



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting March 6, 2014 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

b. Committee Reports

- Administration & Finance
- Building & Zoning
- Public Safety
- Public Works
- Public Information
- Code Enforcement
- Stormwater Management Committee
- Westmont First
- Environmental Improvement Commission

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. **Village Board Minutes**

i. **Village Board Minutes**

Board to consider approving the minutes of the Village Board Meeting held February 20, 2014.

<i>Background Of Subject Matter</i>	Required parliamentary procedure.
<i>Type</i>	Motion
<i>Budgeted</i>	N/A

Documents: [2014-02-20 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #22**

TOTAL TO BE ANNOUNCED AT THE MEETING.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Ordinance

c. **Purchase Orders**

i. **PO 11033006**

SHI International Corporation \$5,075.00

<i>Background Of Subject Matter</i>	Symantec Anti-Virus Renewal
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033006.PDF](#)

ii. **PO 11032883**

Sternberg Decorative Light Pole \$6,348.00

<i>Background Of Subject Matter</i>	Ordering 2 poles for future stock - downtown area
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	Reimbursable Expense

Documents: [PO 11032883.PDF](#)

iii. **PO 11033002**

SHI International Corporation \$10,470.00

<i>Background Of Subject Matter</i>	Citrix License
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Other
<i>Budgeted Explanation</i>	Partial budgeted year - Purchase delayed from prior year - unspent reserves from prior year.

Documents: [PO 11033002.PDF](#)

iv. **PO 11032993**

M.E.Simpson Company \$31,050.00

<i>Background Of Subject Matter</i>	Valve Exercising - 1/2 of the Village
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11032993.PDF](#)

v. **PO 11033009**

M.E.Simpson Company \$45,883.00

<i>Background Of Subject Matter</i>	Fire Flow Testing
<i>Additional Background</i>	Tri-annual testing
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11033009.PDF](#)

vi. **PO 11033068**

Foster Coach Sales \$470,382.00

<i>Background Of Subject Matter</i>	2, 2015 Ford F450 Ambulances.
<i>Recommendation</i>	VRP calls for 1 ambulance in FY2014 & 1 in FY2015. Current proposal is for both to be approved in FY 2014, & received in FY 2015.
<i>Type</i>	Purchase Order
<i>Budgeted Explanation</i>	Amounts are over budget, but overage is at least partially offset by the use of funds previously set aside for 1888 which will not be replaced.

Documents: [PO 11033068.PDF](#)

vii. **Total Of Purchase Orders**

\$569,208.00

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance #22**

TOTAL TO BE ANNOUNCED AT THE MEETING.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Ordinance

e. **Committee Meeting Schedule - Westmont Environmental Improvement Commission**

Board to consider a motion to approve the 2014 meeting date schedule for the Westmont Environmental Improvement Commission.

Background Of Subject Matter	The attached list of dates have been approved by the committee and will be sent to the newspapers for publication per the open meeting act.
Type	Motion

Documents: [2014 ENVIRONMENTAL IMPROVEMENT COMMITTEE SCHEDULE.PDF](#)

8. Unfinished Business

a. Fire Department HVAC Contract

Board to consider an ordinance accepting the bid and awarding the construction contract to Core Mechanical of Chicago, Illinois.

Background Of Subject Matter	On 10/30/13, the Village accepted bid proposals for the Fire HQ Ph2 Roof/HVAC Repair Project. The low bid of \$168,795 was approximately 15% above the Engineer's Estimate of \$143,000. This bid was rejected by the Village Board on December 12, 2013.
Additional Background	The Village Board authorized Baxter & Woodman to review the bids, separating the HVAC from the North Roof Improvements. Bid proposals were accepted from 4 contractors on 2/19/2014.
Recommendation	The low bidder was Core Mechanical of Chicago, IL with a low bid of \$76,795 (approximately 10% below the Engineer's Estimate of \$85,000).
Type	Ordinance
Budgeted	Yes

Documents: [HVAC BID RESULTS.PDF](#), [BAXTER AND WOODMAN RECOMMENDATION TO AWARD - HVAC.PDF](#)

b. Fire Department Roof Contract

Board to consider an ordinance accepting the bid and awarding the construction contract to Metalmaster Roofmaster of McHenry, Illinois.

Background Of Subject Matter	Bid proposals were accepted on 10/30/2013 for the Fire HQ Ph2 Roof/Hvac Repair Project. The low bid of \$168,795 was approximately 15% above the Engineer's Estimate of \$143,000. This bid was rejected by the Board on 12/12/2013.
Additional Background	The Village Board authorized Baxter & Woodman to review the bids, separating the HVAC from the North Roof Improvements. Bid proposals were accepted from 10 contractors on 2/19/2014 for the Fire HQ North Roof Improvement Project.
Recommendation	The low bidder was Metalmaster Roofmaster of McHenry, IL with a low bid of \$90,789; approximately 7% above the Engineer's Estimate of \$85,000.
Type	Ordinance
Budgeted	Yes

Documents: [BAXTER AND WOODMAN RECOMMENDATION TO AWARD - ROOF.PDF](#), [ROOF BID RESULTS.PDF](#)

9. New Business

a. 218 North Cass Avenue - Fabian's Paw Station Special Use And Variance

Board to consider an ordinance approving the following requests from Majid Mike Khakbaz (owner) and Sandra Fabian (tenant) to allow for the operation of an animal grooming business on the ground floor in the B-1 Limited Business District:

1. Special use permit.
2. Zoning code variance to allow the business to be located within 100 feet of a residence district.
3. Development permit.

