



Committee of the Whole Meeting Minutes May 2, 2013

Mayor Pro Tem Senicka called the meeting to order at 7:01pm

ROLL CALL

PRESENT

Mayor Pro Tem Senicka, Clerk Szymski and Attorney Zemenak Perez.

Trustees: Fleming, Emery, Klebenow, Nero, Scott and Senicka.

Staff: Searl, Weiss, Parker, Malik, Ziegler, Mulhearn, and Carlson.

Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

Reports

Reports

- Mayor
 - Announced swearing In of elected officials on Monday, May 6, 2013.
 - Announced: This Saturday, May 4, 2013 the Westmont Knights of Columbus will be celebrating "Cinco De Mayo".
- Clerk
 - Commented on distributing the Budget Session Meeting minutes for review
 - Requested and Executive Session to review and accept certain Executive Session meeting minutes.
 - Commented on the "soft" opening of Jimmy's Island Grill
- Attorney
 - Declaration Of Surplus Property



ADMINISTRATION

31 West Quincy Street, Westmont, Illinois 60559

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Board to consider an ordinance declaring the well structure at Well Site #9 as surplus property. **PLACED ON THE MONDAY, MAY 6, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Well Site #9 constitutes personal property owned by the Village. It is located on Park District Property at Fritz Werley Park (Warwick & Traube). The well is no longer in use, and has been pulled and abandoned.

Additional Background

The Village would have razed the well structure, but the Park District would like to use this structure as a picnic shelter & room for some locked storage.

Recommendation

We are proposing the declaration of the well structure as surplus property and the transfer of the well structure to the Park District for \$1.00 pursuant to a Bill of Sale. The Well Structure otherwise does not have value to a third party.

Type

Ordinance

Documents: [WELL SITE 9.PDF](#)

- Manager
 - Announced May 22, 2013 7:00pm Flood Incident Resident meeting.
 - Requested that pending and threatened litigation be added to the executive session request by Clerk Szynski.
 - Announced that Finance Ordinance No. 1 amount is \$1,320,760.59
- Trustee Items
 - Trustee Emery
 - Commented on it being her last Committee of the Whole meeting
 - Thanked all the volunteers that helped with flood information distribution
 - Trustee Scott
 - Thanked all the volunteers that helped with flood information distribution
 - Trustee Fleming
 - Nothing
 - Trustee Klebenow.



- Commented that the Village's electronics recycling collection program starts the second Friday in May (May 10) from 7am to 1pm.
- Thanked all the volunteers that helped with flood information distribution

Items To Be Removed From Consent Agenda PLACED ON THE MONDAY, MAY 6, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Consent Agenda (Omnibus Vote) PLACED ON THE MONDAY, MAY 6, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Village Board Minutes

Village Board Minutes

Board to consider approving the minutes of the Committee of the Whole Meeting held April 11, 2013 and the Village Board Meeting held April 15, 2013.

Background Of Subject Matter

Required parliamentary procedure.

Additional Background

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Recommendation

Approval.

Type

Motion

Budgeted

N/A

Budgeted Explanation

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Documents: [2013-04-15 MINUTES VILLAGE BOARD MEETING.PDF](#), [2013-04-11 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

Purchase Orders

PO #11030953

Hornik Engineer Systems Inc. \$6,110.00

Background Of Subject Matter

RI) Back flow preventer tests

Type

Purchase Order

Budgeted

Yes



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PO #11030874

Baxter & Woodman Inc. \$7,200.00

Background Of Subject Matter

2012 Consumer Confidence Report - not to exceed \$7,200.00.
This item is IEPA required.

Type

Purchase Order

Budgeted

Yes

PO #11030928

Burns & McDonnell \$9,856.00

Background Of Subject Matter

Ridge & 63rd Signal Management: coordination & permitting.

Additional Background

RE: In conjunction w/2008 CMAQ, sec. 08-00098-00-SW.

Recommendation

Board approved 6/6/2011.

