



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting January 8, 2015 5:30 p.m.

1. Call To Order

2. Pledge Of Allegiance

3. Roll Call

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor - Wildcat Cheer Squad Recognition
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

b. Committee Reports

- Administration - Trustee Senicka
- Economic Development - Trustee Addington
- Finance - Trustee Scott
- Public Safety - Trustee Nero
- Public Works - Trustee Barry
- Public Information - Clerk Szymiski
- Community Development - Trustee Barker
- Westmont First - Trustee Barker
- Environmental Improvement Commission - Trustee Barry

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. **Village Board Minutes**

i. **Board Meeting Minutes**

Board to consider approving the minutes of the Village Board meeting held December 11, 2014 and the Special Meeting: Budget Brainstorming Workshop held on December 9, 2014.

Background Of Subject Matter Required parliamentary procedure.

Type Motion

Documents: [2014-12-11 VILLAGEBOARDMEETINGMINUTES.PDF](#), [2014-12-09 SPECIAL MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #17**

To be announced at the meeting.

Background Of Subject Matter *

Type Motion

c. **Purchase Orders**

i. **PO 11035106**

Don Morris Architect \$14,575.19

Background Of Subject Matter November 2014 reviews and inspections.

Additional Background The payment is included in the finance ordinance, which will be approved simultaneously with the purchase order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11035106.PDF](#)

ii. **PO 11035205**

Dorner Company \$5,385.00

Background Of Subject Matter Repair High Service Pump #4

Type Purchase Order

Budgeted Yes

Documents: [PO 11035205.PDF](#)

iii. **PO 11035229**

Google, Inc. \$7,301.25

Background Of Subject Matter Postini email archive.

Additional Background The payment is included in the finance ordinance, which will be approved simultaneously with the purchase order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11035229.PDF](#)

iv. **PO 11035269**

Collision Craft \$18,517.30

Background Of Subject Matter	Repair of Squad Car #37 - CR14-10260
Type	Purchase Order
Budgeted Explanation	Reimbursable by IRMA

Documents: [PO 11035269.PDF](#)

v. **PO 11035270**

Ray O'Herron \$9,569.00

Background Of Subject Matter	Ammunition
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11035270.PDF](#)

vi. **PO 11035277**

Westmont Special Events \$10,000.00

Background Of Subject Matter	Hotel/Motel Tax Grant
Additional Background	The payment is included in the finance ordinance, which will be approved simultaneously with the purchase order.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11035277.PDF](#)

vii. **PO 11035278**

I/O Solutions \$6,957.50

Background Of Subject Matter	Police Sergeant Promotional Testing.
Additional Background	The payment is included in the finance ordinance, which will be approved simultaneously with the purchase order.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11035278.PDF](#)

viii. **PO 11035283**

Meade Electric \$9,068.74

Background Of Subject Matter	Light pole replacement - 128 132 Cass Avenue
Additional Background	IRMA claim reimbursement
Type	Purchase Order

Documents: [PO 11035283.PDF](#)

ix. **PO 11035300**

Taser International, Inc. \$5,672.40

Background Of Subject Matter	Tasers, holsters, and magazines.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11035300.PDF](#)

x. **PO 11035323**

I R M A \$452,896.75

Background Of Subject Matter	Members Contributions 2015.
Additional Background	Estimated payments.
Recommendation	The payment is included in the finance ordinance, which will be approved simultaneously with the purchase order.
Type	Purchase Order
Budgeted Explanation	Estimated payment higher than budgeted - offset by revenue

Documents: [PO 11035323.PDF](#)

xi. **Total Of Purchase Orders**

\$539,943.13

Background Of Subject Matter	*
Type	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance**

To be announced at the meeting

Background Of Subject Matter	*
Type	Motion

e. **November Financial Report**

Board to consider a motion to accept the financial report submitted for the month of November 2014.

