenue from Norfolk to Naperville Road, as needed.

Background Of Subject Matter The WSEC will host their 2015 Westmont Street Fair events Thursdays in June, July & August, 5-9p, on Cass from Naperville Road to Burlington in Downtown Westmont. Requests are similar to last year with the addition of one extra block closure on Cass.

Recommendation Staff recommends approval.

Type Ordinance

Documents: [2014-15 WESTMONT STREET FAIR MAP.PDF](#), [2015WESTMONTSTREETFAIR-CRUISINNIGHTSCOMMUNITYEVENTSPERMITREQUESTFORM-PDF.PDF](#)

iii. **2015 Red, White & BBQ**

Board to consider an ordinance approving the following requests from the Westmont Lions Club for their 2015 Red, White & BBQ event:

1. Special Event Liquor License Fee Waiver
2. Amusement License Fee Waiver
3. Live Amplified Sound Permit for event hours
4. Road Closure - Plaza Drive, from Burr Oak to Blackhawk Drive, on Wednesday, May 20, 2015 through Monday, May 25, 2015

Background Of Subject Matter The Westmont Lions Club will be hosting their annual Red, White & BBQ event May 22-24, 2015 at Ty Warner Park. All of their requests for this year are the same as last year.

Recommendation Staff recommends approval.

Type Ordinance

Documents: [RED WHITE AND BBQ ANNUAL MAP.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **2015 Color Stomp**

Board to consider an ordinance approving the following requests from Community Unit School District 201 for a new Color Stomp event on May 17, 2015:

1. Live Amplified Sound Permit for event hours
2. Street Closures - Perimeter of Ty Warner Park - Plaza Drive from Burr Oak to Blackhawk, Burr Oak Drive from Plaza to Chestnut, Chestnut from Burr Oak to Blackhawk, and Blackhawk from Chestnut to Plaza - streets may be closed from approximately 8:50am to 10:00am. Appropriate signage and detour information will be put in place.

Background Of Subject Matter	The Color Stomp, co-hosted by CUSD201 and Reclaim 13, is a new event-fundraiser, which will provide awareness regarding human trafficking. The event will take place May 17, 2015, 8-11am, at Ty Warner Park and use surrounding streets for the Color Run.
Recommendation	Staff recommends approval.
Type	Ordinance

Documents: [2015COLORSTOMPCOMMUNITYEVENTSPERMITREQUESTFORM-PDF.PDF](#)

b. **132 North Cass Avenue - Downtown Development Grant Request**

Board to consider an ordinance approving the following requests from Crystal Gombosi of Crystal's Underground Hair Design in the B-1 Limited Business District:

1. Downtown Development Grant request in the amount of \$1113.50
2. Sign permit fee waiver in the amount of \$230.00

Background Of Subject Matter	The applicant is requesting assistance with the cost of installing a new wall sign to identify her re-branded hair salon, Crystal's Underground Hair Design (formerly Cuts on Cass).
Additional Background	The work is eligible for a matching grant of up to \$5000 or 50%, whichever is less; the applicant is requesting \$1113.50, plus the \$230.00 permit fee cost. If the request is approved, the remaining Facade Improvement fund balance is \$4532.50
Recommendation	The wall sign meets the recommended downtown Design Guidelines for the facade grant and staff recommends approval.
Type	Ordinance
Budgeted	Yes

Documents: [FACADE GRANT REQUEST - SIGN PERMIT MATERIALS.PDF](#)

c. **Holy Trinity Church - Liquor License Fee Waiver**

Board to consider an ordinance approving the following request for the 2015 Holy Trinity Church - Benefit for the Haiti Committee scheduled for March 7, 2015 from 6:00 PM - 10:00 PM:

1. Waive the special event liquor license fee.

Background Of	Holy Trinity Church will be hosting a benefit dinner to support its
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<i>Subject Matter</i>	efforts in Haiti on Saturday, March 7, 2015. The event will be held from 6:00pm until 10:00pm at the Holy Family Hall.
<i>Additional Background</i>	Wine will be served during dinner. Beer and wine will be available at the bar.
<i>Recommendation</i>	Staff recommends approval of this request.
<i>Type</i>	Ordinance

d. **Compensation Study Presentation**

Board to hear a Compensation Study presentation by Ms. Joellen Earl of GovHRUSA.

<i>Background Of Subject Matter</i>	A compensation study has been completed by GovHRUSA and Ms. Earl will give a presentation based on the findings.
<i>Type</i>	Discussion Only

e. **Elevator Inspection Contract**

Board to consider an ordinance to approve a revised contract with Thompson Elevator Inspection Service.

<i>Background Of Subject Matter</i>	The Village has had a contract with Thompson since the 1970s for elevator inspections. Starting in 2015, annual commercial elevator inspections in Westmont are now coordinated with the State, so the Village is amending its current contract with Thompson.
<i>Additional Background</i>	Prices for inspections will remain the same as when the contract was amended in 2008. Elevators that are not under the State's jurisdiction will be inspected by Thompson and permits will be administered by the Community Development Department.
<i>Recommendation</i>	Staff recommends approval of this revised contract with Thompson Elevator Inspection Service.
<i>Type</i>	Ordinance
<i>Budgeted</i>	Yes

Documents: [PROPOSED CONTRACT.PDF](#), [PROPOSED FEE SCHEDULE.PDF](#)

f. **2015 Official Zoning Map**

Board to consider an ordinance approving the revised zoning map of the Village dated December 31, 2014 as the official 2015 zoning map.

<i>Background Of Subject Matter</i>	State statute requires the corporate authorities to publish a map showing the existing zoning uses, divisions, restrictions, regulations & classifications of such municipality for the preceding calendar year.
<i>Additional Background</i>	This map shall be published no later than March 31st of each year. The map published by the corporate authority shall be the official zoning map (65 ILCS/5/11-13-19). Staff recommends approval of the attached revised map.
<i>Type</i>	Ordinance

Documents: [2015 ZONING MAP ATTACHMENT.PDF](#)

10. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

11. Miscellaneous

12. Adjourn

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.