



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting February 6, 2014 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- 1. Employee Service Awards
- 2. Swearing In of Probationary Officer Jin Kang
- Clerk
- Attorney
- Manager
- Trustees

**Background Of
Subject Matter**

*

Type

Discussion Only

b. Committee Reports

- Administration and Finance
- Building and Zoning
- Public Safety
- Public Works
- Public Information
- Code Enforcement
- Community Stormwater Management
- Westmont First
- Environmental Improvement

**Background Of
Subject Matter**

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider approving the minutes of the Village Board Meeting held January 23, 2014.

<i>Background Of Subject Matter</i>	Required parliamentary procedure.
<i>Additional Background</i>	*
<i>Recommendation</i>	Approval.
<i>Type</i>	Motion
<i>Budgeted</i>	N/A
<i>Budgeted Explanation</i>	*

Documents: [2014-01-23 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #20

To be announced at meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. Purchase Orders

i. PO 11032751

Long Realty, Inc. \$5,000.00

<i>Background Of Subject Matter</i>	Earnest Money - 417 N. Warwick
<i>Type</i>	Purchase Order

Documents: [PO 11032751.PDF](#)

ii. PO 11032752

SHI International Corporation \$8,082.00

<i>Background Of Subject Matter</i>	Lenovo Thinkpad Twists - replacement mobile computers for Fire Department
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11032752.PDF](#)

iii. PO 11032760

Ray O'Herron \$11,710.00

<i>Background Of Subject Matter</i>	Ammunition
<i>Type</i>	Purchase Order

Budgeted Yes

Documents: [PO 11032760.PDF](#)

iv. **PO 11032766**

ACS Firehouse Solutions, Inc. \$6,955.00

Background Of Subject Matter yearly maintenance Fire Dept. software

Type Purchase Order

Budgeted Yes

Documents: [PO 11032766.PDF](#)

v. **PO 11032779**

McCann Power & Equipment \$141,922.00

Background Of Subject Matter Case 621F Wheel Loader

Additional Background State bid pricing

Type Purchase Order

Budgeted Yes

Documents: [PO 11032779.PDF](#)

vi. **PO 11032824**

CTR Systems, Inc. \$15,000.00

Background Of Subject Matter Sewer Jetting & Televising - March 2014 40 hours

Type Purchase Order

Budgeted No

Budgeted Explanation Community Stormwater Management Committee recommendation.

Documents: [PO 11032824.PDF](#)

vii. **PO 11032825**

VISU-Sewer \$15,500.00

Background Of Subject Matter Sewer Jetting & Televising - March 2014 40 hours

Type Purchase Order

Budgeted No

Budgeted Explanation Community Stormwater Management Committee recommendation.

Documents: [PO 11032825.PDF](#)

viii. **Total Of Purchase Orders**

\$ 210,169.00

Background Of Subject Matter *

Type Motion

d. **Total Of Purchase Orders And Finance Ordinance #20**

To be announced at meeting.

**Background Of
Subject Matter**

*

Type

Motion

e. **Community Events**

i. **2014 Race To The Flag 5K**

Board to consider an ordinance approving the following two requests pertaining to the 2014 Race to the Flag (RTTF) event held in the Oakwood Subdivision on May 25, 2014.

1. Street closures for the Race to the Flag 5K.
2. Issuance of a license for amplified sound.

**Background Of
Subject Matter**

This is the 5th annual RTTF 5K. 2013 was a record year, over 350 participants raising over \$10,000 for St. Jude Children's Hospital. The RTTF Committee consists of volunteers from both the community & Village Employees. This race is CARA & USATF certified.

**Additional
Background**

The RTTF Committee & the Lions Club sponsor this event. Insurance coverage is provided by the Lions Club for the race with the Village as an additional insured. This event is held in conjunction with the Lions Club Red, White & BBQ Festival.

Type

Ordinance

Documents: [2014 RTTF 5K COMMUNITY EVENTS PERMIT REQUEST FORM.PDF](#), [RTTF MAP.PDF](#)

ii. **2014 Lions Club Red White & BBQ Festival**

Board to consider an ordinance approving the following requests from the Westmont Lions Club in regard to their annual Red White & BBQ Event:

1. Request to close Plaza Drive from Burr Oak to Blackhawk Drive on Wednesday, May 21, 2013 to reopen on Monday, May 26, 2014 (egress for local business traffic on Plaza Drive between Burr Oak & Blackhawk will be permitted from the intersection of Plaza & Burr Oak).
2. Request to approve a Liquor License fee waiver for the event.
3. Request to approve an Amusement License fee waiver for the event.
4. Request to approve a Live Amplified Sound waiver during event hours.

**Background Of
Subject Matter**

This 3-day event is an annual State sanctioned BBQ competition bringing competitors from around the country. Considered one of the best area BBQ competitions, it grows stronger every year. Kicks off the summer season of Westmont events, promoting tourism.

**Additional
Background**

The Westmont Lions Club has sponsored this event without incident since 2007. Information notices are delivered to area businesses to be aware of the dates and plan accordingly.

Type

Ordinance

Documents: [2014 RED WHITE BBQ COMMUNITY EVENTS PERMIT REQUEST FORM.PDF](#), [RED WHITE BBQ ANNUAL MAP.PDF](#)

8. **Unfinished Business**

a. **Class 16 Liquor License Review**

Board to review the liquor license classification created to permit the practice of a customer bringing their own bottle of alcohol (BYOB) into a licensed premise.

<i>Background Of Subject Matter</i>	This license classification is to be reviewed annually by the board.
<i>Type</i>	Discussion Only

9. New Business

a. **DuPage Mayors And Managers Conference 2014 Legislation Action Program**

Board to consider a resolution endorsing the DuPage Mayors and Managers Conference 2014 Legislative Action Program.

<i>Background Of Subject Matter</i>	The Village Board is annually asked by DMMC to consider endorsing their annual Legislative Action Program. The endorsement provides staff with direction on what needs to be communicated to our legislators.
<i>Additional Background</i>	The Manager and the Mayor historically participate in the Conference's Annual Legislative Drive Down to Springfield.
<i>Type</i>	Resolution

Documents: [2014 DMMC LEGISLATION RESOLUTION.PDF](#), [DMMC LEGISLATIVE PROGRAM 2014.PDF](#)

b. **Planning And Zoning Commission - Independent Contractor Agreement**

Board to consider an ordinance authorizing an Independent Contractor agreement for the transcription of the Westmont Planning and Zoning Commission meeting minutes by Ms. Kristine Turano.

<i>Background Of Subject Matter</i>	The Planning & Zoning Commission is in need of someone to prepare minutes of its meetings. Larry McIntyre previously performed this task as an independent contractor, until such time as he became an employee of the Village.
<i>Additional Background</i>	Kristine Turano will be paid \$100.00 per meeting for which she prepares minutes.
<i>Recommendation</i>	Staff believes this task can be handled efficiently & in the most cost-effective manner by having it performed by an independent contractor consistent with past practice.
<i>Type</i>	Ordinance
<i>Budgeted</i>	No

Documents: [CONTRACTOR AGREEMENT - TRANSCRIPTION SERVICES.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. Ronald Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.