Background Of Subject Matter	Typically the Financial Report is accepted at the second meeting of the month, but since there was only one meeting in December, this first meeting in January includes the financial report which would have been accepted at the second December meeting.
Type	Motion

Documents: [NOVEMBER 2014 FINANCIAL REPORT MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY NOVEMBER 2014.PDF](#)

f. **21 North Cass Avenue - Downtown Development Grant Request**

Board to consider an ordinance approving a Downtown Development Grant Request from Cass Ave Partners in the amount of \$3000.

Background Of	The applicant is requesting assistance with the \$6400 cost to
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Subject Matter	install a fire alarm, which is eligible for a matching grant of 50%. If the grant request is approved, the remaining Life Safety fund balance is \$1062.
Type	Ordinance
Budgeted	Yes

Documents: [21 N CASS GRANT ATTACHMENTS.PDF](#)

8. Unfinished Business

a. Referendum For Stormwater Sales Tax

Board to consider an ordinance authorizing the submission of a public question via referendum for the April 7, 2015 general election ballot allowing the Village to adopt a sales tax to address Village-wide problems of stormwater management as either:

1. A referendum for a one percent non-home rule sales tax, or
2. A referendum for a half percent non-home rule sales tax.

Background Of Subject Matter	This proposed ordinance authorizes the placement of this referendum question on the April 7, 2015 general election ballot.
Type	Ordinance

9. New Business

a. 104 East Chestnut - PRC- Permit Fee Waiver

Board to consider an ordinance to waive the building permit fees of \$29,685.00 for the People's Resource Center at 104 East Chestnut.

Background Of Subject Matter	PRC has purchased this 13,000 square foot facility to better serve the community with a desire to open to the public in March 2015.
Additional Background	Historically, building permit fees have been waived for non-profit entities.
Type	Ordinance

Documents: [PRC.PDF](#)

b. 1000, 1100, 1112, 1120 & 1128 S Williams St - CMIF Eagle Creek

Board to consider ordinances approving the following requests from CMIF Eagle Creek regarding the properties located at 1000, 1100, 1112, 1120 & 1128 S Williams Street, all in Westmont, IL 60059 for the following:

1. Map Amendment request to rezone from R-3 Single Family Detached Residence Zoning District and R-4 General Residence District to Planned Development Overlay District in the underlying R-4 General Residence District with the following exceptions from the Zoning Code:

- a. Exception to permit the construction of a clubhouse facility exceeding 144 square feet and 15' height.
- b. Exception to permit the construction of an additional accessory structure.
- c. Exception to reduce the required number of parking spaces, which are currently non-conforming.
- d. Exception to permit an existing non-conforming rear yard setback.

2. Site & landscaping plan approval for the construction of a clubhouse facility.
3. Multifamily masonry waiver request.

4. Partial detention waiver request.
5. Planned Development Agreement.

Background Of Subject Matter	Applicant requests rezoning from R-3 and R-4 to Planned Development District with an underlying R-4 zoning, & exceptions to permit the construction of a new clubhouse facility with indoor amenities & an outdoor deck.
Additional Background	Applicant presented to PZC in December & PZC gave a unanimous positive recommendation after discussion that the apartment parking spaces have never been fully utilized. Chairman recommended against 24 hour resident clubhouse access.
Type	Ordinance

Documents: [2014-12-10 MEETING MINUTES - PZC - DRAFT.PDF](#), [2014-12-10 STAFF REPORT - EAGLE CREEK REZONING.PDF](#), [EAGLE CREEK SITE PLAN.PDF](#)

c. **Sales Tax Information Exchange**

Board to consider an ordinance approving a Reciprocal Agreement of Exchange of Information.

Background Of Subject Matter	State statute recently allowed the state to enter into agreements with non-home-rule municipalities for a small group of employees directly involved in financial operation of the Village to see detailed information about sales tax by business.
Additional Background	The Village would be required to take precautions to protect the confidentiality of the data. However, the Village attorney has indicated that some dissemination of aggregated data may be permissible.
Recommendation	Staff recommends approval.
Type	Ordinance
Budgeted	N/A

Documents: [RECIPROCAL AGREEMENT ON INFORMATION EXCHANGE.PDF](#)

d. **Nicor Settlement Agreement**

Board to consider an ordinance approving a settlement agreement with Nicor.

Background Of Subject Matter	The Village retained Azavar to audit Nicor's payment of utility taxes. Azavar has represented the Village in litigation to obtain these back taxes and to create a system to avoid missing these payments in the future.
Additional Background	Staff feels the proposed settlement agreement is an acceptable resolution to the matter.
Recommendation	Staff recommends approval.
Type	Ordinance

e. **2013-14 Comprehensive Annual Financial Report**

Board to consider an ordinance accepting the FY 2013-14 Comprehensive Annual Financial Report (CAFR).

Background Of Subject Matter	The CAFR for FY 2013-14 is ready for acceptance by the Board. This report for the Fiscal Year May 1, 2013 through April 30, 2014, is prepared in accordance with Generally Accepted Accounting Principles.
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Recommendation	Staff recommends approval.
Type	Ordinance
Budgeted	N/A

f. **Award Of Bid Proposal - North Warwick Properties**

Board to consider an ordinance awarding the bid proposal from KLF Enterprises for the demolition and site restoration, and approving a contract consistent with the bid documents.

Background Of Subject Matter	Village accepted bid proposals from 4 contractors for the demolition & site restoration of 415 & 417 N. Warwick. Due to proposal restrictions from the low bidder, staff is recommending award to the 2nd low bidder, KLF Enterprises in the amount of \$24,000.
Additional Background	Langos is the low bidder with a bid of \$23,800; however, their proposal stated "This work cannot be performed during the winter". KLF did not indicate any restrictions on their proposal. KLF has worked directly with the Village in the past.
Recommendation	Staff recommends the award KLF Enterprises' Bid of \$24,000.00.
Type	Motion
Budgeted	No
Budgeted Explanation	Not a specific line item however funds are available from the stormwater bond.

Documents: [KLF ENTERPRISES - WARWICK DEMO.PDF](#)

g. **Service Contract - Village Gateway And Wayfinding Design Services**

Board to consider an ordinance authorizing a service contract for Phase 1 Design services for the Village Gateway and Wayfinding Signage at the four subareas of the Comprehensive Plan.

Background Of Subject Matter	The Conceptual Design Proposal includes site visits, meetings with staff for project direction, sketch alternatives, preferred alternatives for each sign type, cost opinions, and final review.
Additional Background	Staff has negotiated a Conceptual Design Proposal (phase 1) for the Village Gateway & Wayfinding Signage project recommended by the Comprehensive Plan with Gary Weber Associates in an amount not to exceed \$7,000.
Type	Ordinance
Budgeted	Yes

Documents: [VILLAGE GATEWAY.PDF](#), [WESTMONT FEE PROPOSAL.PDF](#)

h. **Service Contract - West End Ave & North Park St Water Main Replacement**

Board to consider an ordinance authorizing a service contract for Phase 2 and Phase 3 Design and Construction Engineering Services regarding West End Ave and North Park Street Water Main Replacement.

Background Of Subject Matter	The construction project consists of approximately 2,800 linear feet of 8-inch water main replacement, installed by directional drilling. Work includes new valves, hydrant, & other related work.
Additional Background	We have negotiated an engineering (Phase 2 & 3) Design and Construction Supervision Services for this project with Baxter and Woodman in an amount not to exceed \$91,000.

Type	Ordinance
Budgeted	Other
Budgeted Explanation	Washington St was the budgeted watermain replacement, not Park St. To match road resurfacing with watermain replacement, we are proposing moving forward with Park & postponing Washington. Cost exceeds the budget by \$20,000 there other funds are available.

Documents: [NORTH PARK AND WEST END WATER MAIN REPLACEMENT SERVICE AGREEMENT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.