



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting November 13, 2014 5:30 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Acting Manager
- Trustees

Background Of *

Subject Matter

Type Discussion Only

b. Committee Reports

- Administration & Finance
- Building and Zoning
- Public Safety
- Public Works
- Public Information
- Code Enforcement
- Economic Development
- Westmont First
- Environmental Improvement Commission

Background Of *

Subject Matter

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held October 29, 2014.

<i>Background Of Subject Matter</i>	Required parliamentary procedure.
<i>Type</i>	Motion

Documents: [10-29-2014 MEETING MINUTES - BOARD.PDF](#)

ii. Executive Session Minutes

Board to consider a motion to accept, approve and release the following Executive Session minutes with the exceptions as noted:

<u>Meeting Date</u>	<u>Exception: Paragraph #</u>
• February 28, 2008	Except Para # 1,2,3,4,5,6 & 7
• May 28, 2009	Except Para # 6
• June 15, 2009	
• February 16, 2010	
• April 1, 2010	Except Para # 4
• July 1, 2010	Except Para # 2
• July 15, 2010	Except Para # 2
• September 29, 2011	
• October 17, 2011	
• December 15, 2011	
• January 3, 2012	
• January 12, 2012	
• January 16, 2012	
• March 1, 2012	Except Para # 3
• April 2, 2012	
• April 16, 2012	
• April 26, 2012	
• June 4, 2012	Except Para # 6
• June 18, 2012	Except Para # 3
• June 28, 2012	Except Para # 2 & 3
• July 2, 2012	Except Para # 4
• August 20, 2012	Except Para # 5
• September 17, 2012	
• September 27, 2012	
• October 15, 2012	Do not release.
• January 7, 2013	
• January 17, 2013	
• January 31, 2013	
• May 2, 2013	
• June 17, 2013	Except Para # 4,5,6,& 7
• June 27, 2013	
• July 25, 2013	
• August 22, 2013	
• September 19, 2013	Do not release.
• October 3, 2013	
• October 31, 2013	
• November 4, 2013	
• November 26, 2013	Do not release.
• December 19, 2013	Except Para # 1,2,& 4
• January 9, 2014	Do not release.
• January 23, 2014	
• February 6, 2014	Except Para # 1,2,3,5,8,& 12

• March 6, 2014	Except Para # 1 & 3
• April 3, 2014	Do not release
• April 17, 2014	Do not release
• May 15, 2014	Except Para # 1 & 3
• May 29, 2014	Except Para # 1
• June 12, 2014	
• July 7, 2014	Do not release.
• July 23, 2014	Do not release.
• July 24, 2014	Except Para # 2 & 3
• August 7, 2014	Do not release
• August 21, 2014	Do not release
• September 4, 2014	Except Para # 2,3,4,& 5
• September 18, 2014	Except Para # 2
• October 2, 2014	Except Para # 2,3,& 4

Background Of Subject Matter	The Illinois Open Meetings Act requires that the Village Board periodically review to accept, approve and/or release Executive Session minutes in whole or part.
Additional Background	*
Recommendation	Approval.
Type	Motion
Budgeted	N/A
Budgeted Explanation	*

b. **Finance Ordinance**

i. **Finance Ordinance #15**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Ordinance

c. **Purchase Orders**

i. **PO 11034871**

Artflow Systems \$18,348.00

Background Of Subject Matter	Epoxy Flooring for Police Department Garage/Booking Room
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11034871.PDF](#)

ii. **PO 11034900**

Don Morris Architect PC \$14,283.66

Background Of Subject Matter	Monthly inspections and reviews
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11034900.PDF](#)

iii. **PO 11034863**

Wholesale Direct Inc. \$5,204.00

<i>Background Of Subject Matter</i>	Light Package for the New Water Truck - Unit #201
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11034863.PDF](#)

iv. **PO 11034854**

Red Hawk Security Systems \$13,865.00

<i>Background Of Subject Matter</i>	CCTV Camera Licenses
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	Part of the State Grant we received to upgrade security.

Documents: [PO 11034854.PDF](#)

v. **PO 11034846**

HD Supply Waterworks \$13,230.00

<i>Background Of Subject Matter</i>	Water Meters
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11034846.PDF](#)

vi. **PO 11034841**

Blue Star Tec, LLC \$6,000.00

<i>Background Of Subject Matter</i>	High-end network support
<i>Additional Background</i>	The Village Board approved the contract with the vendor at the July 24 meeting.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Other
<i>Budgeted Explanation</i>	Not specifically budgeted, but funds available.

Documents: [PO 11034841.PDF](#)

vii. **PO 11034829**

DLS Embroidery & Screenprint \$5,274.00

<i>Background Of Subject Matter</i>	Fire Shirts/Winter Gear
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11034829.PDF](#)

viii. **Total Of Purchase Orders**

\$76,204.66

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

d. **Total Of Purchase Orders And Finance Ordinance**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

e. **Community Events**

i. **Race To The Flag 5K - 2015**

Board to consider an ordinance approving the following two requests pertaining to the 2015 Race to the Flag (RTTF) event held in the Oakwood Subdivision on May 24, 2015:

- A. Street closures for the Race to the Flag 5K, and
- B. Issuance of a license for amplified sound.

<i>Background Of Subject Matter</i>	This is the sixth year for this highly successful event that is conducted in partnership with the Westmont Lion's Club and the Red, White, BBQ event. This event draws participants from the community, Chicagoland area, and out of state.
<i>Additional Background</i>	To date, this event over the last five years has raised and donated over \$52,000 to St. Jude Children's Research Hospital.
<i>Recommendation</i>	Staff recommends approval.
<i>Type</i>	Ordinance

Documents: [RTTF 5K 2015 PERMIT REQUEST.PDF](#), [RACE MAP 2015.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **407, 309 & 311 W 63rd St - Pathway Development Partners**

Board to consider ordinances approving the following requests from Pathway Development Partners regarding the properties located at 407 West 63rd Street, 309 West 63rd Street and 311 West 63rd Street, all in Westmont, IL 60559 for the following:

- 1. Map Amendment request to rezone the property at 407 West 63rd Street, 309 West 63rd Street and 311 West 63rd Street from R-4/PD General Residence District / Planned Development to R-6 Special Residence District.
- 2. Site and Landscaping Plan approval to build an assisted living facility.
- 3. Preliminary Plat of Subdivision.
- 4. Zoning Code Variance request to reduce the required front yard setback in an R-6 Special Residence District for the purpose of constructing parking within the setback.
- 5. Zoning Code Variance request for relief from the maximum allowable density in an R-6 Special Residence District.

<i>Background Of</i>	Applicant requests rezoning to R-6, site & landscaping plan
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Subject Matter	approval, & variances to build a senior living facility with 109 units (75 assisted living units & 34 Memory Care units). Amenities would include dining rooms, activities, wellness, & courtyards.
Additional Background	Applicant presented to PZC in August & was continued for additional information, & returned for a public hearing in Oct. Applicant also met with the adjacent residential neighbors and has revised building elevations & screening along the property lines.
Recommendation	PZC made a unanimous negative recommendation based on concerns including flooding, change in density & use, along with traffic issues on 63rd Street. Several Commissioners felt a senior living facility was needed, but not at this location.
Type	Ordinance

Documents: [MEMO TO BOARD.PDF](#), [FINDINGS OF FACT.PDF](#), [PZC STAFF MEMO AND ATTACHMENTS.PDF](#), [DRAFT PZC 2014-10-08 MEETING MINUTES.PDF](#), [NEIGHBOR PETITION.PDF](#), [SITE PLAN.PDF](#), [LANDSCAPE PLANS.PDF](#), [ARCHITECTURAL PLANS.PDF](#), [PROPOSED PATHWAY IMPERVIOUS.PDF](#), [BELLERIVE IMPERVIOUS SURFACE - APPROVED.PDF](#), [EXHIBIT 3 B BELLERIVE TERRACE TRAFFIC STUDY.PDF](#), [EXHIBIT 3 A PATHWAY TRAFFIC STUDY.PDF](#), [ALTA SURVEY.PDF](#)

b. Parking Restrictions- Wilmette Avenue

Board to consider an ordinance to restrict parking on Wilmette Avenue from Rosewood Court to Traube including Rosewood Court east of Wilmette Avenue.

Background Of Subject Matter	Parking restrictions in the residential area south of Napleton Porsche to be considered to address parking concerns. Time restrictions of either 2, 3 or 4 hours limits should be reviewed.
Additional Background	Employee vehicles and trucks unloading vehicles in the residential area have caused traffic issues for residents. The restriction of parking will affect both local businesses along with residents in this area.
Type	Ordinance

c. Temporary Storage Pods Text Amendment

Board to consider an ordinance approving a text amendment to the municipal code to streamline the requirements regarding temporary storage pods.

