



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting April 3, 2014 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

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Type

Discussion Only

b. Committee Reports

- Administration & Finance
- Building & Zoning
- Public Safety
- Public Works
- Public Information
- Code Enforcement
- Stormwater Management Committee
- Westmont First
- Environmental Improvement Commission

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. **Village Board Minutes**

i. **Village Board Meeting Minutes**

Board to consider approving the minutes of the Village Board Meeting held March 20, 2014.

<i>Background Of Subject Matter</i>	Required parliamentary procedure.
<i>Type</i>	Motion
<i>Budgeted</i>	N/A
<i>Budgeted Explanation</i>	*

Documents: [2014-03-20 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #24**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Ordinance

c. **Purchase Orders**

i. **PO 11033236**

Village of Downers Grove \$52,249.00

<i>Background Of Subject Matter</i>	Village share of VOC: \$10,449.80 Fire Dispatch & \$41,799.20 Police Dispatch
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033236.PDF](#)

ii. **PO 11033216**

Baxter & Woodman \$49,675.00

<i>Background Of Subject Matter</i>	Water Main Replacement - Construction Engineering
<i>Additional Background</i>	North Williams, Cumnor & West End
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033216.PDF](#)

iii. **PO 11033215**

Baxter & Woodman \$35,000.00

<i>Background Of Subject Matter</i>	Water Main Replacement - Design Engineering
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033215.PDF](#)

iv. **PO 11033241**

Vidito Tree Experts \$32,855.00

<i>Background Of Subject Matter</i>	Phase II Tree Removal
<i>Additional Background</i>	EAB Trees (68) remove & stump
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	Not budgeted - approved at Public Works Committee level.

Documents: [PO 11033241.PDF](#)

v. **PO 11033204**

Westmont Chamber of Commerce \$22,165.00

<i>Background Of Subject Matter</i>	2014 Tourism Grants Project
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033204.PDF](#)

vi. **PO 11033200**

Westmont Chamber of Commerce & Tourism Bureau \$16,376.00

<i>Background Of Subject Matter</i>	2014 Economic Development Partnership
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033200.PDF](#)

vii. **PO 11033239**

Accurate Tank Technologies \$13,620.00

<i>Background Of Subject Matter</i>	Fuel Center Tank Repair
<i>Additional Background</i>	Lowest quote
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	Emergency

Documents: [PO 11033239.PDF](#)

viii. **PO 11033244**

Corpro Water Works \$13,500.00

<i>Background Of Subject Matter</i>	Cathodic Protection - West Tank
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033244.PDF](#)

ix. **PO 11033242**

Suburban Door Check & Lock Services, Inc. \$7,175.00

<i>Background Of Subject Matter</i>	Conversion of Interior Door - Village Hall
<i>Additional Background</i>	Locks for new access controls
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	RI) Paid via grant

Documents: [PO 11033242.PDF](#)

x. **PO 11033249**

Elmhurst Memorial Occupational Health Services \$6,439.00

<i>Background Of Subject Matter</i>	Physical Exams & Random Drug Tests
<i>Additional Background</i>	February 2014
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033249.PDF](#)

xi. **Total Of Purchase Orders**

\$249,054.00

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance #24**

Total to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

e. **Community Events**

i. **Relay For Life 2014**

Board to consider an ordinance approving two requests pertaining to 2014 Relay for Life event held at Ty Warner Park on May 30th & 31st:

1. Issuance of a sound amplification license.
2. Permission to erect temporary direction signage on public property.

<i>Background Of Subject Matter</i>	The Westmont Relay For Life is an overnight event that raises awareness and funds for cancer research. Leslie Abrahamson of the American Cancer Society is the coordinator.
<i>Additional Background</i>	Temporary signs will be located at Blackhawk & Ogden, Cass & Plaza, and Cass & Chestnut. Times for amplified sound will be Friday, May 30, 9am-11pm, and reduced

amplified sound from May 30, 11pm to May 31, 6am.