Type

Purchase Order

Budgeted

Yes

Budgeted Explanation

To be reimbursed by CMAQ Funds.

PO #11030764

Don Morris Architect P.C. \$10,665.00

Background Of Subject Matter

March 2013 services: building review, clerical, and inspections.

Type

Purchase Order

Budgeted

Yes

PO #11030930

Burns & McDonnell \$18,663.00

Background Of Subject Matter

Stream bank Stabilization Management; coordination & permitting.

Additional Background

St. Joseph's Creek Improvement

Type



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Purchase Order

Budgeted

Yes

PO# 11030856

Westmont Chamber of Commerce \$19,585.00

Background Of Subject Matter

2012-2013 Tourism Grant Projects

Type

Purchase Order

Budgeted

Yes

PO #11030875

Thomas Engineering Group, LLC. \$46,069.60

Background Of Subject Matter

Engineering Services - back lot per Village Board Approval on Open PO.

Type

Purchase Order

Budgeted

Yes

PO #11030843

A Beep, LLC. \$86,913.93

Background Of Subject Matter

RI) Remaining balance of Westmont's 41% portion for communications upgrade.

Additional Background

Dispatch Consolidation per intergovernmental agreement.

Type

Purchase Order

Budgeted

Yes

Budgeted Explanation

expected reimbursement from ETSB for consolidation.

PO# 11030810

Bell Fuels, Inc. \$320,000.00

Background Of Subject Matter

Fuel

Additional Background



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May 1, 2013 to April 30, 2014.

Type

Purchase Order

Budgeted

Yes

Budgeted Explanation

Fiscal Year 2014

Total Of Purchase Orders

\$525,062.53

Background Of Subject Matter

*

Type

Purchase Order

Finance Ordinance

Finance Ordinance #25

Amount to be determined

Background Of Subject Matter

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Type

Motion

Proclamations

National Police Week And Peace Officers Memorial Day

Board to consider a proclamation declaring the week of May 12-18, 2013 as National Police Week and May 15, 2013 as Peace Officers' Memorial Day.

Background Of Subject Matter

To commemorate law enforcement officers and in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

Type

Proclamation

Documents: [2013 POLICE WEEK PROCLAMATION.PDF](#)

EMS Week Proclamation

Board to consider a proclamation declaring May 19-25, 2013 as EMS Week.

Background Of Subject Matter

To recognize and honor emergency medical service providers.

Type

Proclamation



Documents: [EMS WEEK PROCLAMATION.PDF](#)

Public Hearing

Proposed CBD TIF Public Hearing

Board to conduct a public hearing for the proposed Central Business District Tax Increment Finance District. **MOTION TO CONTINUE TO THE MAY 20, 2013 VILLAGE BOARD MEETING. PASSED**

Background Of Subject Matter

On February 4, 2013, the Village Board set the public hearing date for the proposed SWBD TIF. The Joint Review Board met for the first time on April 5, 2013 and continued the meeting to April 26, 2013.

Additional Background

As of this writing, the results of the JRB meeting were not yet available.

Recommendation

Any interested person or affected taxing district may file written objections or be heard orally during the public hearing. The public hearing may be adjourned to another date without any further written notice.

Type

Proclamation

Budgeted

N/A

Budgeted Explanation

Redevelopment Plan and Program Link (includes Housing Impact Study): <http://www.westmont.illinois.gov/DocumentCenter/View/562>
Eligibility Study Report:
<http://www.westmont.illinois.gov/DocumentCenter/View/538>

Unfinished Business

FY 2013-2014 Budget

- 1 Board to hear a presentation by Finance Director Parker reviewing the Fiscal Year 2013-2014 budget.
- 2 Board to consider a resolution to adopt the Fiscal Year 2013-2014 budget.
PLACED ON THE MONDAY, MAY 6, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Background Of Subject Matter

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Type

Resolution

Documents: [FY 2013-2014 BUDGET RESOLUTION.PDF](#), [2013-05-02 - BUDGET DRAFT SUMMARIES.PDF](#)



New Business

101 North Washington Street - Sikula Variance Approval Requests

Board to consider ordinances approving the following requests from Laine Sikula for building additions in the R-3 Single Family Detached Residential District: **PLACED ON THE MONDAY, MAY 6, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

- 1 Zoning code variance to allow the construction of a front porch with an existing non-conforming front yard setback.
- 2 Zoning code variance to allow the construction of a rear addition with an existing non-conforming setback in a side yard adjoining a street.