Background Of Subject Matter	Building & Zoning Committee discussed this change at the Oct 2014 meeting & made a positive recommendation. The amendment will be reviewed by Planning & Zoning Commission at the 11/12 public hearing & their recommendation will be presented to the Board.
Recommendation	The text amendment will no longer require a \$250 cash bond, and the language has been simplified. Staff recommends approval of the attached language. Draft minutes from the Committee meeting are also attached.
Type	Ordinance

Documents: [2014-05-07 STORAGE POD ORDINANCE REVISION.PDF](#), [2014-2-10 BZC MINUTES - PODS.PDF](#)

d. Liquor Ordinance Modification

Board to consider an ordinance to modify Chapter 10 Section 10-36 of the Westmont Code of Ordinances in order to add language to Class 1-4, which will allow the retail sale of alcohol in it's original package for off-premise consumption.

Background Of	This request is in response to several inquiries from local
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Subject Matter	businesses.
Recommendation	Staff recommends approval of this amended language.
Type	Ordinance

e. **Class 20 Liquor License Modification**

Board to consider an ordinance modifying the Class 20 Liquor License to allow for the retail sale of wine along with on-site wine tastings.

Background Of Subject Matter	Staff received a request from Urban Legends Brewery for this modification.
Recommendation	Staff recommends approval of this modification.
Type	Ordinance

f. **Proposed Aggregate Property Tax Levy**

Board to consider a motion determining the proposed aggregate tax levy.

Background Of Subject Matter	As discussed at the 10/29/14 A&F Committee, the Tax Cap law allows revenues to increase by CPI (1.5%) & new growth, which we expect to capture by levying a 4.6% increase. The proposed aggregate levy is \$8,265,332, with the major increase in Police Pension.
Additional Background	The attached shows current levels and 3 options. "2014 Option" (Red Column) requires \$75,000 in cuts. Proposal is to levy "2014 Levy" (Green Column), to get "2014 Expected" (Blue Column), which is an estimated \$12 annual impact to the average resident.
Recommendation	Staff Recommends Adoption
Type	Motion
Budgeted	Other
Budgeted Explanation	This will be part of determining the budget for FY 2015-16

Documents: [2014 LEVY PTELL - - AGGREGATE SUMMARY.PDF](#)

g. **Places For Eating Tax Amendment**

Board to consider an ordinance adopting the following amendments to the Places for Eating Tax.

1. An extension of the Due Date to the last day of the following month.
2. A clarification that prepared food and drink sold for immediate consumption are included, regardless of whether it was prepared on site.
3. A clarification that vending machines sales are not subject to the tax.
4. A clarification that seating includes chairs and bar stools, as well as tables or counters where people sit, stand, or lounge to consume food or drink.

Background Of Subject Matter	Businesses have had questions regarding food or drink prepared at other locations included alcohol, soft drinks, bags of chips, boxes of candy, and pizza. If these can be consumed on premise, they are subject to the tax.
Additional Background	Due to the initial confusion, businesses that did not understand these clarifications have until December 31, 2014 to become compliant in these areas. However, all taxes that a business has collected from their patrons, must be remitted to the Village.

<i>Type</i>	Ordinance
<i>Budgeted</i>	Yes

Documents: [2014-11-13 - MEMO - PLACES FOR EATING TAX AMENDMENT.PDF](#)

h. **Standing Committees Of The Board**

Board to consider an ordinance to name the following as the standing committees of the Board: Public Information, Public Safety, Administration and Human Resources, Public Works and Engineering, Community Development, Finance, and Economic Development.

<i>Background Of Subject Matter</i>	As the standing committees are restructured, a new rotation schedule shall be started beginning with the 2015 calendar year.
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<i>Type</i>	Ordinance
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i. **Regular Meeting Schedule Modification**

Board to consider a motion to amend the regular meeting schedule adjusting the November 27, 2014 and the December 25, 2014 meeting dates.

<i>Background Of Subject Matter</i>	The regular meeting schedule can be rescheduled to a different evening or a decision to cancel the meetings can be reached. The first meeting of the new year is January 8, 2015.
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<i>Additional Background</i>	If a decision to cancel is reached, in the unlikely event a board meeting is required, a special meeting can be scheduled.
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<i>Type</i>	Motion
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j. **Employment Agreement**

Board to consider an ordinance approving an Employment Agreement with a Village Manager.

<i>Background Of Subject Matter</i>	*
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<i>Type</i>	Ordinance
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10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.