Type Ordinance

Documents: [COMMUNITY EVENT PERMIT REQUEST - RELAY FOR LIFE - 2014.PDF](#)

f. **Proclamations**

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*Background Of
Subject Matter* *

Type Proclamation

i. **Proclamation - 2014 Volunteer Week**

Board to consider a proclamation declaring the week of April 6-12 in 2014 as National Volunteer Week in honor of all the outstanding volunteers throughout our community.

*Background Of
Subject Matter* *

Type Proclamation

Documents: [2014 VOLUNTEER WEEK PROCLAMATION.PDF](#)

ii. **Proclamation - American Legion 90th Anniversary**

Board to consider a proclamation honoring the the 90th Anniversary of the Westmont American Legion Post 338.

*Background Of
Subject Matter* *

Type Proclamation

Documents: [WESTMONT AMERICAN LEGION POST 338 PROCLAMATION.PDF](#)

8. **Unfinished Business**

a. **Recapture Agreement - Bellerive Terrace**

Board to consider an ordinance approving a Recapture Agreement for the benefit of Bellerive Terrace, 407 W. 63rd Street, Westmont.

*Background Of
Subject Matter* Bellerive Terrace of Westmont is a residential development developed by Brompton Homes, LLC. The developer installed certain public improvements which will benefit the adjacent property at 307 W.63rd Street if developed.

*Additional
Background* This agreement will allow the developer to recapture a portion of the costs of those public improvements from the adjacent property. The developer installed stormwater pipes across the adjacent property but has yet to secure an easement for said pipes.

Recommendation Staff recommends approval of the Agreement, subject to a discussion at the Board level about the lack of an easement with the adjacent property owner.

Type Ordinance

Documents: [RECAPTURE AGREEMENT - W 63RD ST.PDF](#)

9. **New Business**

a. **Westmont Ale Harvest Fest & Competition**

Board to consider an ordinance approving the following requests from the Westmont

Chamber of Commerce Education Foundation:

- Request for Street Closure - Plaza Drive from Burr Oak to Blackhawk, Oct. 11, 7am-8pm.
- Request to approve Liquor License fee waiver for the event.
- Request to approve live amplified sound waiver during event hours.

Background Of Subject Matter Westmont 1st & WCCTB joint event to be coordinated by Lou Dog Events. This is an event that participants will buy a ticket to attend, not an open festival. Judging will begin at 9:00am and will not be open to the public. VIP event from noon til 1:00pm.

Additional Background Official event will be from 1-5pm, clean up from 5-8pm. There will be limited live music. Most of the event will be in the soccer field at Ty Warner Park south of Plaza Drive. A charitable donation from the event will be made to WCCTB Education Foundation.

Type Ordinance

Documents: [2014 WESTMONT ALE HARVEST FEST COMMUNITY EVENTS PERMIT REQUEST FORM.PDF](#)

b. **36 North Cass Avenue - Bugwilder Studio Special Use**

Board to consider an ordinance approving the following requests from Joseph Jovanovich of Bugwilder Studios to allow the operation of a salon on the ground floor in the B-1 Limited Business District:

1. Special use permit.
2. Development permit.

Background Of Subject Matter Zoning code requires a special use ordinance for salons in the B-1 District. Applicant currently has an existing salon chair that is ancillary to his photography business, but would like to expand the salon if the community has the demand for it.

Recommendation Ample parking is available, & the Planning & Zoning Commission unanimously recommended approval.