Background Of Subject Matter	Applicant requests to operate an animal grooming business on the ground floor, Monday thru Saturday from 8 am to 5 pm. A variance is requested to allow this to be located 90 feet from a residence district (100 feet distance is required).
Additional Background	An alley separates the business from the residence to the west. Most of the business locations on Cass Avenue in the downtown are within 100 feet of the residential districts behind them. No one from the public spoke at the public hearing.
Recommendation	Planning & Zoning Commission unanimously recommended approval. The business will sell some retail items, will occupy an existing vacant tenant space & customers may also patronize other local businesses in the downtown.
Type	Ordinance

Documents: [218 N CASS APPLICATION.PDF](#), [218 N CASS FINDINGS OF FACT.PDF](#), [218 N CASS P - Z AGENDA PACKET.PDF](#)

b. **Preliminary Plat Of Subdivision Request - 5703 Fairview**

Board to consider an ordinance approving a Preliminary Plat of Subdivision request from Paul Swanson Associates in order to build three new single family homes.

Background Of Subject Matter	Paul Swanson of Paul Swanson Associates seeks preliminary plat of subdivision approval in order to split 1 lot into 3 lots of record for 3 single family homes. Stormwater detention will be provided for the development & will be reviewed by engineering.
Recommendation	The Planning & Zoning Commission recommended approval of the Preliminary Plat of Subdivision request to split 1 lot into 3 lots of record in the R-3 Single Family Detached Residence District.
Type	Ordinance

Documents: [5703 FAIRVIEW APPLICATION.PDF](#), [5703 FAIRVIEW P - Z AGENDA PACKET.PDF](#)

c. **2014 Official Zoning Map**

Board to consider an ordinance approving the revised zoning map of the Village dated December 31, 2013 as the official 2014 zoning map.

Background Of Subject Matter	State statute requires a corporate authority to publish a map showing the existing zoning uses, divisions, restrictions, regulations & classifications of such municipality for the preceding calendar year.
Additional Background	This map shall be published no later than March 31st of each year. The map published by the corporate authority shall be the official zoning map (65 ILCS/5/11-13-19).
Recommendation	Staff recommends approval of the attached revised map.
Type	Ordinance
Budgeted	N/A

Documents: [COLOR ZONING MAP.PDF](#)

d. **Class A Tobacco License**

Board to consider an ordinance to increase the number of available Class A tobacco licenses by one while considering to approve or deny a tobacco license for Dotty's, located at 6188 S. Cass.

Background Of Subject Matter There are currently 14 Class A and 20 Class B tobacco licenses; the board will need to raise the available licenses by one in order to issue a license.

Type Ordinance

e. **No Weapons Policy - Employees**

Board to consider an ordinance approving a No Weapons Policy for the Village of Westmont Personnel Code.

Background Of Subject Matter The Village of Westmont strives to maintain a safe workplace environment for its employees and visitors. Workplace safety is enhanced by adopting this "No-Weapons" Policy.

Type Ordinance

Documents: [62-78 NO WEAPONS POLICY.PDF](#)

f. **No Weapons Policy - Public**

Board to consider an ordinance amending Chapter 58 of the Westmont Code of Ordinances to prohibit the public from bringing concealed weapons into public buildings.

Background Of Subject Matter The recently passed State law regarding concealed weapons prohibits such concealed weapons in public buildings. The proposed ordinance mirrors State restrictions & allows for violators to be prosecuted under Village ordinances.

Type Ordinance

g. **Resolution Of Intent - Motor Fuel Tax/G.O. Bond**

Board to consider an ordinance approving the IDOT Resolution for the Village's 2014 MFT Spring Resurfacing Project.

Background Of Subject Matter Request to appropriate the sum of \$1,900,000.00 for the 2014 MFT Spring Resurfacing Project, MFT# 14-00000-01-GM from the municipality's allotment of Motor Fuel Tax funds.

Recommendation Approve the request to appropriate the sum of \$1,900,000.00 for the 2014 MFT (Spring) Resurfacing Project.

Type Ordinance

Budgeted Yes

Documents: [IDOT RESOLUTION OF INTENT.PDF](#), [2014 MFT MAP.PDF](#)

h. **Engineering Services Agreement - WSI**

Board to consider an ordinance to authorize an engineering services agreement with WSI Management,LLC for the Green Infrastructure Feasibility Study Pilot Program.

Background Of Subject Matter Feasibility study proposal was by invitation of the Board after a 10/24/13 presentation & recommendation by Stormwater Management Committee. This pilot program will look at the feasibility & project estimates for green infrastructure improvements.

Additional Focus on 3 key areas of the Village, roughly described as;

Background	Northeast Acres, Grant/Traube (WPD), & Village Hall/Depot/Westmont Centre corridor including Grant/Richmond
Recommendation	.Phase I investigation will be initiated in the King Arthur area to determine if this area can be included in the initial pilot program.
Type	Ordinance
Budgeted	No
Budgeted Explanation	This study is not currently budgeted in FY14.

Documents: [WSI MANAGEMENT GREEN STUDY.PDF](#)

i. **Engineering Services Agreement - AMEC**

Board to consider an ordinance to authorize an engineering services agreement with AMEC Environmental & Infrastructure, Inc. for the Westmont Municipal Stormwater Utility Phase I Study.

Background Of Subject Matter	Following the recommendation of the Stormwater Management Committee to the Village Board, staff requested statements of qualifications (RFQ) for a stormwater utility feasibility study. Staff reviewed 6 statements from qualified vendors.
Additional Background	Staff is recommending AMEC Environmental & Infrastructure, Inc. for this study. The scope of services, proposal fee, & calendar/timeline have been negotiated & attached for approval.
Recommendation	This study is not currently budgeted in FY14.
Type	Ordinance
Budgeted	No

Documents: [AMEC STUDY PHASE 1.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. Ronald Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.