



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Committee of the Whole Meeting

June 13, 2013

7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

Background Of *

Subject Matter

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider a motion to approve the minutes of the Committee of the Whole Meeting held May 30, 2013 and the Village Board Meeting held June 3, 2013 and the Village Board Special Meeting held May 30, 2013.

Background Of Required parliamentary procedure.

Subject Matter

Type Motion

Budgeted N/A

Documents: [2013-06-03 MINUTES VILLAGE BOARD MEETING.PDF](#), [2013-05-30 MINUTES VILLAGE BOARD SPECIAL MEETING.PDF](#), [2013-05-30 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #4

to be determined

Background Of *

Subject Matter

Type	Motion
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c. **Purchase Orders**

i. **PO 11030976**

Clarke Environmental \$56,470.74

Background Of Subject Matter	Balance of the contract will be paid out in three remaining increments of \$18,823.58. The first was paid out in May, the next will be paid out in June, then July, and then August,
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Type	Purchase Order
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Budgeted	Yes
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Documents: [PO 11030976.PDF](#)

ii. **PO 11031224**

SHI International Corp \$27,945.00

Background Of Subject Matter	New Server Part for Citrix
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Additional Background	Virtual Server & Storage
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Type	Purchase Order
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Budgeted	Yes
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Documents: [PO 11031224.PDF](#)

iii. **PO 11031201**

Don Morris Architect PC \$15,345.84

Background Of Subject Matter	May 2013: Building reviews, clerical, and inspections.
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Type	Purchase Order
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Budgeted	Yes
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Documents: [PO 11031201.PDF](#)

iv. **PO 11031173**

Ray O'Herron \$9,100.00

Background Of Subject Matter	Armor Express Seraph Body Armor Level 111A
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Additional Background	Reimbursable by grant
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Type	Purchase Order
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Documents: [PO 11031173.PDF](#)

v. **PO 11031176**

Westmont Park District \$7,664.57

Background Of Subject Matter	Salary Reimbursement - R. Fleck
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Type	Purchase Order
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Budgeted	Yes
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Documents: [PO 11031176.PDF](#)

vi. **PO 11031178**

Standard Equipment Company \$7,485.72

Background Of	Arm Assembly - 2011 Whirlwind
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Subject Matter

Type Purchase Order

Documents: [PO 11031178.PDF](#)

vii. **PO 11031151**

HD Supply Waterworks \$6,628.00

Background Of Subject Matter 20 510 Single port Touch Coupler and IPERL meters

Type Purchase Order

Documents: [PO 11031151.PDF](#)

d. **Total Of Purchase Orders**

\$130,639.87

Background Of Subject Matter *

Type Purchase Order

e. **Proclamations**

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Background Of Subject Matter *

Type Proclamation

i. **Father Larry Dreffein, O.F.M Retirement**

Board to consider a proclamation to honor Father Larry Dreffein, O.F.M as he retires as President of Mayslake Village.

Background Of Subject Matter *

Type Proclamation

Documents: [PROCLAMATIONFORFATHERLARRY2013.PDF](#)

ii. **Court Appointed Special Advocates Anniversary**

Board to consider a proclamation in celebration of the 20th Anniversary for CASA of DuPage County.

Background Of Subject Matter The Village of Westmont is one of the communities serviced by CASA.

Type Proclamation

Documents: [CASA PROCLAMATION 2013.PDF](#)

8. Unfinished Business

a. **Central Business District Tax Increment Financing District**

Board to consider an ordinance accepting the Joint Review Board recommendation for the Central Business District Tax Increment Financing District.

Background Of Subject Matter On April 26, 2013 the Joint Review Board met and provided a favorable recommendation with regard to the proposed Central Business District Tax Increment Financing District.

Additional Background The public hearing was conducted on June 3, 2013. Interested parties were heard orally during the public hearing.

Type Ordinance

Documents: [FINAL JRB REPORT 2013.PDF](#)

b. **Places For Eating Tax**

Board to consider an ordinance adopting a 1.5% places for eating tax.