Type Ordinance

Budgeted N/A

Documents: [FINDING OF FACTS - 36 N CASS.PDF](#), [PLANNING ZONING AGENDA ITEM - 36 N CASS.PDF](#), [36 N CASS - APPLICATION.PDF](#)

c. **180 W Ogden Ave - Hardee's Restaurant**

Board to consider an ordinance approving the following requests from Jason LeVecke of MIH Admin Services to use an existing restaurant building for a Hardee's fast food restaurant in the B-2 General Business District:

1. Special Use Permit to operate an existing restaurant with an existing drive-in.
2. Zoning Code Variance request to increase the number of allowable signs.
3. Zoning Code Variance request to increase the maximum gross square footage of signage.
4. Masonry waiver to construct a new outdoor freezer/cooler.

Background Of Subject Matter Applicant requests approval to operate a fast food restaurant with a drive-through. The site has been vacant for several years, and Hardee's is not proposing changes to the site other than the facade update, interior renovation and outdoor cooler/freezer.

Additional Commission questioned if the restaurant would be open 24 hours a

Background	day & if the drive-thru could carry noise to adjacent residential neighbors. Commission requested parking lot pole lights be shielded to avoid glare if located near the residential lot line.
Recommendation	Commission made a positive recommendation after holding the public hearing & making comments regarding noise, hours & lighting. A memo addressing each of these issues is attached.
Type	Ordinance
Budgeted	N/A

Documents: [HARDEES RESPONSE MEMO.PDF](#), [FINDING OF FACTS - 180 W OGDEN.PDF](#), [180 W OGDEN - APPLICATION.PDF](#), [180 W OGDEN - ELEVATIONS.PDF](#), [PLANNING ZONING AGENDA ITEM - 180 W OGDEN.PDF](#)

d. **Service Agreement - Meggit Training Systems**

Board to consider an ordinance approving the maintenance agreement between Meggit Training Services and the Westmont Police Department for an annual service and preventative maintenance on the department firearms range equipment.

Background Of Subject Matter	Due to normal use & age of equipment, the firearms range equipment is in need of repair. Meggitt Training Systems can perform the repairs needed requiring a maintenance agreement before performing any repairs.
Additional Background	Cost for the preventative maintenance and repairs is a budgeted item.
Recommendation	Fire Chief/EMA Director and Police Chief along with their respective staff recommend approval of this agreement.
Type	Ordinance
Budgeted	Yes
Budgeted Explanation	Staff recommends board approval to enter into a maintenance agreement to allow staff to continue to use the firearms range for training & to maintain firearms proficiency.

Documents: [MEGGITT MAINTENANCE AGREEMENT.PDF](#)

e. **Lease Agreement - Konica Minolta**

Board to consider an ordinance authorizing an agreement with Konica Minolta for a five year lease of 10 copy machines.

Background Of Subject Matter	Current lease expires in May. Additional savings achieved by reducing number of copiers by one machine this lease period.
Additional Background	An internal staff committee reviewed various options & recommended renewing with Minolta.
Type	Ordinance
Budgeted	Yes

Documents: [KONICA MINOLTA LEASE AGREEMENT WITH AUTOSTORE.PDF](#)

f. **Hiring Freeze - Fire Department**

Board to consider a motion to temporarily lift the hiring freeze for the sole purpose of hiring up to twelve (12) paid-on-call, part-time firefighter/paramedics.

Background Of Subject Matter	The additional paid-on-call will enhance the part-time Fire Department system and ensure proper shift coverage. This will not increase any of the shift staffing; there will be no increase to the budget.
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<i>Additional Background</i>	Eligibility list will be distributed at the the meeting.
<i>Recommendation</i>	Staff recommends approval.
<i>Type</i>	Motion

g. **30 S Hudson - Demolition**

Board to consider an ordinance approving the bid and awarding the contract for demolition to the lowest qualified bidder.

<i>Background Of Subject Matter</i>	On Friday, March 28th, bids were received and read for demolition services related to the court ordered demolition of 30 South Hudson Street. The bids will be checked and tabulations presented at the meeting.
<i>Additional Background</i>	The lowest qualified bidder will be announced at the board meeting.
<i>Type</i>	Ordinance
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	Reimbursable through property lien.

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. Ronald Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.