Background Of Subject Matter

The applicant explained that she had returned to Westmont to help care for her family, and her new home needed to be updated. She requested setback variances in order to renovate the front porch, improve the existing kitchen and add a rear open porch.

Additional Background

The applicant's neighbor wrote a letter in support of the variance requests, and no one else from the public spoke. The applicant had purchased the home with the existing non-conforming front and side yard setbacks, and had not created the hardship.

Recommendation

The Planning and Zoning Commission made a unanimous favorable recommendation for approval, since the additions would not increase the existing non-conformity on the lot. The improvements will add to the property's value and modernize the home.

Type

Ordinance

Budgeted

N/A

Documents: [2013-04-10 PLANNING AND ZONING COMMISSION STAFF REPORT- -101 N WASHINGTON - SIKULA SETBACK VARIATION.PDF](#), [2013-04-10 PLANNING AND ZONING COMMISSION ATTACHMENTS - 101 N WASHINGTON - SIKULA SETBACK VARIATIONS.PDF](#)

128 South Cass Avenue - The Barbershop Special Use

Board to consider an ordinance approving the following requests from Crystal Pacheco of The Barbershop to allow the operation of a barbershop on the ground floor in the B-1 Limited Business District: **PLACED ON THE MONDAY, MAY 6, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

- 1 Special Use permit.
- 2 Development permit.

Background Of Subject Matter



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Zoning code requires a new special use ordinance for new business owners who take over an existing business with a previously approved special use. The applicant is applying for a special use for The Barbershop, which has been in business since 2009.

Additional Background

Adequate parking exists in an adjacent private parking lot. The business owner is the only employee, and is not planning to expand in the near future. Planning and Zoning Commission unanimously recommended approval of this low impact use.

Recommendation

The development permit is intended to enhance the sales tax base with high quality retail & specialty shops. The Barbershop will occupy an existing tenant space, will not impact surrounding properties, & customers may patronize other local businesses.

Type

Ordinance

Budgeted

N/A

Documents: [BARBERSHOP SPECIAL USE - 128 S CASS - STAFF REPORT - 2013-04-10 PLANNING AND ZONING COMMISSION - REDUCED SIZE.PDF](#), [2013-04-10 PLANNING AND ZONING FINDINGS OF FACT - 128 S CASS.PDF](#), [2013-04-10 PLANNING AND ZONING COMMISSION ATTACHMENTS - 128 S CASS.PDF](#)

Revisions To The Village Of Westmont Municipal Code

Board to consider an ordinance revising Article II Fire Department Sec. 42-31. -

Created; composition. (of the Westmont Fire Department). **PLACED ON THE MONDAY, MAY 6, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The Westmont Fire Department is requesting changes to the above referenced Village Ordinance related to staffing requirements as detailed in the attached document.

Recommendation

The Fire Department recommends approval of said changes.

Type

Ordinance

Documents: [2013 WFD REV TO SEC 42-31 OF MUNICIPAL CODE.PDF](#)

Hiring Freeze

Board to consider a motion to temporarily lift the hiring freeze for the sole purpose of hiring up to ten (10) paid-on-call, part time firefighter/paramedics.

Background Of Subject Matter



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The additional paid-on-call will enhance the part-time Fire Department system and ensure proper shift coverage. This will not increase any of the shift staffing; there will be no increase to the budget.

Additional Background

Eligibility list will be distributed at the the meeting.

Recommendation

Staff recommends approval.

Type

Motion

Miscellaneous

Adjourned to Executive Session at 8:16pm