Background Of Subject Matter	The tax was discussed in the FY 13 -14 budget, 5/16/13 Admin/Finance Committee meeting, & 5/30/13 COTW meeting. At these meetings it was noted this tax provides an opportunity for non-residents to share in the burden of paying for village services.
Additional Background	At the 5/16/13 meeting it was also noted that if the Village pays off its 2010 debt notes & adopts this tax at a 1.5% rate, in addition to offsetting general expenses, this tax could allow a \$10 million road resurfacing bond to be issued.
Recommendation	The FY 2013-14 budget calls for adoption of at least a 1% tax (est. \$510,000 annually). If the board desires to provide for the ability to issue a bond for road improvements, staff recommends adoption of the full 1.5% rate (est. \$760,000 annually).
Type	Ordinance

Documents: [2013-05-30 - PLACES FOR EATING COMMON ELEMENTS.PDF](#), [2013-05-30 - PLACES FOR EATING MUNICIPAL TAX COMPARISION.PDF](#)

c. **Community Stormwater Management Ad Hoc Committee**

Board to consider an ordinance to create an ad hoc committee to review the findings of the professional studies and make recommendations regarding community stormwater management and village infrastructure.

Background Of Subject Matter	A committee consisting of residents business owners, elected officials & staff to review community stormwater management & village infrastructure.
Additional Background	To research & identify areas of peak concern, create & prioritize recommendations, proposals for mechanisms to fund stormwater management & infrastructure initiatives.
Type	Ordinance

d. **Village Right Of Way Dedication**

Board to consider an ordinance adopting an honorary designation of an existing village street.

Background Of Subject Matter	This discussion was postponed from the 6/3/13 COTW meeting.
Additional Background	The Westmont Village Board may designate an honorary name for an existing, or portion of an existing village street.
Type	Ordinance

9. **New Business**

a. **Class B Tobacco License**

Board to consider an ordinance increasing the number of Class B tobacco licenses by one to accommodate a request by the petitioner of Westmont Quick Stop.

Background Of Subject Matter	*
Type	Ordinance

b. **Westmont Police Department Intergovernmental Agreement - Emergency Communications**

Board to consider an ordinance accepting and authorizing an Intergovernmental Agreement between the Village of Downers Grove and the Village of Westmont for a Police Department backup radio network system.

Background Of Subject Matter	The Westmont Police Department is in need of a backup radio communications system. The department will use the UHF radio frequency currently owned by the Village of Downers Grove as backup to the radio network system.
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Additional Background	This intergovernmental agreement provides for that service and the associated costs.
Recommendation	Acceptance of the Intergovernmental Agreement
Type	Ordinance
Budgeted	Yes

Documents: [INTERGOVERNMENTAL AGREEMENT POLICE.PDF](#), [IRMA DG RADIO COVERAGE.PDF](#)

c. **Westmont Fire Department Intergovernmental Agreement - Radio System**

Board to consider an ordinance authorizing an intergovernmental agreement between the Villages of Clarendon Hills, Downers Grove, Westmont, Hinsdale, Willow Springs, the Tri-State Fire Protection District, and the DuPage Public Safety Communications (DU-COMM) for the Southeast Dupage County Communications and Radio Networks.

Background Of Subject Matter	A revised intergovernmental agreement is necessary to add the DuPage Public Safety Communications to this agreement.
Recommendation	Approve the revised intergovernmental agreement contingent upon the other referenced agencies also approving the agreement.
Type	Ordinance

Documents: [2013-06-05 INTERGOVERNMENTAL AGREEMENT - SOUTHEAST DUPAGE COMMUNICATIONS AND RADIO NETWORKS.PDF](#)

d. **Revisions To The Village Of Westmont Municipal Code**

Board to consider an ordinance modifying section 10-27 (Alcoholic Beverages -license fees) of the Village code.

Background Of Subject Matter	Deputy Chief James Gunther, Deputy Liquor Commissioner, will present two proposals for the board to consider that will reduce the initial fee for a liquor license.
Type	Ordinance

Documents: [2013-06-13 CODE REVISIONS ATTACHMENT.PDF](#)

e. **DuPage County Natural Hazards Mitigation Plan**

Board to consider a resolution to adopt the DuPage County Natural Hazards Mitigation Plan for 2012 as an official plan of the Village of Westmont.

Background Of Subject Matter	The DuPage County Natural Hazards Mitigation Plan identifies a series of action items & recommendations to protect people, reduce damage from natural hazards such as floods, severe winter and summer storms, tornadoes, extreme heat etc.
Additional Background	This plan can be viewed online at the following link: https://docs.google.com/a/westmont.il.gov/file/d/0B5Y26T7iYgaKeGJCVG9ZTjLOWm8/edit
Recommendation	Approval of the NHMP Municipal Resolution
Type	Resolution

Documents: [NHMPMUNICIPALRESOLUTION.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact